



October 25, 2023

RE: Request for Expression of Interest: **24ENGST1 - STBG 7302(697) – Regency Parkway Reconstruction**

Dear Consultant:

The City of Saint Charles has interest in securing professional services for work associated with:

### **Regency Parkway Reconstruction**

The proposed typical section maintains the same roadway width, but includes vertical curbs, 2.5-foot turf buffer, and 5-foot wide sidewalks with ADA curb ramps on both sides for added pedestrian safety. There will be two 11-foot travel lanes, one in each direction, with a two-way center turn lane to improve traffic safety and traffic flow through this commercial area. New streetlights will be placed at 4 major intersections for added safety. Additional safety items proposed are flashing LED stop signs at Plaza Way & Regency Parkway, increase triangle sight distance, and install an enhanced RRFB pedestrian crossing at a mid-block location. The new pavement section will consist of 9 inches concrete over 4 inches of aggregate base to provide a more durable roadway to support the large truck traffic. All driveway entrances will be replaced as well. The new typical section will remain within existing 50-foot right-of-way, though temporary easements are expected for construction. Traffic counts will also need to be collected to help determine if a future signal is warranted at Veterans Memorial Parkway and Regency Parkway.

#### Tentative Project Schedule:

Design NTP – January 2024

Final PS&E – December 2025

Bid Opening – March 2026

Construction Completed – March 2027

The estimated total cost of this project is \$3,150,00.00.

To be considered for this project your written response (mail or email, 2 written pages max.) must be received by no later than **2 p.m. on November 8, 2023**. In your letter, please describe why you are interested in the project and why you feel that you are most qualified to complete the proposed project. After all responses are received, City Staff will select the 3 most qualified firms based on scoring of your prequalification packet and your response letter.

### **Department of Engineering**

City of Saint Charles  
200 North Second Street  
Saint Charles, MO 63301  
636.949.3237  
[www.stcharlescitymo.gov](http://www.stcharlescitymo.gov)

The prequalification scoring will be based on the following criteria:

- Experience in work required
- Record of the firm accomplishing the work on other projects in the required time
- QA/QC Program
- Recent experience showing accuracy of construction project cost estimates
- Project Management Philosophy and Approach

The selected 3 firms will then be requested to submit a qualifications based Request for Proposal (RFP) on the project. These proposals will be ranked and the project will then be negotiated with the highest rated firm.

Additional information relating to the proposed project scope will be distributed during the RFP stage of this project solicitation including the Project Charter. Staff will not address project specific questions during the expression of interest solicitation but will during the RFP stage.

It is the responsibility of the consultant to ensure their prequalification packet is up-to-date. Updates or supplements to the prequalification packet that are to be considered in the current scoring will be accepted up to one week prior to the EOI submittal deadline. For information regarding the prequalification and consultant selection process, please refer to

[https://epg.modot.org/index.php/LPA:136.4\\_Consultant\\_Selection\\_and\\_Consultant\\_Contract\\_Management#136.4.1.5\\_Consultant\\_Qualification](https://epg.modot.org/index.php/LPA:136.4_Consultant_Selection_and_Consultant_Contract_Management#136.4.1.5_Consultant_Qualification)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of St. Charles. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The DBE PE Goal for this project is: 12%

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

If your firm would like to be considered for this project, please submit a written Expression of Interest or email to the following contact:

Jonathan Silver, PE  
Project Manager  
City of Saint Charles  
200 North Second Street, Room 203  
St. Charles, MO 63301  
[jonathan.silver@stcharlescitymo.gov](mailto:jonathan.silver@stcharlescitymo.gov)

We thank you for your interest in working with the City of Saint Charles.

Sincerely,



Jonathan Silver, PE  
Project Manager

Cc: Dan Mann, P.E., City Engineer  
Jim Gillam, P.E., Assistant City Engineer – Design

<b>City/County: St. Charles City/St. Charles County, Route: Second Street</b>	
Federal Aid No:	STBG-7302(697)
Location:	Regency Parkway Way from Veterans Memorial Parkway to Zumbahl Rd.
Proposed Improvement:	New pavement with 2-11' lanes and 12' center turn lane, 5' wide ADA sidewalks with green space buffer on both sides, New ADA curb ramps, and new street lighting at intersections. Traffic counts will also need to be collected to determine if a future signal is needed at Veterans Memorial Parkway and Regency Parkway.
Length:	0.36 miles
Approximate Construction Cost:	\$2,600,000.000
DBE Goal Determination:	12%
Consultant Services Required:	The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include traffic counts, right of way plans, surveying, subsurface utility investigation, title research, geotechnical investigations, roadway plans, retaining wall plans, striping plans, public involvement, environmental and historic preservation services/permits, archeological surveys, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic control plans including the preparation of PS&E and final documents, project administration and management.
Other Comments:	
Contact:	Jonathan Silver, P.E. Project Manager City of St. Charles 200 North Second Street, Room 203 St. Charles, MO 63301 Phone: 636-949-3241 Email: <a href="mailto:jonathan.silver@stcharlescitemo.gov">jonathan.silver@stcharlescitemo.gov</a>
Deadline:	2:00 pm, November 8, 2023
Submit: <ul style="list-style-type: none"> <li>Letter of interest should not exceed 2 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. A digital copy of the letter interest should be received at the email address and by the time specified.</li> <li>Statement of Qualifications</li> <li>Affidavit of Compliance with the federal work authorization program</li> <li>E-Verify Memorandum of Understanding</li> </ul>	



# Regency Parkway Reconstruction



ATTACHMENT A-1

DISCLAIMER: This map is based on information maintained by the City of St. Charles, Missouri. The City does not warrant or guarantee the accuracy or completeness of the information shown. It is the responsibility of the user of this information to verify independently its accuracy and completeness. By using this information, the user waives any and all claims against the City of St. Charles, Missouri, arising from such use.



**PROJECT NAME**[illegible]