



10/05/2023

Dear Consultant:

The **City of Riverside** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 4 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with **the City of Riverside**. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [DBE Program | Missouri Department of Transportation \(modot.org\)](https://www.modot.org/DBE/DBE%20Program/DBE%20Program.htm), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 2 pm, (10/25/2023) at the **City of Riverside, Office of the City Clerk, 2950 NW Vivion Rd, Riverside, MO 64150.**

Sincerely,

Noel Bennion

Noel Bennion
Capital Projects & Parks Manager

Attachment

City/County Riverside, MO Route Riverway Boulevard Improvements	
Federal Aid No: STBG 3400(445) & SNS0019	
Location: Riverside, MO	
Proposed Improvement:	Realign northbound Route 9 on-ramp. Convert signalized intersection at W. Platte & Riverway to a roundabout. Replace signed, double intersection at Riverway & Tullison with a roundabout. Create access points directly onto Riverway from adjacent industrial area. Remove unsafe industrial access off W. Platte. Construct curb/gutter, street lighting, and bicycle/pedestrian facilities to better serve the community. The goals are to improve traffic flow & safety and provide better sight distances, truck access & turning movements. Bike/ped access will be created along with enhancing stormwater management. Riverway Boulevard is currently in MoDOT ROW. Upon project completion, it is anticipated that the ROW will be dedicated to the City of Riverside. Riverside has a detailed scope of work and has completed topographical/ boundary surveys that will be provided to the selected consultant.
Length:	4,955 LF
Approximate Construction Cost:	\$4,000,000
DBE Goal Determination:	4%
Consultant Services Required:	<i>The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, geotechnical investigations, public involvement, potential environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents. Construction Phase to include: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</i>
Other Comments:	n/a
Contact:	Name: Noel Bennion Address: 2950 NW Vivion Rd, Riverside, MO 64150 Phone: 816-372-9028 Email: nbennion@riversidemo.gov
Deadline:	10/25/2023 at 2pm
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed <u>4</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>2</u> copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	<u>30</u>	Max Points
Capacity and Capability -	<u>30</u>	Max Points
Past Record of Performance -	<u>40</u>	Max Points
Fig 136.4.7		Oct 2019