

# **ATCHISON COUNTY COMMISSION**

**James Quimby**  
North District Commissioner

**Curtis Livengood**  
Presiding Commissioner

**Richard Burke**  
South District Commissioner

*Susette M. Taylor – Clerk of the Commission*

P.O. BOX 280  
400 S. Washington Street  
ROCK PORT, MO 64482  
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Email – [acclerk@atcomo.org](mailto:acclerk@atcomo.org)  
Commission meets on Tuesday and Thursday Mornings

## **REQUEST FOR QUALIFICATIONS (RFQ) ENGINEERING SERVICES**

**225 Street Bridge #2320008 over Cow Branch  
BRO-R003(24)**

Atchison County, Missouri is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each scope item, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with Atchison County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 9:00am local time on (May 30, 2024) at the following address:

Atchison County Commission  
Attn: BRO-R003(24)  
400 S. Washington St.  
Rock Port, MO 64482

Sincerely,  
Curtis Livengood  
Presiding Commissioner

Attachment

Atchison County Bridge #2320008	
Federal Aid No:	BRO-R003(24)
Location:	225 Street over Cow Branch
Proposed Improvement:	Bridge replacement and associated road work
Total Project Length:	400 ft +/-
Approximate Construction Cost:	\$750,000
DBE Goal Determination:	__0__%
Consultant Services Required:	<p><b>Bidding:</b> Assist the Local Agency in advertising for bids including but not limited to: Aid the Local Agency in answering contractor questions regarding the plans and prepare addenda, if needed. Attend the bid opening and provide a recommendation of award.</p> <p><b>Construction Phase:</b> Work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	Name: Kamron Woodring Phone: (660) 744-3614
Deadline:	9:00am local time on (May 30, 2024)
Submit: Letter of interest should not exceed three pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four hard copies and one electronic submittal of the letter interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	25	Max Points
Capacity and Capability -	25	Max Points
Past Record of Performance -	25	Max Points