



City of Webb City * PO Box 30 * 200 Main Street * Webb City, Missouri 64870

Office of Administration 417-673-4651 Fax – 417-673-6264

Date: 05/13/2024

Dear Consultant:

The City of Webb City is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated in the attachments. Limit your letter of interest to no more than 4 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with the City of Webb City. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 10am, (06/07/2024) at **200 S. Main Street, Webb City, MO 64870.**

Sincerely,

Carl Francis
City Administrator

Attachment



City/County Webb City/Jasper Street		Route from Rte. 171 North on East Rd. to MO-66, then west to Devon Street
Federal Aid No:	TAP-9901(844)	
Location:	Rte. 171 North on East Road to MO-66, then west to Devon Street	
Proposed Improvement:	ADA compliant sidewalks, curb ramps and crosswalks	
Length:	Approximately 0.571 Mile	
Approximate Construction Cost:	\$445,599.97	
DBE Goal Determination:	0 %	
Consultant Services Required:	Work with contractor on behalf of the City of Webb City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.	
Other Comments:		
Contact:	Name: Carl Francis Address: 200 S. Main Street, Webb City, MO Phone: 417-673-4651 Email: cfrancis@webbcity.org	
Deadline:	10am 06/07/2024	
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed <u>4</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>3</u> copies of the letter of interest should be received at the address and by the time specified. 		

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

- Experience and Technical Competence - 20 Max Points
- Capacity and Capability - 20 Max Points
- Past Record of Performance - 20 Max Points