

Office Of The Maries County Commission

Ed Fagre
Western Commissioner

Douglas Drewel
Eastern Commissioner

Post Office Box 205 • Vienna, MO 65582
(573) 422-3388 Ext. 6 • FAX (573) 422-3269

Vic Stratman
Presiding Commissioner

Rhonda Rodgers
County Clerk

Renee Kottwitz
Deputy Clerk

January 9, 2023

Dear Consultant:

The Maries County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with Maries County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered nonresponsive.

We request all letters be received by 10:00 a.m., 01/30/2023 at the following address:

Maries County
Attn: BRO-RO63011
211 4th St., PO Box 205
Vienna, MO 65582

Sincerely,



Victor Stratman
Maries County Presiding Commissioner

Deadline:

- Submit: Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	25 Max Points
Capacity and Capability	25 Max Points
Past Record of Performance	50 Max Points