

REQUEST FOR QUALIFICATIONS (RFQ)
PROFESSIONAL ENGINEERING SERVICES

September 18, 2024

Dear Consultant:

The city of Perryville is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with City of Perryville. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

The City of Perryville will evaluate firms based on: project understanding & innovation, past performance, qualifications of personnel assigned, general experience of firm in designing roadway improvements, and accessibility of firm and staff assigned to the project.

Firms not providing a response on approach to workforce diversity may be considered non-responsive to this solicitation. Firms that are not current on all the required prequalification categories from the State of Missouri at the date of the solicitation expiration may also be considered non-responsive.

We request 3 copies of all letters be received by 4 pm on October 11, 2024, standard mail at the address listed.

Sincerely,



Brent Buerck, City Administrator
215 N. West St., Perryville, MO 63775
Ph: (573) 547-2594
brentbuerck@perryvillemo.gov

REQUEST FOR QUALIFICATIONS (RFQ)
PROFESSIONAL ENGINEERING SERVICES

The City of Perryville, Missouri is requesting qualifications for engineering services to address safety concerns regarding access control and intersection design of Route 51 from Interstate 55 to its intersection with Alma and Vincentian Way, including any surrounding intersections within the city limits.

The engineering services required could include planning, surveying, traffic data acquisition, geotechnical studies, preliminary design, environmental screening, permit acquisition, design plans production, right-of-way plans, right-of-way acquisition, utility coordination, public relations and communications for the project, public involvement, bidding/letting support, and construction administration/ inspection of the project.

Construction Phase includes: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.

Funding for the project is through the Missouri Department of Transportation's Cost Share Program and various other funding mechanisms.

Rating Criteria with Weighted Values (maximum 100 points):

- A. Project understanding and innovation with respect to the type of services required (25 points);
- B. The past record of performance of the firm with respect to such factors as control of costs, quality of work, ability to meet schedules, and ability to provide a competent solution (25 points);
- C. The qualifications of personnel assigned to the project (25 points);
- D. The firm's professional experience in designing roadway improvements (15 points); and
- E. The accessibility of the firm and the staff assigned to the project (10 points).

The above information should be submitted by standard mail (3 copies) no later than 4:00 PM on October 11, 2024, to the attention of:

Lydia Rellergert, City Clerk
215 N. West St., Perryville, MO 63775
Ph: (573) 547-2594
lydiarellergert@perryvillemo.gov

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Selection Process: Once the city selects the most qualified firm based on the above qualification evaluation, an engineering agreement will be negotiated. The engineering agreement may include planning, surveying, traffic data acquisition, geotechnical studies, preliminary design, environmental screening, permit acquisition, design plans production, right-of-way plans, right-of-way acquisition, utility coordination, public relations and communications for the project, public involvement, bidding/letting support, and construction administration/ inspection services of the project. The City of Perryville is an Equal Opportunity Employer.

Evaluation Committee: An evaluation committee consisting of one or more staff members will be established by the City to review the Submission of Qualifications (SOQ) in accordance with the Evaluation Criteria set within this RFQ. The committee may ask the respondent to supplement their SOQ with additional information.

Interviews: The city has chosen **NOT** to conduct interviews as part of the selection process.

Tentative Schedule:

Solicitation Posted	September 2024
Letters of Interest Due	October 2024
Notification of Selection	November 2024 (subject to board approval)
Execute Service Agreement	December 2024
Surveying and kickoff meetings	January 2025
Preliminary Plans production and RES	April 2025
Public meeting and comment	May 2025
Right-of-Way Plans and RES update	July 2025 (acquisition subject to environmental clearance)
Final Design Plans	April 2026
Scheduled Letting	July 2026
Construction support	Summer/Fall 2026 construction season

Additional information is available by request.

Any questions regarding this solicitation should be directed toward:

Brent Buerck, City Administrator
215 N. West St., Perryville, MO 63775
Ph: (573) 547-2594
brentbuerck@perryvillemo.gov

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City/County: <u>Perryville</u>	
Route: Route 51 Perry Alma Avenue Roundabout - from Interstate 55 to its intersection with Alma and Vincentian Way	
Federal Aid No:	
Location:	The project starts 530 feet Northeast of the Interstate 55 Interchange at Mile Marker 129 in Perryville and runs along Route 51 Northeast 1265 feet past Alma Avenue/ Vincentian Way (f/k/a Progress Drive) intersection.
Proposed Improvement:	The Alma Avenue intersection is located in close proximity to two commercial districts and a growing residential district. It is anticipated that traffic will increase as development continues to occur along the Route 51 Bypass and as the Vincentian Way (f/k/a Progress Drive) connection to this intersection is completed. McDonald's Drive has previously been studied by the City of Perryville as a location where increased traffic volumes, turning movements, and proximity to Interstate 55 ramps would suggest that access control improvements could be advantageous from a safety standpoint. Connecting McDonald's Drive and Vincentian Way (f/k/a Progress Drive) to an improved intersection at Alma Avenue, restricting turning movements at McDonald's Drive, and providing safer turning movements at this combined location would provide increased benefit to the state highway system. Right-of-way acquisition at the intersection would be limited, and we would anticipate a CE designation environmentally.
Length:	The project starts 530 feet Northeast of the Interstate 55 Interchange at Mile Marker 129 in the city of Perryville and runs along Route 51 Northeast 1265 feet past Alma Avenue/Vincentian Way (f/k/a Progress Drive) intersection.
Approximate Construction Cost:	\$3,225,000.00
DBE Goal Determination:	7%
Consultant Services Required:	The engineering services required could include planning, surveying, traffic data acquisition, geotechnical studies, preliminary design, environmental screening, permit acquisition, design plans production, right-of-way plans, right-of-way acquisition, utility coordination, public relations and communications for the project, public involvement, bidding/letting support, and construction administration/ inspection of the project.

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Consultant Services Required Continued:	<p>Construction Phase includes: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</p> <p>This will be a phased consultant agreement. The first phase of the project will consist of development of preliminary plans and RES completion for NEPA clearance. The second phase will consist of right-of-way plans for approval and acquisition, utility coordination, completion of PS&E plans and documents for bid letting, construction contract award, and construction.</p>
Other Comments:	On February 14, 2024, the city of Perryville completed a traffic report regarding MO 51 and Alma Ave. The traffic report study, response letter, and cost share application are available upon request by contacting City Administrator Brent Buerck.
Contact:	<p>Name: Brent Buerck, City Administrator</p> <p>Address: 215 North West Street Perryville, MO 63775</p> <p>Phone: 573-547-2594</p> <p>Email: brentbuerck@perryvillemo.gov</p>
Deadline:	October 11, 2024 at 4:00 P.M.
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed <u> 3 </u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u> 3 </u> copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Rating Criteria with Weighted Values (maximum 100 points):

Project understanding and innovation with respect to the type of services required	25 points
The past record of performance of the firm with respect to such factors as control of costs, quality of work, ability to meet schedules, and ability to provide a competent solution	25 points
The qualifications of personnel assigned to the project	25 points
The firm's professional experience in designing roadway improvements	15 points
The accessibility of the firm and the staff assigned to the project	10 points