



May 24<sup>th</sup>, 2023

RE: Request for Expression of Interest: **Frenchtown Great Streets: N. 2<sup>nd</sup> St Improvements (TAP-7303(622)) & Main St Extension.**

Dear Consultant:

The City of Saint Charles has interest in securing professional services for work associated with the following projects:

**N. 2<sup>nd</sup> St Improvements (TAP-7303(622))**

North Second Street Improvements (Clark St to Bayard St.), will include a mill and fill of the pavement, storm sewer work, permeable paver parking lanes, curb bulb outs, and ADA sidewalk with brick trim. The project will also include new street and pedestrian lighting, rain gardens at bulb outs, and new bus/trolley shelter, benches, trash receptacles, and bike racks. An extension of the Boschert Greenway Trail will be constructed to connect to the Katy Trail.

**Main St Extension (Design Non-Participating)**

This project will continue the implementation of the Frenchtown Great Streets Study by extending Main Street from Clark Street to Montgomery Street, as well as extensions of three cross streets from Second Street. The project will provide over one lane mile of new roadways consisting of two 11' lanes, curb and gutter, 2' wide paver/green space buffer, 5' wide sidewalks on both sides and on-street parking.

**Tentative Project Schedule:**

Design NTP – August 2023

Final PS&E – September 2025

Bid Opening – December 2025

Construction Completed – January 2027

Estimated cost of N. 2<sup>nd</sup> St. Improvements: \$6,000,000.00

Estimated cost of Main St. Extension: \$8,000,000.00

The estimated total cost of these projects is \$14,000,000.00.

To be considered for this project your written response (mail or email, 2 written pages max.) must be received by no later than **2 p.m. on June 16<sup>th</sup>, 2023**. In your letter, please describe why you are interested in the project and why you feel that you are most qualified to complete the proposed project. After all responses are received, City Staff will select the 3 most qualified firms based on scoring of your prequalification packet and your response letter.

**Department of  
Engineering**

City of Saint Charles  
200 North Second Street  
Saint Charles, MO 63301  
636.949.3237  
[www.stcharlescitymo.gov](http://www.stcharlescitymo.gov)

The prequalification scoring will be based on the following criteria:

- Experience in work required
- Record of the firm accomplishing the work on other projects in the required time
- QA/QC Program
- Recent experience showing accuracy of construction project cost estimates
- Project Management Philosophy and Approach

The selected 3 firms will then be requested to submit a qualifications based Request for Proposal (RFP) on the project. These proposals will be ranked and the project will then be negotiated with the highest rated firm.

Additional information relating to the proposed project scope will be distributed during the RFP stage of this project solicitation including the Project Charter. Staff will not address project specific questions during the expression of interest solicitation but will during the RFP stage.

It is the responsibility of the consultant to ensure their prequalification packet is up-to-date. Updates or supplements to the prequalification packet that are to be considered in the current scoring will be accepted up to one week prior to the EOI submittal deadline. For information regarding the prequalification and consultant selection process, please refer to

[https://epg.modot.org/index.php/LPA:136.4\\_Consultant\\_Selection\\_and\\_Consultant\\_Contract\\_Management#136.4.1.5\\_Consultant\\_Qualification](https://epg.modot.org/index.php/LPA:136.4_Consultant_Selection_and_Consultant_Contract_Management#136.4.1.5_Consultant_Qualification)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of St. Charles. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The DBE PE Goal for this project is: **12%**

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

If your firm would like to be considered for this project, please submit a written Expression of Interest or email to the following contact:

Jonathan Silver, PE  
Project Manager  
City of Saint Charles  
200 North Second Street, Room 203  
St. Charles, MO 63301  
[jonathan.silver@stcharlescitymo.gov](mailto:jonathan.silver@stcharlescitymo.gov)

We thank you for your interest in working with the City of Saint Charles.

