



100 NORTH MAIN STREET  
O'FALLON, MISSOURI 63366  
636.240.2000  
FACSIMILE 636.978-4144  
[www.ofallon.mo.us](http://www.ofallon.mo.us)

9/22/22

RE: Request for Qualifications: **STP-7302(690) Main Street – Phase III**

Dear Consultant:

The **City of O'Fallon** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. **Please limit your letter of interest to no more than 3 pages.** This letter should include any information which might help us in the selection process, such as the persons or team you would assign to the project, project approach, the backgrounds of those individuals, and other projects your company has recently completed or are now active, previous federally-funded project experience, and STP-specific experience.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest. These documents are not included in the total page count limit.

We request all submittals be received by 2:00 p.m. local time on **October 21, 2022**. Submittals shall be clearly labeled **STP-7302(690) Main Street Phase III**. Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches single sided. Submittals should be received as a PDF document via email by the time specified. If the files are too large for e-mail submission, consultant may request an alternative method for submission to be approved by the City; it is the consultant's responsibility to ensure that all documentation is in full possession by the City prior to the deadline.

Submit information via e-mail: [Ptalimonchuk@ofallon.mo.us](mailto:Ptalimonchuk@ofallon.mo.us)

Or by mail:

City of O'Fallon  
Attn: Paul Talimonchuk  
100 North Main Street  
O'Fallon, MO 63366

Any questions regarding the project may be submitted to the City (using the same contact info for the interest submittals). We request any questions be submitted no later than **2:00 PM** local time on **October 18, 2022**

Sincerely,

City of O'Fallon

A handwritten signature in black ink, appearing to read "Paul Talimonchuk", with a stylized flourish at the end.

Paul Talimonchuk  
Project Manager

Attachment

City/County <u>St. Charles</u> Route <u>Main St.</u>	
Federal Aid No: STP-7302(690)	
Location: Main St. between railroad tracks and St. Joseph Ave	
Proposed Improvement:	Roadway widening and resurfacing, sidewalk/pedestrian improvements to meet ADA compliance.
Length:	(0.4 mi)
Approximate Construction Cost:	\$2,400,000
DBE Goal Determination:	14%
Professional Services OJT	Not required
Consultant Services Required:	<p>Major Project scope items include:</p> <ul style="list-style-type: none"> <li>• Widen Main Street, add dedicated turn lane and resurface Main St., from R/R Tracks to St. Joseph Ave</li> <li>• ADA Improvements</li> <li>• Sidewalk/Pedestrian Improvements</li> <li>• Signal Improvements</li> <li>• Lighting</li> <li>• Storm Sewer</li> <li>• Retaining Walls</li> <li>• Utility relocations, if required.</li> </ul> <p>The engineering responsibilities may include but are not limited to the following:</p> <p>The preparation of Conceptual plans, Preliminary plans, Right of Way Plans, and Contract plans. Design services may include, surveying, geotechnical investigations, storm water drainage design, public involvement, contract documents, assisting with the bidding process, construction support as needed, utility coordination and traffic controls including the preparation of PS&amp;E and final documents.</p> <ul style="list-style-type: none"> <li>• Preparation and submittal all necessary environmental clearances as necessary</li> <li>• Preparation of all permitting required</li> <li>• Conduct topographic and ROW surveys at the project intersections</li> </ul>

	<p>and prepare electronic deliverables</p> <ul style="list-style-type: none"> <li>• Prepare concept engineering plans (30%) that include horizontal alignment, vertical alignment, basic intersection geometrics, traffic engineer to look at signal geometrics and design, conceptual improved drainage design, conceptual retaining wall design, conceptual traffic control plan, and cost estimate</li> <li>• Prepare ROW plans (70%) and associated legal documents for the City to obtain required easements and ROW needed for the project</li> <li>• Prepare all ROW and easement exhibits, legal descriptions, and all other work associated to acquisition.</li> <li>• Prepare draft final plans (95%) and contract documents for bidding. Submit draft final plans and contract documents.</li> <li>• Provide final construction plans (incl. comprehensive traffic control plans) and contract documents for bidding</li> <li>• Prepare and submit all required documentation for Plans Specs and Estimates (PS&amp;E) approval from MoDOT.</li> <li>• Provide exhibits, material, and staff for open house style public meeting</li> <li>• Facilitate utility coordination by sending plans to utility companies</li> <li>• Provide shop drawing review and clarification of plans during the construction phase services</li> <li>• Attend coordination meetings as required.</li> <li>• Attend two (2) on-site visits during construction during critical portions of work, to ensure compliance.</li> </ul>
Other Comments:	

Contact:	<i>Paul Talimonchuk, Project Manager  100 North Main Street  O'Fallon, MO 63366  636-379-5513  ptalimonchuk@ofallon.mo.us</i>
Deadline:	<i>2:00 pm October 21, 2022</i>
<p>Submittals shall be clearly labeled <b>STP-7302(690) Main Street Phase III</b>. Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches single sided. Submittals should be received as a PDF document via email by the time specified. If the files are too large for e-mail submission, consultant may request an alternative method for submission to be approved by the City; it is the consultant's responsibility to ensure that all documentation is in full possession by the City prior to the deadline.</p> <p>It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest. These documents are not included in the total page count limit.</p>	

