

## **NOTICE TO AIRPORT ENGINEERING CONSULTANTS**

The City of Jefferson, Missouri (“Sponsor”), is hereby soliciting statements of qualifications and experience from qualified consultants for airfield development projects at Jefferson City Memorial Airport. Projects may be subject to future receipt of Federal funding under the Federal Aviation Administration (FAA) Airport Improvement Program, as administered by the Missouri Department of Transportation (MoDOT) through the State Block Grant Program (SBGP). These projects may include the following:

1. Construction of a new Air Traffic Control Tower. Estimated cost \$4,778,000.
2. Reconstruction of Alpha South Taxiway and Alpha North Lighting. Estimated cost \$3,814,000
3. Construct SRE/ARFF Building. Estimated cost \$1,699,000
4. Runway 12 REILs Replacement. Estimated cost \$60,200
5. Runway 9-27 Threshold Relocation. Estimated cost \$6,079,400
6. Runway 9-27 Extension. Estimated cost \$2,938,320
7. Assist with procurement of SRE and ARFF equipment.
8. Assist with land acquisition services.
9. Electrical, Lighting, NAVAID, and Airfield Signage improvements. As needed.
10. Pavement Maintenance and Marking. As needed.
11. Grading, drainage, and obstruction removal. As needed.

The required services include, but are not limited to, engineering services for preliminary, design, bidding, and construction phases and incidental special services including geotechnical, preparing categorical exclusion documentation, as-built ALP updates, and surveying. The consultant should provide the name(s) of preferred firm(s) for any work which is likely to be sub-consulted. Sub-consultant changes can occur with Sponsor approval. At the Sponsor’s discretion, this selection can be retained for projects initiated within five years or until all projects are complete. Projects other than those listed above will require a new solicitation except as allowed in FAA Advisory Circular 150/5100-14 paragraph 2.7.2 (4). Disclosure: Under a previous agreement, Burns and McDonnell and Jviation assisted the Sponsor with preparation of their CIP and the above cost estimates.

Consultant shall provide miscellaneous services relating to these projects and the Jefferson City Memorial Airport on an as-needed and as-requested basis. Services may include field assistance, general consulting and assistance with grant applications, research, permitting related business, construction contract document preparation, construction phase inspection and administration, or other professional services.

A qualification-based selection process conforming to FAA Advisory Circular 150/5100-14 will be utilized to select the most qualified firm. Selection criteria will include but may not be limited to:

- Recent experience in airport projects
- Capability to perform all aspects of project
- Ability to meet schedules within budget

- Knowledge of FAA/MoDOT design and construction standards
- Knowledge of FAA/MoDOT regulations, policies and procedures
- Quality of previous airport projects undertaken
- Personnel experience and qualifications
- Familiarity with, and proximity to the project
- An implemented Affirmative Action Program

Fees will be negotiated for projects as federal funds become available. **Consultants must not include fee or cost information when responding to this solicitation.** Prospective consultants are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures. After selection, the successful firm will be required to submit a copy of their current overhead rate audit certification or MoDOT pre-qualification.

The agreement(s) between the Sponsor and the selected consultant will be subject to all applicable Federal Rules and Regulations as identified in AC 150/5100-14E. The most current version of the Federal Contract Provisions for A/E agreements will be included in each agreement.

Airport consultants should submit the following:

- Statement of qualifications;
- Experience;
- References; and
- Affidavit of Compliance with Section 285.525-285.550 RSMo and a copy of the signature page of the MOU with Homeland Security (Attachment A).

Responses should be submitted electronically through Bonfire (<https://jeffersoncitymo.bonfirehub.com>) or may submit a hard-copy response to the following address:

City of Jefferson  
Purchasing Division  
320 E McCarty St  
Jefferson City, MO 65101

If providing a hard-copy response, please ensure it is in a sealed envelope with the bid number on the outside of the envelope (**RFSQ4076**).

Regardless of method, responses must be received no later than **1:30 p.m. on November 29, 2022.**

Questions regarding this solicitation must be directed to Leigh Ann Corrigan, 573-634-6325, or [lcorrigan@jeffersoncitymo.gov](mailto:lcorrigan@jeffersoncitymo.gov).

**ATTACHMENT A – AFFIDAVIT OF COMPLIANCE  
WITH SECTION 285.525-285.550 RSMo  
For All Services in Excess of \$5,000.00**

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ ) ss

I, \_\_\_\_\_, am an authorized agent of \_\_\_\_\_  
(Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the City of Jefferson. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program (signature page of the MOU with Homeland Security) is attached to this affidavit.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1 RSMo, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

\_\_\_\_\_  
Affiant

\_\_\_\_\_  
Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

***If bidder is an individual and does not have any employees of any sort, complete this section.***

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_