



**City of De Soto
REQUEST FOR Qualifications**

Title: De Soto Amtrak Platform/Station Project

Date Issued: July 22, 2024

Due Date and Time: August 16, 2024 at 2:00 PM

Return To: City of De Soto
Office of the City Clerk
17 Boyd Street
De Soto, MO 63020

The City of DeSoto, MO (Sponsor) is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these services you may express your interest by responding to our office at 17 Boyd Street, De Soto, MO 63020. Please limit your Letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest. The statement of qualification is not included in the total page count limit.

The consultant should provide the name(s) of preferred firm(s) for any work which is likely to be sub-consulted. Sub-consultant changes can occur with Sponsor approval. At the Sponsor's discretion, this selection can be retained for projects initiated within five years or until all projects are complete.

The selection of the consulting firm resulting from this RFQ is subject to a post-award negotiated contract. If the parties are unable to agree to terms in the post-award contract, the city shall reserve the right to cancel the selection of that consulting firm and the right to select a different firm.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, to be counted as participation towards an established DBE Goal.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

Please submit 3 copies of letters to be received by 2 pm, August 16, 2023 at:

City of De Soto, 17 Boyd Street, De Soto, MO 63020

Ensure De Soto Amtrak Platform/Station Project is easily visible on the envelope.

Project ID: **De Soto Amtrak Platform/Station Project**

Purpose: To verify an approved location that is most suitable for the new platform/station, as well as design and produce engineered construction plans approved by Amtrak and Union Pacific.

Required Services: The scope of services may include: feasibility study of potential site, analysis of flood potential and other significant environmental considerations, coordination with Amtrak and Union Pacific, and engineering design. Upon confirmation of a site location, subsequent duties will include but are not limited to surveys, easement/ROW determination, environmental services and permits, land acquisition, platform/station design, access and parking, utilities and lighting, construction contract preparation, bid advertising, letting and award services, and construction administration and observation services.

Information provided to the City of De Soto must include at a minimum:

1. The specialized experience and technical competence of the firm with respect to conceptual planning, site structure evaluation, and infrastructure related work
2. The capacity and capability of the firm to perform the work in question, including specialized services.
3. The past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules. Please include how many projects or similar types of work this team has completed or had a substantial role and when completed.
4. The firm's proximity to, and familiarity with, the area in which the project is located. Please include experience working in a non-urban, rural community, and what challenges you expect in this environment.
5. Consultant shall provide evidence of prior projects and acceptance from both Amtrak and UP.
6. References from previous clients of related work with the firm within the past 3 years, with names and contact information for the owner's representative who is most knowledgeable of your firm's performance.

The firm will be selected based on the above qualifications. DBE Goal Determination: 0%

Fees will be negotiated for projects as federal funds become available. Consultants shall not include fee or cost information when responding to the solicitation.

Contact: **Todd Melkus, City Manager**
17 Boyd Street, De Soto, MO 63020
Phone: 636-586-3326
Email: t.melkus@desotomo.com

The following criteria will be the basis for selection. RFQ's will also be given to representatives at MoDOT, Amtrak, and Union Pacific for review.

Additional criteria can be added by any interested party.

Experience and Technical Competence	30 Max Points
Capacity and Capability	30 Max Points
Past Record of Performance	40 Max Points