

TOWN OF CARROLLTON
206 West Washington, Carrollton, MO 64633
Phone: 660-542-1414 Fax: 660-542-8205
E-mail: carrollton.mayor@gmail.com Website: www.carrolltonmo.org

Date August 24, 2023

Dear Consultant:

RE: Request for Qualification (RFQ)
ARPA23CAROLTONAMTRK

Determine location, design and construct a suitable platform/station for Amtrak passenger rail service in or near the Town of Carrollton, MO

The Town of Carrollton, MO (Sponsor) is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these services you may express your interest by responding to our office at 206 W. Washington, Carrollton, MO 64633. Please limit your Letter of Interest to no more than 4 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest, or be on file with the Town of Carrollton. The statement of qualification is not included in the total page count limit.

The consultant should provide the name(s) of preferred firm(s) for any work which is likely to be sub-consulted. Sub-consultant changes can occur with Sponsor approval. At the Sponsor's discretion, this selection can be retained for projects initiated within five years or until all projects are complete.

The selection of the consulting firm resulting from this RFQ is subject to a post-award negotiated contract. If the parties are unable to agree to terms in the post-award contract, the Town shall reserve the right to cancel the selection of that consulting firm and the right to select a different firm.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

Please submit 3 copies of letters to be received by 3 pm, September 22, 2023 at:

Town of Carrollton, 206 W. Washington, Carrollton, MO 64633.

Ensure ARPA23CAROLTONAMTRK is easily visible on the envelope.

Sincerely,



John D. Sweeney
Mayor, Town of Carrollton

1 Attachment

Project ID: ARPA23CAROLTONAMTRK

Purpose: To determine where/if a suitable platform/station for Amtrak passenger rail service can be located in or near the Town of Carrollton, MO on the BNSF rail line. The area of consideration is from the vicinity of the BNSF maintenance facility (old depot) just west of S. Main St. to a point approximately two (2) miles northeast, prior to the first northeast curve of the rails.

Required Services: The scope of service in Phase I may include but is not limited to: feasibility study of potential sites, analysis of flood potential and other significant environmental considerations, coordination with Amtrak and BNSF, and preliminary engineering design including evaluation criteria of estimated time, level of effort, and cost for comparison of each site. If one or more suitable sites can be identified, a site evaluation, if necessary, will be conducted by the Town of Carrollton. Upon selection of a site location, subsequent phases may include but are not limited to surveys, easement/ROW determination, environmental services and permits, land acquisition, platform/station design, access and parking, utilities and lighting, construction contract preparation, bid advertising, letting and award services, and construction administration and observation services.

Information provided to the Town of Carrollton must include at a minimum:

1. The specialized experience and technical competence of the firm with respect to conceptual planning, site structure evaluation, and infrastructure related work
2. The capacity and capability of the firm to perform the work in question, including specialized services, with a proposed schedule for completion of Phase I activities. Please include qualification of the employees on the team designated to this specific project.
3. The past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules. Please include how many projects or similar types of work this team has completed or had a substantial role and when completed.
4. The firm's proximity to, and familiarity with, the area in which the project is located. Please include experience working in a non-urban, rural community, and what challenges you expect in this environment.
5. Consultant shall provide evidence of prior projects and acceptance from both Amtrak and BNSF.
6. References from previous clients of related work with the firm within the past 3 years, with names and contact information for the owner's representative who is most knowledgeable of your firm's performance.

The firm will be selected based on the above qualifications.

DBE Goal Determination: 0%

Fees will be negotiated for projects as federal funds become available. Consultants shall not include fee or cost information when responding to the solicitation.

Contact: John Sweeney, Mayor
206 W. Washington, Carrollton, MO 64633
Phone: 660 542-1414
Email: carrollton.mayor@gmail.com or carrollton.assist@gmail.com

The following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence	- 30 Max Points
Capacity and Capability	- 30 Max Points
Past Record of Performance	- 40 Max Point