

# TRANSPORTATION ALTERNATIVES PROGRAM 2023 APPLICATION FORM

Additional information can be found in the Transportation Alternatives Program Guide:

<https://www.modot.org/local-public-agency>

**1. Project Sponsor Name**

**1.a. UEI**

**2. Project Sponsor Type**

**3. Project Sponsor Contact Information**

Contact Person:

Title:

Mailing Address:

City:  State:

Zip Code:

Daytime Telephone:

Email:

**4. Project Name**

**5. Eligible Project Category**

**6. Project Location**

County:

MoDOT District:

Provide Project location map (Label attachment as 'Attachment A - Project Location Map')

Project Route:  From/To:

Project Length (feet/miles), if applicable:

**7. Will this project impact MoDOT Right of Way?**

☐ Yes ☐ No

If Yes, provide letter of consent from the MoDOT Area Engineer per Section A.10. of the 2023 TAP Guide.

Submit the application for review to the area engineer by August 3, 2023.

**8. Based on 2020 Census data, is the project located in an area with a population of:**

☐ 4,999 or fewer ☐ 5,000 to 49,999 ☐ 50,000 to 200,000

**9. Project Sponsor has completed MoDOT online LPA training within the past 2 years?**

☐ Yes ☐ No

Name and title of person in Responsible Charge:

**10. Does the Project Sponsor have an active or incomplete SRTS, TE or TAP project? (0-5 pts.)**

☐ Yes ☐ No

If Yes, provide the Federal Project Number(s):

**11. Project Description (0-55 pts.)** (Refer to Sec F of the 2023 TAP Guide, Limited to 3500 Characters with spaces)

**Items 12 - 14 (0-5 pts.)**

- 12. Project Information** (Location map showing project limits required) (No more than 10 pages)  
Directional Maps, Site Maps, and Photographs.  
(Label Attachment as 'Attachment B - Project Information')
- 13. Official Project Sponsor Funding Resolution** (No more than 10 pages)  
(Label attachment as 'Attachment C - Certification of Funding and Support')  
**A Resolution is REQUIRED for application to be considered for award of funding.**
- 14. MPO / RPC Letter of Support (if applicable)** (No more than 10 pages)  
(Label attachment as 'Attachment D - MPO/RPC Letter of Support')

**15. Evidence of Public Involvement and Support (0-5 pts.)**

Attach letters of support and other documentary evidence of public interest.  
(Label attachments as 'Attachment E - Evidence of Public Involvement and Support')  
(No more than 10 pages)

Provide evidence of public involvement summary, include dates and information about public meetings and events held to discuss the project. Describe public involvement plan during project implementation. *(Limited to 1,640 Characters with spaces)*

**16. If submitting more than 1 TAP application, please rank the priority of this submittal.**

of  (Examples: 1 of 1, 2 of 4, 1 of 3)

**17. Property Ownership and Acquisition Information** (No more than 10 pages)

All proposals must provide documentation of the Sponsor's property rights by title of ownership, lease, or easement for all property within the project limits.  
(Label attachments as 'Attachment F - Property Ownership and Acquisition Information')

**Is the property needed for the project already acquired?** ☐ Yes ☐ No

*If No - How will it be acquired? If Yes - When was the property acquired and how?*

**Was the property acquired in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act?** ☐ Yes ☐ No

**18. Will this project reconstruct existing infrastructure and/or address existing barriers to access? Describe below. (0-15 pts.)** ☐ Yes ☐ No

If your entity has adopted an ADA Transition Plan, include as 'Attachment G - Transition Plan'.

**19. Railroad Right of Entry Letter/Agreement (if applicable)**

Projects proposing to encroach or cross railroad right of way, must include documentary evidence from the railroad granting a right of entry or an executed encroachment agreement.  
(Label attachment as 'Attachment H - Railroad Right of Entry Letter/Agreement')

**20. Project is implementing a recommendation from an adopted plan? (0-5 pts.)**

☐ Yes☐ No

If the proposed project will construct facilities for bicycles and/or pedestrians, include documentary evidence from the City or County stating that the project has been included in the entity's bicycle/pedestrian plan or the bicycle/pedestrian component of an adopted local or regional plan. Include documentation of a Complete Streets policy if applicable.

(Label attachment as 'Attachment I – Local/Regional Plan')

## 21. Project Implementation Schedule\*

Estimate the amount of time it will take to complete the project from start to finish. Approximate the time required for each activity. The activities can run concurrently causing the total time to be different from the total of the activities. Consider time for, but not limited to:

Months

## Planning Activities

(Executing contract, hiring consultant, planning, schematic and design, utility relocation, etc.)

### ☐ Environmental Clearance

(Assessments, possible mitigation for Hazardous Materials, permits, review by other agencies)

#### ROW Acquisition

(Surveying, appraisals, title transfer, clearance, etc.)

## Project Design and Plan Preparation of PS&E Package

(Including PS&E Review by MoDOT District and other agencies.)

## Project Construction/Implementation

(Advertising/hiring contractor, demolition, construction, inspection, etc.)

☐ Other

**Projected Time in Months**  (<= 23 months)

*\*Per Reasonable Progress Policy, construction contract must be awarded within 23 months of funding allocation*

## 22. Maintenance and Operations (0-5 pts.)

Identify all parties responsible for short and long term maintenance and operation.

