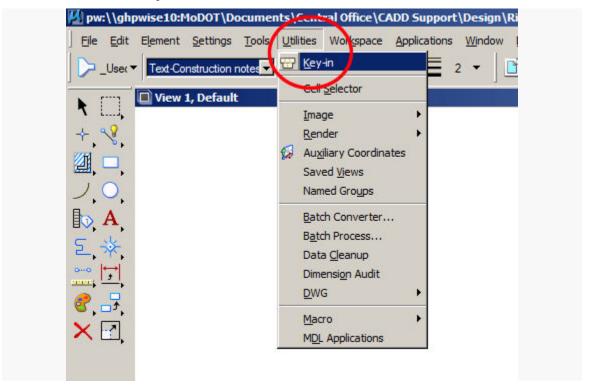
The first thing you will need to know is what the key-in command is for the tool you want to use.

#### Select Utilities > Key-in...

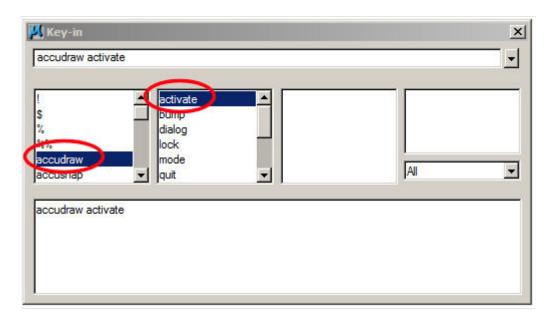


Clicking on the AccuDraw option will Open up the other functions of AccuDraw.

"AccuDraw activate" will turn on and off the AccuDraw tool...this is the option we will want to set up.

#### **AccuDraw Activate**

"AccuDraw activate" is the key-in that will enable or disable the AccuDraw tool.



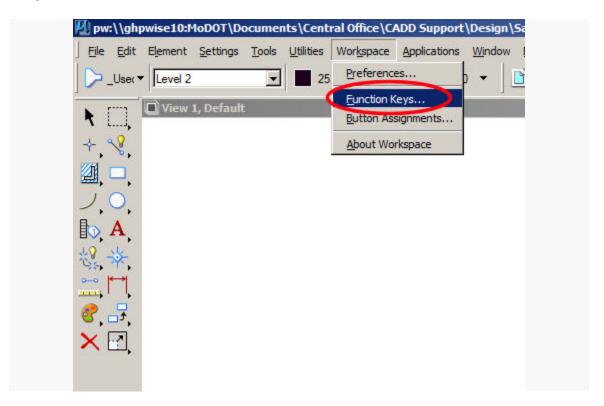
Select the **enter** key on the keyboard to toggle the key-in on or off.

#### **Function Key Assignments**

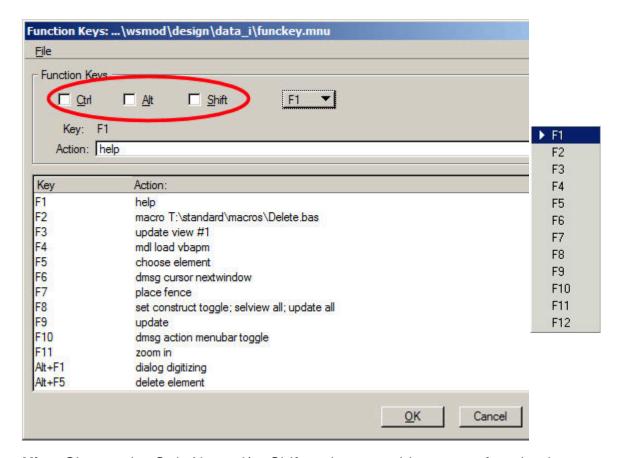
We can also use a Function Key to enable or disable the AccuDraw tool. A Function Key menu is a file that contains keyboard function key assignments.

