



**Presiding Commissioner**  
Jim Ruse, Cell 660-663-5133  
**First District Commissioner**  
David Cox, Cell 660-663-7289  
**Second District Commissioner**  
Wayne Uthe, Cell 660-334-0016

Telephone 660-663-3300 ext 4  
102 North Main Street  
Gallatin, MO 64640

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## Daviess County Commission

November 6, 2023

Dear Consultant:

Daviess County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with Daviess County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 4:30 p.m., (12/13/2023) at 102 N. Main St, Gallatin, MO 64640.

Sincerely,

Jim Ruse  
Presiding Commissioner

Attachment

County <u>  Daviess  </u> Route <u>      </u> CRD Forest Ave <u>                    </u>	
Federal Aid No:	BRO-R031(02)
Location:	Road and Bridge 3960007 Latitude: N 40°03'14", Longitude: W 93°53'04"
Proposed Improvement:	Bridge Replacement
Length:	Approximately 1,000 ft
Approximate Construction Cost:	\$ 850,000
DBE Goal Determination:	5%
Consultant Services Required:	<p><b>Bridge</b> The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p><b>Bidding</b> Assist the Local Agency in advertising for bids including but not limited to: Aid the Local Agency in answering contractor questions regarding the plans and prepare addenda, if needed. Attend the bid opening and provide a recommendation of award.</p> <p><b>Construction Inspection</b> Construction Phase: work with contractor on behalf of the County, assist with preconstruction conferences, perform periodic site inspections, prepare change orders, inspect construction materials, check shop drawings submitted by the contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	Name: Jim Ruse Address: 102 N. Main St, Gallatin, MO 64640 Phone: 660-663-3300 ext 4 Email: <a href="mailto:commission@daviesscountymmo.gov">commission@daviesscountymmo.gov</a>
Deadline:	December 13, 2023
<ul style="list-style-type: none"> <li>Submit: Letter of interest should not exceed <u>  3  </u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>  3  </u> copies of the letter of interest should be received at the address and by the time specified.</li> </ul>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

### Experience and Technical Competence -

  30   Max Points

## Capacity and Capability -

30 Max Points

### Past Record of Performance -

\_\_\_30\_\_\_ Max Points