Will sponsor be able to maintain improvements for a minimum of 25 years?

☐ Yes☐ No

Estimate all maintenance and operations costs for the project below. (yearly basis)

Maintenance Task	Task Cost	Freq.	Annual Cost
		TOTAL	

24. Itemized Budget (0-5 pts.)

(Label Attachment as 'Attachment J - Itemized Budget')

Example of Itemized Construction Cost Estimate:

Base Bid					
Item No.	Description	Unit	Quantity	Unit Price	Amount
202-20.10	REMOVAL OF IMPROVEMENTS	LS	1	\$ 25,000.00	\$ 25,000.00
207-10.00	LINEAR GRADING - CLASS 2	STA	25.0	\$ 780.00	\$ 19,500.00
304-05.04	TYPE 5 AGGREGATE FOR BASE (4 IN. THICK)	SY	4,537	\$ 8.00	\$ 36,296.00
608-10.12	TRUNCATED DOMES	SF	471.0	\$ 30.00	\$ 14,130.00
608-60.04	CONCRETE SIDEWALK, 4 IN.	SY	2,227	\$ 50.00	\$ 111,350.00
608-99.05A	CONCRETE DRIVEWAY ENTRANCE, 8 IN.	SY	1,491	\$ 70.00	\$ 104,370.00
608-99.05B	REINFORCED CONCRETE CURE U-CHANNEL	SY	84	\$ 140.00	\$ 11,760.00
609-10.32	CURB AND GUTTER TYPE 6	LF	1,889	\$ 23.00	\$ 43,447.00
614-99.02A	DROP INLET	EA	1	\$ 3,500.00	\$ 3,500.00
614-99.02B	COMBINATION GRATE INLET	EA	2	\$ 5,000.00	\$ 10,000.00
614-99.02C	ADJUST EXISTING STORM GRATE	EA	6	\$ 500.00	\$ 3,000.00
616-10.05	CONSTRUCTION SIGNS	SF	114	\$ 15.00	\$ 1,710.00
616-10.25	CHANNELIZER (TRIM-LINE)	EA	40	\$ 25.00	\$ 1,000.00
616-10.30	TYPE III MOVEABLE BARRICADE	EA	8	\$ 175.00	\$ 1,400.00
618-10.00	MOBILIZATION	LS	1	\$ 23,841.96	\$ 23,841.96
620-00.15	PREFORMED THERMOPLASTIC PAVEMENT MARKING, 24 IN WHITE	LF	160	\$ 25.00	\$ 4,000.00
620-00.36	PREFORMED THERMOPLASTIC PAVEMENT MARKING, 30 IN WHITE MIDBLOCK	EA	20	\$ 240.00	\$ 4,800.00
620-00.42	PREFORMED THERMOPLASTIC PAVEMENT MARKING, 12 IN WHITE, YIELD LINE TRIANGLES	EA	25	\$ 65.00	\$ 1,625.00
805-99.19	SEEDING & MULCH	AC	0.20	\$ 12,500.00	\$ 2,500.00
806-10.07A	CURB INLET CHECK	EA	10	\$ 110.00	\$ 1,100.00
903-50.04A	SH-FLAT SHEET (PERMANENT SIGNING)	SF	36	\$ 40.00	\$ 1,440.00
				<b>Base Bid</b>	<b>\$ 425,769.96</b>
				<b>Total Estimate</b>	<b>\$ 425,769.96</b>

## 25. Project Budget Summary

List all project costs to be incurred by the applying entity on page 5 for a complete itemized cost estimate.

Preliminary Engineering/Design <i>(if requesting reimbursement)</i>	1 .	
Right of Way costs <i>(if requesting reimbursement)</i>	2 .	
Itemized Construction Cost Estimate: <i>(from Attachment K)</i>	3 .	
Construction Engineering/Inspection <i>(if requesting reimbursement)</i>	4 .	
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Subtotal of Costs (Line 1 - Line 4):	5 .	
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Other eligible costs <i>(provide attachment with detailed explanation)</i>	6 .	
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Total Project Cost:	7 .	
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Local Match: of Total Project Cost (Line 7)	8 .	
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Federal Funds Requested:      of Line 7	9 .	

*The minimum amount of local cash match required is 20%, Sponsors are not limited in their maximum local match. If a larger local match is provided, please adjust the percentages accordingly.*

## 26. Project Commitment

By submitting an application, the applying entity commits that if this project is selected for funding, a construction contract will be awarded within 23 months of project funding allocation.

The construction plans for this project are currently:

- ☐ Complete
- ☐ % Complete
- ☐ Not Started

**Completed TAP application packets must be submitted by email to the respective District representative and be received by 4:00 p.m. on **August 24, 2023**. MoDOT reserves the right to deem a TAP application package ineligible for funding if not received by the prescribed deadline. In the event an LPA is unable to provide an emailed PDF copy of the application; the LPA shall coordinate with the district representative and deliver the completed project application by prescribed deadline.**

**FINAL SUBMISSION DUE DATE FOR ALL DOCUMENTATION**  
**August 24, 2023 by 4:00pm CDT**