



## **Howard County Commission**

**Jerimiah Johnmeyer – Presiding Commissioner**

**Jeff Stockhorst – Eastern District Commissioner**

**Mathew Freese – Western District Commissioner**

One Courthouse Square

Fayette, MO 65248

Phone: 660-248-2193 Fax: 660-248-9810

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5-9-2024

Dear Consultant:

Howard County is requesting the services of a consulting engineering firm to preform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachment. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with Howard County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website @ [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 4:00pm, June 5<sup>th</sup> (06/05/2024) @ #1 Courthouse Square, Fayette, MO 65248.

Sincerely,

Howard County Commission

Jerimiah Johnmeyer  
Presiding Commissioner



Experience and Technical Competence -

25 Max Points

Capacity and Capability -

50 Max Points

Past Record of Performance -

25 Max Points