



## THE NEWTON COUNTY COMMISSION

Newton County Courthouse · 101 South Wood · Suite 309 ·  
Neosho MO 64850

Phone: 417.451.8223 · Fax: 417.451.8289

March 9, 2023

Dear Consultant:

Newton County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with Newton County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all Request for Qualifications "RFQ 2023-13 Engineering Consulting Services for Old Hwy 71 Bridge Replacement" be received by 10:30am, Thursday, April 13, 2023 at Newton County Commission, 101 S. Wood Street, Suite 309, Neosho, MO 64850.

Alan Cook  
Newton County Commissioner

Attachment

<b>Newton County Bridge Replacement – Old Hwy 71</b>	
<b>Federal Aid No:</b>	BRO-R073(25)
<b>Location:</b>	S15 T26 R32 / Shoal Creek – bridge #0260045
<b>Proposed Improvement:</b>	Bridge replacement and associated road work
<b>Length of Bridge / Overall Project:</b>	Approx. 400 ft / Approx. 1,300 ft
<b>Approximate Construction Cost:</b>	\$3.37 million
<b>DBE Goal Determination:</b>	4 %
<b>Consultant Services Required:</b>	<p>Design Phase - Bridge &amp; Roadway: The engineering responsibilities may include but are not limited to the preparation of Conceptual Plans, Preliminary Plans, Contract Plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E, utility coordination, contract documents, contract plans, final documents, and assisting with the bidding process including advertising, letting, and award.</p> <p>Construction Phase: The engineering responsibilities include working with the contractor on behalf of the County, assisting with preconstruction conference, perform periodic site inspection, prepare change orders, inspection construction materials, check shop drawings submitted, be present during critical construction operations, work with County for full time inspections and reporting and participate in final inspection.</p>
<b>Other Comments:</b>	
<b>Contact:</b>	Name: Alan Cook Address: 101 S Wood St., Suite 309, Neosho, MO 64850 Phone: 417-451-8208 Email: <a href="mailto:acook@newtoncountymmo.gov">acook@newtoncountymmo.gov</a>
<b>Deadline:</b>	Thursday, April 13, 2023 at 10:30 am

- **Submit:** Letter of interest should not exceed three (3) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Five (5) copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	<u>35</u>	Max Points
Capacity and Capability -	<u>30</u>	Max Points
Past Record of Performance -	<u>35</u>	Max Points