

# Making Payment on a Haz Waste Transporter License Invoice External Procedure

## Overview

Once your application has been approved by the Department of Natural Resources you will receive an invoice via email. You may make payment by logging into MCE and making an electronic payment or you may print your invoice and mail it in with a check. Your license will be issued once full payment is applied to the invoice.

## Process

1. Access MoDOT Carrier Express (MCE) through the log in page located at [www.modot.org/mce](http://www.modot.org/mce). Enter the user id and password assigned to you by Motor Carrier Services and click log in.

Sign in to begin using MoDOT Carrier Express.

User ID:

Password:

The credentialing modules of MoDOT Carrier Express (IRP, IFTA, Trip Permits, OPA) will be unavailable on Friday, June 16, 2023 from 2:00 am until 3:00 am CDT for system updates.

Welcome to MoDOT Carrier Express

- [Click here](#) for information to resolve User ID and Password issues.
- NEW CUSTOMERS: Please visit [www.modot.org/starting-new-account](http://www.modot.org/starting-new-account) and email completed form(s) to [contactMCS@modot.mo.gov](mailto:contactMCS@modot.mo.gov).
- MCS accepts eChecks, debit and credit card payments. Convenience fees apply. Visit [www.modot.org/mcs](http://www.modot.org/mcs) for details.
- MoDOT takes seriously its responsibility to keep motor carriers' information private. We can discuss accounts only with those on record as official contacts, appointed by the companies we serve.

**Note:** Only one username and password are issued per company. If you have to reset a password, make sure no one else in the company is using the login before resetting it.

Once logged in, your account name, customer id, and USDOT number will be displayed at the top of the page.

HOME APPLICATIONS CUSTOMER USER SETTINGS LOGOUT

Welcome to the MoDOT Carrier Express!

Account Name: MCS HAZ HAULING LLC  
Customer ID: 241666 USDOT Number: 62562581

Use the menu above to navigate to a program or use the quick links below to go directly to an action.

Motor Carrier Services

2. Click applications and select HW/WT.

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Motor Carrier Services

os/ow  
HW/WT  
CREDENTIALING  
UCR NRS  
E-PAYMENT HISTORY

Now that you have made it to the hazardous waste system, you are ready to begin your supplement.

3. Click payment and then make a payment from the payment dropdown list.

The screenshot shows the 'Work List' navigation bar with a 'Payment' dropdown menu open. The menu options are 'Make a Payment', 'Payment History', and 'Invoice History'. Below the navigation bar, the 'WorkList Results' section shows a table with one entry: 'APPROVED' status, '7/10/2023' status date, 'HW' type, '62562581' DOT, 'MCS HAZ HAULING LLC' customer name, 'New' sup type, and '1005855' app/sup no. An 'Open' button is next to the entry. The page indicates 'Showing 1 to 1 of 1 entries'.

4. Find the invoice you wish to pay and click the checkbox to select that invoice. Click make payment.

The screenshot shows the 'Invoices' section with a table of one invoice. The invoice has a checked 'Select' checkbox, ID '6006355', 'HW' fee type, 'HWWT-APP-1005855' description, 'OPEN' status, '\$241.00' amount, '\$241.00' balance, and '07/10/2023 14:32' date/time. A 'Make Payment' button is highlighted below the table. The page indicates 'Showing 1 to 1 of 1 entries'.

5. You will have two payment methods available, choose your method and click apply payment.

The screenshot shows the 'Payment' interface for 'Company Name: MCS HAZ HAULING LLC'. It displays the invoice details: '6006355' invoice ID, 'HW' fee type, 'HWWT-APP-1005855' description, and '\$241.00' balance. Below the details, there are 'Payment Methods' and 'Payment Amount' dropdown menus. The 'Payment Methods' dropdown is open, showing 'CREDIT CARD' and 'E-CHECK' options. An 'Apply Payment' button is highlighted below the dropdowns. A 'Back to InvoiceList' button is also visible at the bottom.

6. Now enter your payment amount and click apply payment.

Payment Methods: CREDIT CARD

VISA MASTERCARD DISCOVER AMERICAN EXPRESS

Payment Amount: \$ 241.00

Apply Payment

Type	Description	Balance
	HWWT-APP-1006855	\$241.00
	Processing Request...	\$241.00

7. You will be sent to the vendor's website to make your payment. Click skip login and pay, then complete the payment process.

Cart Information

HWWT	\$241.00
Subtotal	\$241.00

Payment Details

HWWT  
6006355 - InvoicePayment - 241666000 - 745792 - \$241.00

Skip Login and Pay

After payment is complete, you will receive your license via email.

If you encounter payment issues, please contact our office at 1-866-831-6277.