



Morgan County Commission

100 E. Newton
Versailles, Missouri 65084
573-378-4643

July 19, 2023

Dear Consultant:

The Morgan County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for the consulting services, you may express your interest by responding to the appropriate office, which is indicated in the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with the Morgan County Commission. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 08:30 A.M., **(08/08/2023)** at

Morgan County Commission
Attn: BRO – R071(012)
100 E. Newton Street
Versailles MO 65084

Sincerely,

A handwritten signature in blue ink that reads "Brian Lehman". The signature is written in a cursive, flowing style.

Brian Lehman
Eastern District Commissioner

Attachment

City/County <u>Morgan County</u> Route <u>Hopewell Road</u>	
Federal Aid No:	BRO – R071(012)
Location:	Hopewell Road over Burris Fork Creek
Proposed Improvement:	Replacement of existing bridge and roadway approaches (bridge 40ft with roadway approaches approx. 50ft)
Length:	Approximately 90 Feet
Approximate Construction Cost:	\$650,000.00
DBE Goal Determination:	<u>0</u> %
Consultant Services Required:	<p>Bid Phase: Advertising, letting, and award services.</p> <p>Construction Phase: work with the contractor on behalf of the County, assist with preconstruction conferences, perform periodic site inspections, prepare change orders, inspect construction materials, check shop drawings submitted by the contractor, conduct construction tests and inspection, be present during critical construction operations, work with County to do full-time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	Mallory Wilhelm Admin. Assistant-Morgan County Commission 100 E. Newton Street Versailles, MO 65084 Phone: 573-378-4643 Email: mwilhelm@morgancountymo.gov
Deadline:	8:30 A.M. 08/08/2023

- Submit: Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter of interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	25	Max Points
Capacity and Capability -	25	Max Points
Past Record of Performance -	50	Max Points

