



September 11th, 2024

RE: Request for Expression of Interest: **Riverwalk (Katy Trail) Path-TAP-7303(627)**

Dear Consultant:

The City of Saint Charles has interest in securing professional services for work associated with the following projects:

Riverwalk (Katy Trail) Path (TAP-7303(627))

In 2023, the City of St. Charles received federal funding for the Riverwalk Trail project. This project will improve the Katy Trail from the Foundry Art Centre to Interstate 70 and create a safe and enjoyable path for all trail users by providing a 6' wide pedestrian pathway and a 10' wide bicycle path separated by a 4' brick buffer area. The Riverwalk Trail Project will provide better accessibility for all users by having a paved surface and two new trail connection points at Madison St. and Barbour St. The project will also reduce conflicts between different trail user types by providing a dedicated path for pedestrians and bicyclist. The primary goal of the project is to make the Katy Trail an enjoyable experience for every type of user.

Tentative Project Schedule:

Design NTP – January 2025

Final PS&E – February 2026

Bid Opening – April 2026

Construction Completed – June 2027

Estimated cost of Riverwalk (Katy Trail) Path: \$5,000,000.00

To be considered for this project your written response (mail or email, 2 written pages max.) must be received by no later than **2 p.m. on September 27th, 2024**. In your letter, please describe why you are interested in the project and why you feel that you are most qualified to complete the proposed project. After all responses are received, City Staff will select the 3 most qualified firms based on scoring of your prequalification packet and your response letter.

The prequalification scoring will be based on the following criteria:

- Experience in work required
- Record of the firm accomplishing the work on other projects in the required time
- QA/QC Program
- Recent experience showing accuracy of construction project cost estimates
- Project Management Philosophy and Approach

**Department of
Engineering**

City of Saint Charles
200 North Second Street
Saint Charles, MO 63301
636.949.3237
www.stcharlescitymo.gov

The selected 3 firms will then be requested to submit a qualifications based Request for Proposal (RFP) on the project. These proposals will be ranked and the project will then be negotiated with the highest rated firm.

Additional information relating to the proposed project scope will be distributed during the RFP stage of this project solicitation including the Project Charter. Staff will not address project specific questions during the expression of interest solicitation but will during the RFP stage.

It is the responsibility of the consultant to ensure their prequalification packet is up-to-date. Updates or supplements to the prequalification packet that are to be considered in the current scoring will be accepted up to one week prior to the EOI submittal deadline. For information regarding the prequalification and consultant selection process, please refer to

https://epg.modot.org/index.php/LPA:136.4_Consultant_Selection_and_Consultant_Contract_Management#136.4.1.5_Consultant_Qualification

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of St. Charles. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The DBE PE Goal for this project is: **10%**

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

If your firm would like to be considered for this project, please submit a written Expression of Interest or email to the following contact:

Jonathan Silver, PE
Project Manager
City of Saint Charles
200 North Second Street, Room 203
St. Charles, MO 63301
jonathan.silver@stcharlescitemo.gov

We thank you for your interest in working with the City of Saint Charles.

Sincerely,



Jonathan Silver, PE
Project Manager

Cc: Dan Mann, P.E., City Engineer
Jim Gillam, P.E., Assistant City Engineer – Design

City/County: St. Charles City/St. Charles County, Route: Second Street	
Federal Aid No:	TAP-7303(627)
Location:	Katy Trail – (I-70 to Adams St.)
Proposed Improvement:	Paved ADA shared use path that includes 10' wide bike path, 6' wide pedestrian path, 4' wide brick buffer, two new trail connections at Madison St. and Barbour St.
Length:	1.25 Miles
Approximate Construction Cost:	\$4,465,000.00
DBE Goal Determination:	10%
Consultant Services Required:	The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include, right of way plans, surveying, subsurface utility investigation, title research, geotechnical investigations, roadway plans, retaining wall plans, striping plans, public involvement, environmental and historic preservation services/permits, archeological surveys, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic control plans including the preparation of PS&E and final documents, project administration and management.
Other Comments:	
Contact:	Jonathan Silver, P.E. Project Manager City of St. Charles 200 North Second Street, Room 203 St. Charles, MO 63301 Phone: 636-949-3241 Email: jonathan.silver@stcharlescitemo.gov
Deadline:	2:00 pm, September 27th, 2024
Submit:	<ul style="list-style-type: none"> Letter of interest should not exceed <u>2</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>3</u> copies of the letter interest should be received at the address and by the time specified. Emailed copy is also acceptable. Statement of Qualifications Affidavit of Compliance with the federal work authorization program E-Verify Memorandum of Understanding

RIVERWALK TRAIL LOCATION MAP



Discover.

DISCLAIMER: This map is based on information maintained by the City of St. Charles, Missouri. The city does not warrant or guarantee the accuracy or completeness of the information shown. It is the responsibility of the user of this information to verify independently its accuracy and completeness. By using this information, the user waives any and all claims against the City of St. Charles, Missouri, arising from such use.