# BROOKS ACT CONSULTANT SELECTION INFORMATION

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points

## **O’Fallon Rubric for Evaluating Consultants**

### Point Range Legend

30 – 21 = excellent    20 – 11 = adequate    10 – 1 = fair    0 = inadequate

### **Experience & Technical Competence**

Rate the qualifications of employees designated to this specific job, for example, assigning between 30 and 21 points for the most qualified personnel. Those rated between 20 and 11 points are considered good but lack extensive experience in the particular type of service desired. A value of 10 or less points is assigned to firms with well-qualified personnel who have no experience in the proposed area of work.

### **Capacity & Capability**

Evaluate the consulting firm for experience on similar and related types of work it has performed. For example, assigning between 30 and 21 points is for many years of established practice in the proposed type of work and related studies. A value of between 20 and 11 points may be assigned for above average experience, while 10 or less points may be given for experience adequate to perform the contract. The points for a firm with little operating experience in the selected field may be reduced further. Reduce the rating for a level of personnel inadequate to handle the firm’s indicated workload. The submitted schedule will also be evaluated as part of this portion of the rankings.

### **Past Record of Performance**

Rate the adequacy of firms that have previously performed work under contract in related fields, assigning a maximum and reducing the points for less experience.

### Consultant Selection Rating Sheet (Example)

City: O'Fallon  
Route: Main St.  
Project: Main St. Phase III Project STP-7302(690)  
Date:

	Experience & Technical Competence (Max. points=30)	Capacity & Capability (Max. points=30)	Past Record of Performance (Max. points=30)	Total
Consultant				90

**Rater Comments:**

Fig 136.4.7

ROADWAY INFORMATION				
Name of street or facility to be improved:	Main Street			
Project length (miles):	0.3			
Project limits – north/west reference point, cross street, or intersection:	St. Joseph Ave.			
Project limits – south/east reference point, cross street, or intersection:	Railroad tracks south of Civic Drive			
Federal functional classification of road (per EWG) <sup>1</sup> :	Principal Arterial			
Average roadway pavement condition (PASER):	7.2			
	CURRENT:		PROPOSED:	
Traffic volumes (AADT):	20754	Year: 2020	25000	Year: 2030
Identify source of AADT <sup>2</sup> :	Local Agency			
Speed limit of street (mph):	35		35	
Number of through lanes (both directions):	4		4	
Number of turn lanes:	0		1	
Two-way left turn lanes <sup>3</sup> ?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Typical lane width (feet):	12		11	
Outside lane width (feet):	12		11	
Shoulder width (feet):	0		0	
On-street parking allowed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Curb and gutter?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Sidewalks?	<input type="checkbox"/> One side <input checked="" type="checkbox"/> Both sides <input type="checkbox"/> None		<input type="checkbox"/> One side <input checked="" type="checkbox"/> Both sides <input type="checkbox"/> None	
Sidewalk width (feet):	4' (west), 6' (east)		5' (west), 8' (east)	
Existing sidewalk surface condition <sup>4</sup> :	<input type="checkbox"/> Poor <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/> None		n/a	
Estimated sidewalk to be built (square yards):	n/a		1200	
Sidewalk/roadway separation width (feet):	4' (west), 0' (east)		2'(west), 0' (east)	
On-road bicycle facility <sup>5</sup> ?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
On-road bicycle facility width:				
Shared-use path/sidepath?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Shared-use path/sidepath width (feet):	n/a		8	
Estimated shared-use path to be built (square yards):	n/a		2000	
Number of new and/or reconstructed curb ramps:	n/a		16	



## LAND ACQUISITION INFORMATION

Status of right-of-way acquisition (all properties, permanent and/or temporary easements, Temporary Slope Construction License (TSCL), and other rights-of-way):

- ☐ All acquired or none needed  
☐ In process  
☒ Not started

If applicable, list the number of parcels to be acquired (all properties, permanent and/or temporary easements, TSCL, and other rights-of-way):

ROW, permanent easements, and temporary construction easements are expected to be obtained from approximately 20 parcels along the project limits.

If any residential or commercial displacements are anticipated, give details on how many and if they are residential and/or commercial:

No displacements are expected for this project.

Right-of-way acquisition by: City of O'Fallon, MO

Right-of-way condemnation by: City of O'Fallon, MO

Will the project traverse any public property, such as a public park that has used federal funds (e.g., Land and Water Conservation Funds) in the past?

☐ Yes ☒ No ☐ Unknown

## UTILITY COORDINATION

*Note: project sponsor must coordinate with utilities prior to construction.*

Will the project involve any coordination with utilities?

