



*Discover.*

Date: 10/24/2022

RE: Request for Expression of Interest: Muegge Road Rehabilitation

Dear Consultant:

The City of Saint Charles has interest in securing professional services for work associated with:

Muegge Road Rehabilitation

The Muegge Road pavement, from Mexico Rd. to Old Muegge, has deficiencies caused by spalling joints and cracks. It is estimated that 20% of the concrete pavement needs to be repaired or replaced. The existing sidewalk on the west side of the road will be replaced with an ADA compliant sidewalk and the shared use path on the east side will be extended from the shopping center entrance drive to Old Muegge Road with a new 10-foot wide concrete trail with variable width turf buffer. Signal loops along the corridor will be upgraded to video detection.

Tentative Project Schedule:

Design NTP – April 2023

Final PS&E – May 2025

Bid Opening – July 2025

Construction Completed – January 2026

The estimated total cost of this project is \$2,500,000

To be considered for this project your written response (mail or email, 2 written pages max.) must be received by no later than **2 p.m. on 11/16/2022**. In your letter please describe why you are interested in the project and why you feel that you are most qualified to complete the proposed project. After all responses are received City Staff will select the 3 most qualified firms based on scoring of your prequalification packet and your response letter.

The prequalification scoring will be based on the following criteria:

- Experience in work required
- Record of the firm accomplishing the work on other projects in the required time
- QA/QC Program
- Recent experience showing accuracy of construction project cost estimates
- Project Management Philosophy and Approach

The selected 3 firms will then be requested to submit a qualifications based Request for Proposal (RFP) on the project. These proposals will be ranked and the project will then be negotiated with the highest rated firm.

Additional information relating to the proposed project scope will be distributed during the RFP stage of this project solicitation including the Project Charter. Staff will not address project specific questions during the expression of interest solicitation but will during the RFP stage.

It is the responsibility of the consultant to ensure their prequalification packet is up-to-date. Updates or supplements to the prequalification packet that are to be considered in the current scoring will be accepted up to one week prior to the EOI submittal deadline. For information regarding the prequalification and consultant selection process, please refer to <https://www.stcharlescitymo.gov/608/Consultant-Information>.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of St. Charles. The statement of qualification is not included in the total page count limit. DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The DBE PE Goal for this project is: **12%**

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

If your firm would like to be considered for this project, please submit a written Expression of Interest or email to the following contact:

Alex Weidenbenner  
Project Manager  
City of Saint Charles  
200 North Second Street, Room 202  
St. Charles, MO 63301  
[Alex.weidenbenner@stcharlescitymo.gov](mailto:Alex.weidenbenner@stcharlescitymo.gov)

We thank you for your interest in working with the City of Saint Charles.

Sincerely,

Alex Weidenbenner  
Project Manager

Cc: Dan Mann, P.E., Assistant City Engineer – Design

***Department of  
Engineering***

City of Saint Charles  
200 North Second Street  
Saint Charles, MO 63301  
636.949.3237  
[www.stcharlescitymo.gov](http://www.stcharlescitymo.gov)

<b>City of St. Charles, Muegge Road Rehabilitation</b>	
Federal Aid No:	STP: 7302(692)
Location:	Muegge Road Rehabilitation
Proposed Improvement:	Repair Existing road, replace existing sidewalk with ADA compliant sidewalk and extend existing shared use path from shopping center to Old Muegge. Upgrade the signal to have video detection.
Length:	Approximately 3,000 feet
Approximate Construction Cost:	\$2,500,000
DBE Goal Determination:	12%
Consultant Services Required:	The engineering responsibilities may include but are not limited to the following:  The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include environmental and historic preservation services/permits, job special provisions, construction estimates, utility coordination/permits, surveying, roadway design, striping plans, right-of-way plans, community engagement, assisting with the bidding process, construction support/construction inspection, and traffic control plans, including the preparation of PS&E and final documents, project administration and management.
Other Comments:	
Contact:	Alex Weidenbenner Project Manager City of St. Charles 200 North Second Street, Room 202 St. Charles, MO 63301 Phone: (636) 949-3536 Alex.weidenbenner@stcharlescitymo.gov
Deadline:	2PM, Friday November 16, 2022
Submit:	<ul style="list-style-type: none"> <li>• Statement of Qualifications</li> <li>• Affidavit of Compliance with the federal work authorization program</li> <li>• E-Verify Memorandum of Understanding</li> </ul>



Exhibit A - Location of Project



**Muegge Road Pavement Rehabilitation  
Project Location Map**

