



10/23/2023

Subject: Request for Qualifications for Professional Services related to the Olive Blvd Intersections Improvement Project (SI0181/S503078)

Dear Potential Respondent:

Your Firm is being invited to submit a letter of interest and Qualifications for providing the City of Olivette professional services including surveying, engineering design, easement and takings exhibit preparation, construction inspection and MODot Cost Share documentation.

Firms may download the Request for Qualifications (solicitation document) from the City's website (OlivetteMO.Com) <https://www.olivettemo.com/Bids.aspx>. Firms shall submit their Letter of Interest and Statements of Qualifications by email to Bruce McGregor, Director of Public Works, BMcGregor@OlivetteMO.com. **Submissions of qualifications will be accepted until 2 p.m. local time 11/14/23.** Any questions are to be submitted via email to Bruce McGregor by 2 p.m. on 11/08/23.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

The City reserves the right to reject any or all SOQ's, or portions thereof, to waive technicalities or deficiencies in any or all the SOQ's. The City of Olivette reserves the right to cancel this Request for SOQ's in part or in its entirety. This Request for SOQ's does not commit the City of Olivette to award a contract or to pay any costs to Firms in preparation of their SOQ.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.org, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

Please review the RFQ for details regarding the City's expectations for qualifications. Thank you in advance for your interest in working with the City of Olivette.

Sincerely,

Bruce McGregor
Director of Public Works