☒ Yes ☐ No

*If yes, check the appropriate box to select the type of utility. Then give the names of the utility companies.*

☒ Electric Ameren UE, Cuivre River Co-Op

☒ Phone AT&T, Centurylink

☒ Gas Spire

☒ Water City of O'Fallon, PSWD#2, Missouri American Water

☒ Cable TV Charter.

☒ Storm sewer City of O'Fallon

☒ Sanitary sewer City of O'Fallon

☒ Fiber Optics CenturyLink, City of O'Fallon, Gateway Greenlight, MoDOT

☒ Other Various other agency items, traffic signal items, lighting items

Give details concerning potential utility conflicts, problems, or issues:

It is anticipated that some lights/light poles may need to be relocated as they are placed within the current sidewalk areas, and may not allow for compliance with ADA regulations. In addition, there is a possibility that some of the Fiber associated with Gateway Green Light/MoDOT may need to be relocated with some of the planned sidewalk work to be done in this project

Utility coordination completed by: City of O'Fallon, MO

Designed by: Design Consultant

Inspected by: City of O'Fallon, MO

## PROJECT DESCRIPTION

Define the **scope** and **specific elements** of the project. Describe current conditions / problems / issues that the project will address. Be as specific as possible.

This main purposes of this project are (1) to widen the roadway to accomodate a dedicated turning lane for the limits of the project, (2) to improve the pedestrian facilities in the immediate vicinity to increase access and usability for the residents of the City and (2) to repair and replace any deficient pavement along this stretch of Main Street in O'Fallon, MO., from the railroad tracks just south of intersection of Main St./Civic Drive to the intersection of Main St. and St. Joseph Ave. Please see the attached map in Attachment A.

Main St. is considered one of the primary thoroughfares in the City of O'Fallon, and is the busiest street in the City. Along this specific stretch, it would be a benefit to have a dedicated two-way left turn lane to better accomodate traffic in the area. By widening this stretch of Main St., that turn lane can be installed to better facilitate movement through the area.

In addition, as a historic district in the City, there are many areas of interest and use to the residents, including parks, schools and and other civic resources/functions (parades, etc.). It is home to a thriving commercial district, with many and varied businesses in the area. As such, there are a substantial portion of residents who can and do utilize the sidewalks in the area. The City sees this project as an opportunity to further emphasize the walk-ability/bike-ability of the City. In addition, a new residential/commercial development is slated to be constructed within the limits of this project. Upgrades to this section of Main St. will bolster the potential of that development for the City of O'Fallon.

At various points along Main St., there are also several intersections and driveways/approaches to private businesses/residential areas along the length of the road which require ADA-compliant ramps/landing pads/sidewalks. As part of this project, the required upgrades to bring these items into compliance with ADA law and regulations would be installed. There is enough room on the east side of Main St. to convert the existing sidewalk to an 8' shared use path, along with a 2' wide brick stamped pattern, to emphasize the historic nature of the area. On the west side, the existing 4'-0" wide sidewalk will be converted to a 5'-0" wide sidewalk for the entirety of the project limits. Areas that are currently ADA compliant will not be renovated as part of this project. There is a substantial portion of residents who use the sidewalks in the area, as there are many businesses and City functions (parades, etc.) that occur along this route. These upgrades would allow the City to better serve the pedestrian needs of a sizable portion of residents.

In addition to the pedestrian improvements, the current asphalt surface is deteriorated in several places along the length of this road and other projects in the vicinity have required cuts to be made and patched. This has lead to an uneven surface and a rough ride for residents using this road. The plan is to mill 2" of the existing asphalt off of the road, and replace it with a new 2" asphalt surface course, either utilizing Superpave or Asphalt with reinforcing fibers, due to the high levels of traffic. If there are areas where full-depth repairs are required due to base failure or another cause, those will be addressed as well. The roadway transitions to concrete pavement north of the 3rd Street. For this section of roadway, any deficient concrete slabs will be removed and replaced.

## PROJECT DEVELOPMENT SCHEDULE

*Note: many stages can occur concurrently.*

Activity Description	Start Date (MM/YYYY)	Finish Date (MM/YYYY)	Time Frame (Months)
Obtain environmental clearances (106, CE2, T&E, etc.)	12/2022	01/2023	2
Public meeting/hearing	01/2023	01/2023	1
Develop and submit preliminary plans	10/2022	01/2023	3
Preliminary plans approved	02/2023	02/2023	1
Develop and submit right-of-way plans	03/2023	05/2023	2
Review and approval of right-of-way plans	06/2023	06/2023	1
<b>Submit and receive approval for notice to proceed for right-of-way acquisition (A-Date)*</b>	07/2023	09/2023	2
Right-of-way acquisition	10/2023	12/2024	14
Utility coordination	10/2022	10/2024	24
Develop and submit PS&E	01/2025	04/2025	3
<b>District approval of PS&amp;E/advertise for bids*</b>	05/2025	06/2025	2
Submit and receive bids for review and approval	07/2025	07/2025	1
Project implementation/construction	08/2025	08/2026	12
* Finish date must match fiscal year for each milestone shown in <b>bold</b> text.			