



City of Osage Beach

1000 City Parkway · Osage Beach, MO 65065
Phone (573) 302-2000 · Fax (573) 302-2039 · www.OsageBeach.org

November 3, 2022

Dear Consultant:

The **City of Osage Beach, Missouri** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than five (5) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with the **City of Osage Beach, Missouri**. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at <https://www.modot.org/>, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDot's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 1:00 PM CST on 11/23/2022 at:

City of Osage Beach, Missouri
Attn: Mike Welty
1000 City Parkway
Osage Beach, Missouri 65065

Best regards,

A handwritten signature in blue ink, appearing to read "Jeana L. Woods", is written over a horizontal line.

Jeana L. Woods, CPA, ICMA-CM
City Administrator

ATTACHMENT:

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City/County: City of Osage Beach in Miller County, Missouri Route: Osage Beach Parkway	
Federal Aid No:	TAP 9901529
Location:	From Columbia Avenue to the School of the Osage Drive.
Proposed Improvement:	<p>Improvement Details: This Project is to add ADA compliant sidewalks along Hwy 42, from Columbia Avenue to the School of the Osage Drive.</p> <p>This project is part of the City's long-term goal to provide sidewalks throughout the city to encourage walking and safety. The purpose of this project is to construct approximately 4,500 linear feet of sidewalk, where none currently exists. This project will provide a much-needed ADA compliant pedestrian facility for the many residents and school children in this area. Specifically, this project will connect sidewalks from residential neighborhoods along Columbia Avenue to the School of the Osage Middle School, Osage Upper Elementary School, and the Osage High School. The goal of this project is to encourage walking and safety between the numerous activity centers and schools in the area.</p> <p>The specific scope of project consists of linear grading, new ADA compliant sidewalks where none currently exist, ADA compliant concrete entrances, restoration, and construction traffic control.</p>

Length:	Approximately 0.85 miles
Approximate Construction Cost:	\$607,488.00
DBE Goal Determination:	0%
Consultant Services Required:	<p>Preliminary Engineering/Design: The Engineering responsibilities may include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans, Right of Way Plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks and preparation of PS&E and final documents.</p> <p>Construction Engineering/Inspection: Construction Phase: work with contractor on behalf of the County/City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do inspections and reporting and participate in final inspection.</p>
Other Comments:	N/A
Contact:	Name: Mike Welty, Asst. City Administrator Address: 1000 City Parkway, Osage Beach, MO 65065 Phone: 573-302-2000, extension 1011 Email: mwelty@osagebeach.org
Deadline:	1:00pm CST on 11/23/2022
Submit: Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 5 copies of the letter of interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence: 25 Max Points

Capacity and Capability: 25 Max Points

Past Record of Performance 50 Max Points