**Enter Project Title**

**Progress Report – Click here to enter a date.**

**Project Number:** Click here to enter text.

**Principal Investigator (PI):** Click here to enter text.

**Co-PI(s):** Click here to enter text.

|  |  |
| --- | --- |
| **Award date:** | Click here to enter a date. |
| **Scheduled completion date:** | Click here to enter a date. | **% of project completed to date:** | Click here to enter text. |
| **Total budget:** | Click here to enter text. | **% of budget expended to date:** | Click here to enter text. |
| **Draft report due:** | Click here to enter a date. | **Final report due:** | Click here to enter a date. |

*Dates should match those listed in the contract. If unsure, contact your MoDOT project manager.*

**Noteworthy items achieved this quarter.** *Provide a 4-5 sentence summary of work completed this quarter. Include meetings, work plan status, significant progress, etc. Additional details can be included in “Additional project information” below.*

Insert summary

**Anticipated work for next quarter.** *Provide a 4-5 sentence summary of work planned for next quarter.*

Insert summary

**Identify any circumstances or issues that may need to be addressed.** *Provide a summary of issues that are important for the TAC to know. For example, staffing difficulties or supply chain delays.*

Insert summary

**Deadline for next deliverable.** *For example, quarterly report, draft report, presentation, etc.*

Insert deliverable name Click or tap to enter a date.

**Additional project information that MoDOT and technical committee should know.**

Insert summary