

February 22nd, 2023

Bolivar, MO 65613

The City of Bolivar, Missouri (“Sponsor”), is hereby soliciting statements of qualifications and experience from qualified consultants for airfield planning projects at Bolivar Municipal Airport until 10:00 a.m. on March 24th, 2023, and then publicly opened and read at Bolivar City Hall, 345 S. Main, Bolivar, Missouri.

Proposals should be sealed, marked “Airfield Consultants” and mailed to Bolivar City Hall, Attn: City Clerk, PO Box 9, Bolivar, MO 65613 or delivered to 345 S. Main, Bolivar, MO.

Bid Specifications may be obtained online at www.bolivar.mo.us or at City Hall, 345 S. Main between the hours of 9:00 a.m. & 4:00 p.m. Monday thru Friday.

Paula Henderson
City Clerk

NOTICE TO AIRPORT PLANNING CONSULTANTS

The City of Bolivar, Missouri (Sponsor), is hereby soliciting statements of qualifications and experience from qualified consultants for airfield planning projects at Bolivar Municipal Airport. Projects may be subject to future receipt of Federal funding under the Federal Aviation Administration (FAA) Airport Improvement Program, as administered by the Missouri Department of Transportation (MoDOT) through the State Block Grant Program (SBGP). These projects may include the following:

1. Airport layout plan and Environmental study 310,000
2. Airport business development and incentive plan \$100,000
3. Airport Drainage study, drainage improvements, permit process, storm water control plans. \$75,000
4. Consultant shall provide miscellaneous services relating to these projects and the Bolivar Municipal Airport on an as-needed and as-requested basis. Services may include field assistance, general consulting and assistance with grant applications, research permitting related business, construction contract document preparation, construction phase inspection and administration, or other professional services. Also be willing to provide other airport related services on an as-needed basis potentially outside of the scope of these projects.

The required services include, but are not limited to, engineering services for preliminary, design, bidding, and construction phases and incidental special services including geotechnical, preparing categorical exclusion documentation, as-built ALP updates, and surveying. The consultant should provide the name(s) of preferred firm(s) for any work which is likely to be sub-consulted. Sub-consultant changes can occur with Sponsor approval. At the sponsor's discretion, this selection can be retained for projects initiated within five years or until all projects are complete. Projects other than those listed above will require a new solicitation except as allowed in FAA Advisory Circular 150/5100-14 paragraph.

2.7.2 **(4)**. Disclosure: Under a previous agreement, Waters Engineering assisted the Sponsor with preparation of their CIP and the above cost estimates.

A qualification-based selection process confirming to FAA Advisory Circular 150/5100-14 will be utilized to select the most qualified firm. Selection criteria will include:



345 S. Main Ave, PO Box 9, • Bolivar, Missouri 65613
Telephone (417)326-2489 • Fax (417) 777-3212
www.bolivar.mo.us

- Recent experience in airport projects
- Capability to perform all aspects of project
- Ability to meet schedules within budget
- Knowledge of FAA/MoDOT regulations, policies, and procedures
- Knowledge of FAA/MoDOT design and construction standards
- Quality of previous airport projects undertaken
- Personnel experience and qualifications
- Familiarity with, and proximity to the project
- An implemented Affirmative Action Program

Fees will be negotiated for projects as federal funds become available. **Consultants shall not include fee or cost information when responding to this solicitation.** Prospective consultants are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulations 48 CFR Part 31. Contract Cost Principles and Procedures. After selection, the successful firm will be required to submit a copy of their current overhead rate audit certification or MoDOT pre-qualification.

The agreement(s) between the Sponsor and the selected consultant will be subject to all applicable Federal Rules and Regulations as identified in AC 150/5100-14E. The most current version of the Federal Contract Provisions for A/E agreements will be included in each agreement.

Airport consultants should submit four copies of their statement of qualifications and experience along with references to the following address, no later than 10:00 a.m. on March 24th, 2023. The consultant should also provide an affidavit of compliance with the federal work authorization program and a copy of the firm's E-Verify Memorandum of Understanding. Questions regarding this solicitation can be directed to Paula Henderson at 417-328-5808.

Submit Documents to:
Paula Henderson, City Clerk
City of Bolivar
PO Box 9
Bolivar, MO 65613