

# County Commission of Holt County

## *Office of the County Clerk*

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Tom Bullock  
Presiding Commissioner

102 W. Nodaway  
P.O. Box 437  
Oregon, Missouri

Alice Derr  
County Clerk

Richard Meyer  
First District Commissioner

64473  
Phone: (660)446-3303  
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Glenda Atkins  
Deputy Clerk

David Carroll  
Second District Commissioner

Carol Buckles  
Deputy Clerk

### **REQUEST FOR QUALIFICATIONS (RFQ) ENGINEERING SERVICES**

#### **County Rd 120 Bridge #0540008 over Branch of Squaw Creek BRO-R044(38)**

Holt County, Missouri is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each scope item, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with Holt County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 3:00pm local time on January 5, 2024 at the following address:

Holt County Commission  
Attn: BRO-R044(38)  
102 W. Nodaway  
Oregon, MO 64473

Sincerely,  
Tom Bullock  
Presiding Commissioner

Attachment

<b>Holt County Bridge #0540008</b>	
Federal Aid No:	BRO-R044(38)
Location:	County Rd 120 Bridge over Branch of Squaw Creek
Proposed Improvement:	Bridge replacement and associated road work
Length:	Project length approx 500 ft +/-
Approximate Construction Cost:	\$600,000
DBE Goal Determination:	<u>0</u> %
Consultant Services Required:	<p><b>Bidding:</b> Assist the Local Agency in advertising for bids including but not limited to: Aid the Local Agency in answering contractor questions regarding the plans and prepare addenda, if needed. Attend the bid opening and provide a recommendation of award.</p> <p><b>Construction Phase:</b> Work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	Name: Alice Derr Phone: (660) 446-3303
Deadline:	3:00pm local time on January 5, 2024
<p>Submit: Letter of interest should not exceed three pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four hard copies and one electronic submittal of the letter interest should be received at the address and by the time specified.</p>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	25	Max Points
Capacity and Capability -	25	Max Points
Past Record of Performance -	25	Max Points