Sincerely,

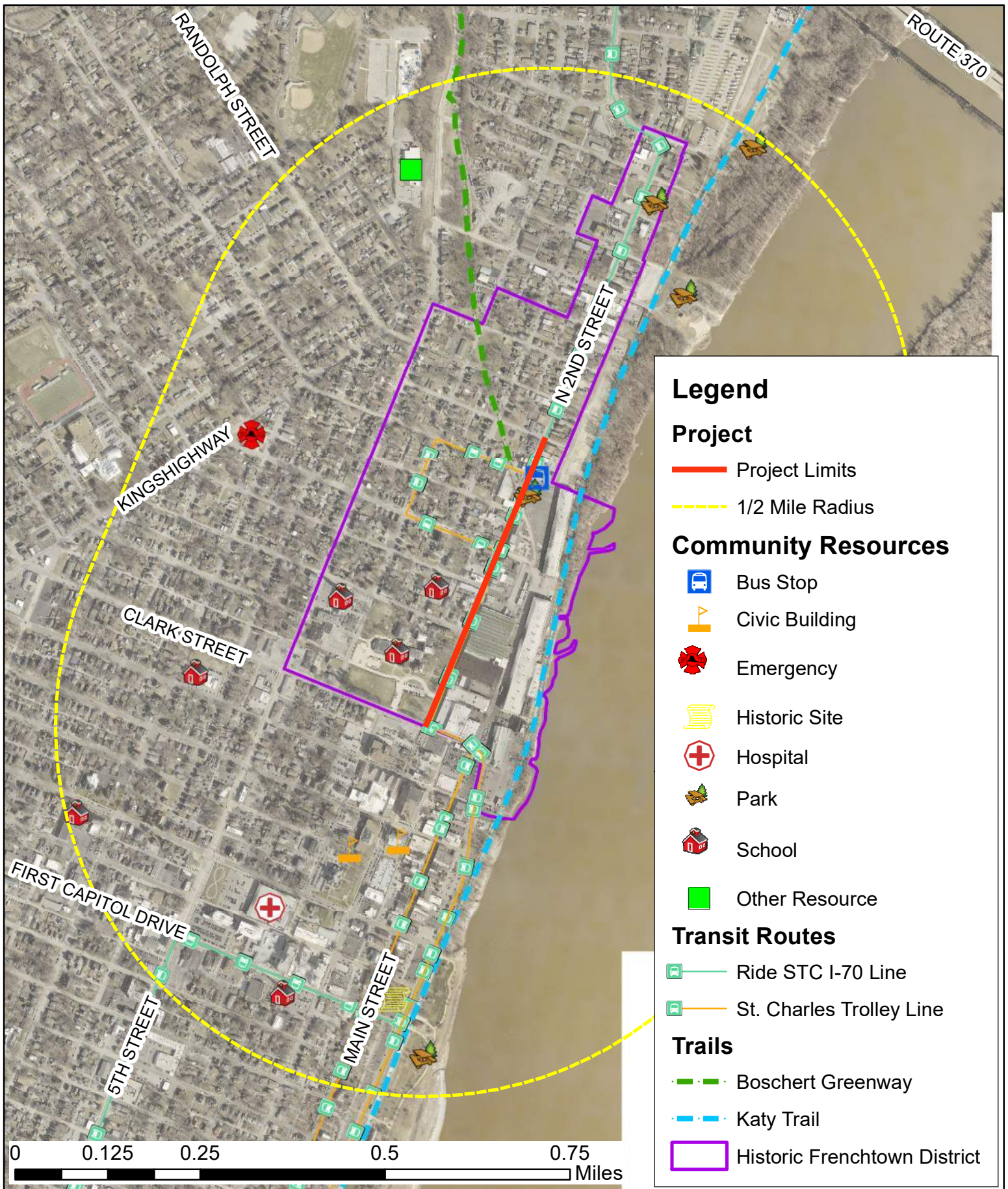


Jonathan Silver, PE  
Project Manager

Cc: Dan Mann, P.E., City Engineer  
Jim Gillam, P.E., Assistant City Engineer – Design

<b>City/County: St. Charles City/St. Charles County, Route: Second Street</b>	
Federal Aid No:	TAP-7303(622)
Location:	1. Second St. from Clark St. to Bayard St. 2. Main St. from Clark St. to Montgomery St.
Proposed Improvement:	New pavement, permeable paver parking lanes, curb bulb outs, ADA sidewalk with brick trim/green space buffer, new street and pedestrian lighting, rain gardens at bulb outs, new bus/trolley shelter, benches, trash receptacles, bike racks, 10' wide shared use path, relocation of utilities.
Length:	N. 2 <sup>nd</sup> St - .42 miles Main St. - .31 miles
Approximate Construction Cost:	N. 2 <sup>nd</sup> St. - \$5,100,000.00 Main St. - \$6,200,000.00
DBE Goal Determination:	12%
Consultant Services Required:	The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include, right of way plans, surveying, subsurface utility investigation, title research, geotechnical investigations, roadway plans, retaining wall plans, striping plans, public involvement, environmental and historic preservation services/permits, archeological surveys, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic control plans including the preparation of PS&E and final documents, project administration and management.
Other Comments:	
Contact:	Jonathan Silver, P.E. Project Manager City of St. Charles 200 North Second Street, Room 203 St. Charles, MO 63301 Phone: 636-949-3241 Email: jonathan.silver@stcharlescitymo.gov
Deadline:	2:00 pm, June 16 <sup>th</sup> , 2023
Submit: <ul style="list-style-type: none"> <li>• Letter of interest should not exceed <u>2</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>3</u> copies of the letter interest should be received at the address and by the time specified.</li> <li>• Statement of Qualifications</li> <li>• Affidavit of Compliance with the federal work authorization program</li> <li>• E-Verify Memorandum of Understanding</li> </ul>	





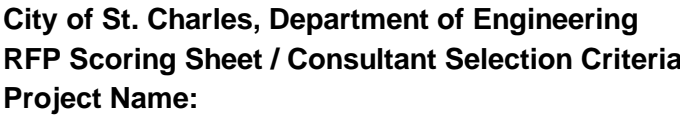
## N Second Street Improvements Detailed Map





# MAIN STREET EXTENSION LOCATION MAP



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