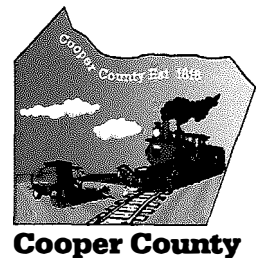


# COOPER COUNTY COMMISSION

Commission Phone: 660/882-2228  
200 Main St., Room 24  
BOONVILLE, MO 65233-1276



CHARLIE MELKERSMAN  
Eastern District Commissioner  
20770 Clarks Fork Rd, Boonville, MO 65233  
660-537-2082  
charlie.melkersman@coopercountymo.gov  
August 14, 2023

GEORGE MONK  
Presiding Commissioner  
12243 Hwy 5, Boonville, MO 65233  
660-621-4252  
george.monk@coopercountymo.gov

DANNY LARM  
Western District Commissioner  
13033 Prairie Lick Road, Boonville, MO 65233  
660-621-1240  
danny.larm@coopercountymo.gov

Dear Consultant:

**RE: Request For Qualifications (RFQ)  
Engineering Design & Construction Services for  
Bridge No. 0250000 Replacement on Imhoff Road over Lamine River**

The Cooper County Commission is requesting the services of a consulting engineer firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with Cooper County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all mailed or delivered letters be received by 10:00 am, September 7, 2023 at the following address:

Cooper County Commissioner's Office  
ATTN: BRO R027 (001)  
527 High Street  
Boonville, MO 65233

Sincerely,

George Monk  
Cooper County Presiding Commissioner

Attachment

| Cooper County Bridge No. 0250000 Replacement  |  |
|---|--|
| Federal Aid No:   | BRO R027 (001)   |
| Location:   | Imhoff Road over Lamine River  |
| Proposed Improvement:   | Replacement of existing bridge and roadway approaches with approximately 450 feet x 24' – 6" new multi-span bridge and roadway approaches along similar roadway alignment  |
| Length:   | Approximately 0.3 miles  |
| Approximate Construction Cost:  | \$2.679 million  |
| DBE Goal Determination:   | 5%   |
| Consultant Services Required:   | <p><b>Design Phase:</b> Bridge and roadway PS&amp;E and final documents. Preparations include but not limited to topographic and legal surveying, geotechnical investigations, hydraulic analysis, easement/ROW, utilities, and environmental and historic preservation services.</p> <p><b>Bid Phase:</b> Advertising, letting and award services.</p> <p><b>Construction Phase:</b> Construction administration and construction observation services.</p> |
| Other Comments:   |  |
| Contact:  | <p>George Monk<br/> Presiding Commissioner<br/> Cooper County Commission<br/> 527 High Street<br/> Boonville, MO 65233<br/> Phone: 660.882.2228<br/> Email: <a href="mailto:george.monk@coopercountymo.gov">george.monk@coopercountymo.gov</a></p>   |
| Deadline:   |  |
| <ul style="list-style-type: none"> <li>• Submit: Letter of interest should not exceed three (3) pages total. A page is defined as 8 ½ x 11 inches and printed on one side. Three (3) copies of the letter of interest should be received at the address specified and by the time specified.</li> </ul> |  |

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design – MoDOT.

- Experience and Technical Competence - 25 Maximum Points
- Capacity and Capability - 25 Maximum Points
- Past Record of Performance - 50 Maximum Points