



Office of City Administrator
107 West Sears Avenue
Owensville, MO 65066

573-437-2812-Voice
573-437-5812-Fax
www.cityofowensville.com

October 19, 2022

Dear Consultant:

The **City of Owensville** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Owensville. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by **5 pm, 11/09/2022** at 107 West Sears Avenue, Owensville, Missouri.

Sincerely,

A handwritten signature in black ink, appearing to read "Randy Blaske", with a long horizontal line extending to the right.

Randy Blaske,
City Administrator

Attachment

City/County: Owensville/Gasconade Route: Rock Island Trail	
Federal Aid No:	TAP-9901(535)
Location:	Owensville, Missouri
Proposed Improvement:	Conversion of 2.4 miles of railroad bed to pedestrian trail.
Length:	2.4 miles
Approximate Construction Cost:	\$ 479,787
DBE Goal Determination:	0%
Consultant Services Required:	<p>The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, permitting assistance, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents.</p> <p>Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	

Contact:	Name: Randy Blaske, City Administrator Address: 107 West Sears Ave., Owensville, MO 65066 Phone: 573-437-2812 Email: cityadmin@cityofowensville.com
Deadline:	5 pm, 11/09/2022
<ul style="list-style-type: none"> • Submit: Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 5 copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	34	Max Points
Capacity and Capability -	33	Max Points
Past Record of Performance -	33	Max Points