



City of Florissant

Honorable **Timothy J. Lowery**; Mayor

3-14-24

Dear Consultant:

The **City of Florissant** is requesting the services of a consulting engineering firm to perform the described professional services for **St Catherine Street Improvements, STBG-5595(619)**. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with **the City of Florissant**. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 2:00_ pm, 04/17/24 at **Florissant City Hall, Office of the City Engineer, 955 Rue St Francois Street, Florissant, MO 63031**.

Sincerely,

Thomas J Goldkamp
City Engineer

City Hall
955 rue St. Francois
Florissant, MO 63031
314.921.5700
Fax: 314.921.7111
TDD: 314.839.5142

Police Department
1700 North Highway 67
Florissant, MO 63033
314.831.7000
Fax: 314.830.6045

Parks & Recreation
#1 James J. Eagan Drive
Florissant, MO 63033
314.921.4466
Fax: 314.839.7672
www.florissantmo.com

Health Department
#1 St. Ferdinand Drive
Florissant, MO 63031
314.839.7654
Fax: 314.839.7656

Municipal Court
4575 Washington St.
Florissant, MO 63033
314.921.3322
Fax: 314.595.3690

City of Florissant MO_St Catherine Street Improvements	
Federal Aid No:	STBG-5595(619)
Location:	St Catherine Street, N New Florissant Rd to Waterford Drive
Proposed Improvement:	The scope of the improvements includes resurfacing the roadway, replacement of damaged or deteriorated curb and sidewalk, construction of accessible curb ramps, and new mixed use path to improve pedestrian safety and mobility.
Length:	1.15 miles
Approximate Construction Cost:	\$2,080,037.00
DBE Goal Determination:	12%
Consultant Services Required:	<p>The engineering responsibilities will include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans.</p> <p>Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents.</p> <p>Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, participate in final inspection, and prepare as-built drawings.</p>
Other Comments:	None
Contact:	<p>Thomas J Goldkamp 955 Rue St Francois Street, Florissant, MO 63031 314-839-7643 tgoldkamp@florissantmo.com</p>
Deadline:	04/17/24
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	__10	Max Points
Capacity and Capability -	__10	Max Points
Past Record of Performance -	__10	Max Points