



City of Clinton MISSOURI

June 26, 2024

Dear Consultant:

The City of Clinton is requesting the services of a consulting engineering firm to perform the described professional services for the project included on Attachment A.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated in the attachments. Limit your letter of interest to no more than three (3) pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any information which might help us in the selection process, including key personnel you would assign to the project, and the backgrounds of those individuals. In addition, please attach one (1) page with detailed information on similar projects that your key personnel have worked on. It is required that your firm's Statement of Qualifications (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with the City of Clinton. The statement of qualifications is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm. The DBE goal for this project is 0%.

Your firm must be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

The above information should be submitted no later than **10:00 AM, July 24, 2024**, to the attention of **City Administrator Christy Maggi** at City Hall, 105 E. Ohio, Clinton MO 64735. Respondents shall submit three (3) hard copies and one (1) digital copy.

The City of Clinton will evaluate firms based on: Project Understanding, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability and Accessibility of Firm & Staff.

Christina A. Maggi
City Administrator

REQUEST FOR QUALIFICATIONS (RFQ) PROFESSIONAL TRANSPORTATION ENGINEERING SERVICES – Attachment A

The City of Clinton, Missouri is requesting statements of qualification (SOQ) for engineering services to develop a **Comprehensive Safety Action Plan** and a **Supplemental Planning Activity** to better inform the Plan. The Safety Action Plan will guide the community in promoting traffic safety with a goal to eliminate fatal and serious injury crashes. The city has placed a priority on the deployment of proven safety countermeasures that employ low-cost, high-impact strategies to improve safety for all users and to ensure equitable investment in the safety needs of the underserved/disadvantaged. The Safety Action Plan will include efforts to address infrastructure, behavioral, educational, and operational initiatives to prevent death and serious injury on roads and streets with a system goal to promote traffic safety for all roadway users.

The city is also committed to developing a Comprehensive Safety Action Plan that aligns with the U.S. DOT's priorities for safety, equity, climate and sustainability, quality job creation, and economic strength, and global competitiveness. The city working with a consultant intends to form a steering committee to engage with community groups, and safety advocates to drive the action plan development, analysis, implementation, and monitoring. The planning process will draw on this safety experience, while working with the consultant, to seek involvement/input from a diverse population, including the underserved.

The Supplemental Planning Activity will be led by the consultant and include a multi-disciplinary team to conduct a Road Safety Audit (RSA) on the Ohio Street/MO18 & 2nd Street corridor. The RSA will include a focus on bike/pedestrian safety to inform the Safety Action Plan and to provide valuable safety data to inform the city's sidewalk and trails initiative.

SS4A Action Plan Components | US Department of Transportation

For details about the Safe Streets & Roads for All (SS4A) Action Plan Components, go to: https://www.transportation.gov/sites/dot.gov/files/2022-06/SS4A_Action_Plan_Components.pdf

Funding Opportunity Number	DOT-SS4A-FY23-01
Federal Award No.	693JJ32440446
Project Funding	\$120K Federal / \$30K Local

Federal Funding for the project is through the U.S. DOT/Federal Highway Administration.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Project Understanding	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	10 Points Max

The City of Clinton is an Equal Opportunity Employer.

Evaluation Committee: An evaluation committee established by the city will review the SOQs in accordance with selection criteria. Additional information may be requested. Questions about this RFQ are to be directed to Christy Maggi, cmaggi@cityofclintonmo.com.