



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

February 28, 2024

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, March 15, 2024 by email.

Sincerely,

Kenny Voss, P.E.
State Design Engineer

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

Attachment

DISTRICT OFFICES

SE District
Mark Croarkin– District Engineer
Missouri Department of Transportation
2675 North Main
Sikeston, MO 63801

Contact
Darius W. Dowdy
573-380-2912
Darius.dowdy@modot.mo.gov
Email responses are encouraged

District Southeast

Ste. Genevieve, Route M	
Job No:	J9S3449B
Location:	From US 61 to Valley Spring Trail
Proposed Improvement:	Upgrade pedestrian facilities to ADA transition plan
Length:	0.70 miles
Approximate Construction Cost:	\$625,000.00
DBE Goal (if applicable)	
Consultant Services Required:	<p>Construction Inspection and Resident Engineer Duties</p> <p>Scope of Services - The consultant will provide Resident Engineer duties, professional, technical and other personnel, equipment, material, and all other things necessary for inspection, testing and administration of the project on Route M in the city limits of Ste. Genevieve. Services to be provided by the consultant include field inspections of all work and contract activities, all construction surveying checks and documentation, on-site quality assurance materials testing, project documentation, material reporting, measurement and payment, change order and estimate generation, attendance of meetings, preparation of as-builts and close out of customer service call reports. The consultant will be required to use AASHTOWare Project for all project documentation and record keeping. The consultant must be knowledgeable and experienced in the types of construction work to be performed on the project. Consultant shall be Advanced Work Zone certified, technician certified in concrete field, concrete strength, soil density and certified in MoDOT Stormwater/erosion inspection and reporting.</p>
Other Comments:	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection, March 25, 2024.</p> <p>Contract was awarded and executed in January 2024.</p> <p>Contractor tentatively plans to start work in early May 2024.</p>

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max

Qualifications of Personnel Assigned

20 Points Max

General Experience of Firm

10 Points Max

Familiarity/Capability

10 Points Max

Accessibility of Firm & Staff

10 Points Max

100 Points Max Total