The Function Key file (username.mnu) is independent of other menu structures. This provides you with the ability of creating many function key files and attaching them when appropriate.

To use the GUI interface at attach and edit the keys, select **Workspace > Function Keys...** 



The path and file name of the open or attached function key menu is displayed in the title bar of the Function Keys dialog box. The definitions in the open function key menu are displayed in the list box.

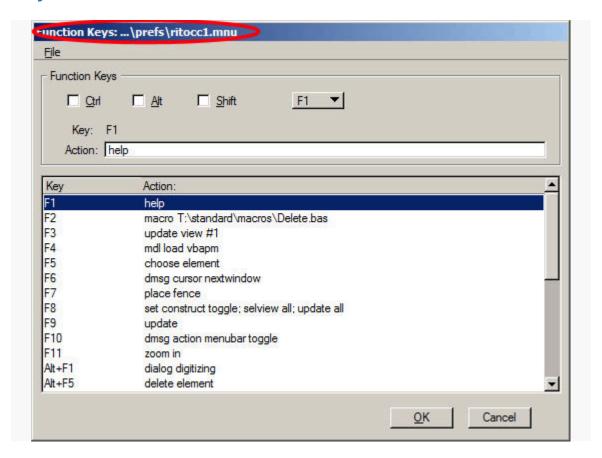


**Hint**: Choose the Ctrl, Alt, and/or Shift options to add as many function keys as needed.

In addition to function key definitions for the function keys when pressed alone (F1-F12), definitions can be created for pressing the function keys along with modifier keys <Ctrl>, <Alt>, and <Shift> (ie., Alt + F4 or Ctrl + F7).

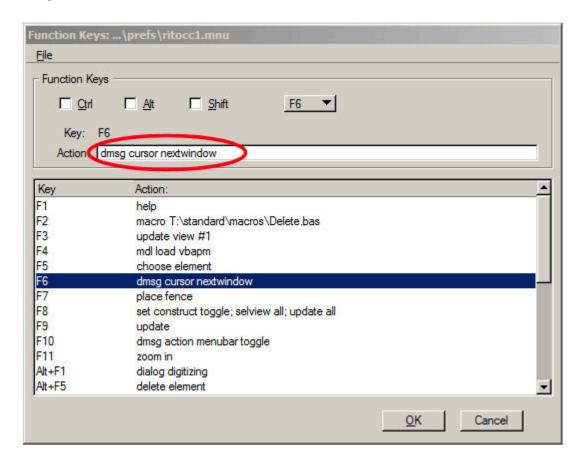
The first thing you will need to do is save the defaulted funckey.mnu as your username.mnu on your C: drive. You can do this by selecting **File**, **Save As**, and then navigate to your

C:\Users\greenc4\AppData\Local\Bentley\PowerGEOPAK\8.11\OQ4n1D1p0O EPifXB1vNrKw\prefs folder, type in your "username.mnu" (ex- ritocc1.mnu).

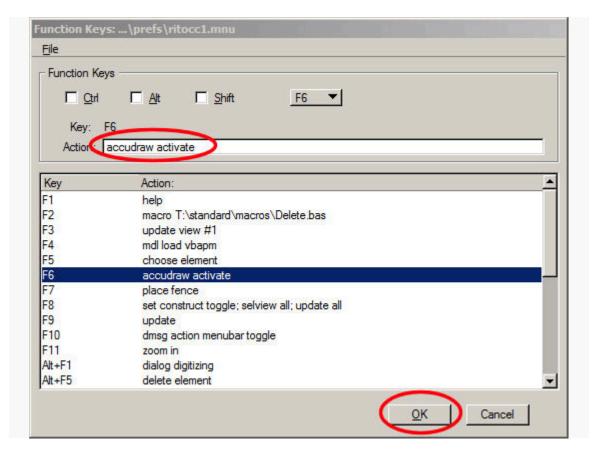


Next, select a function key of your choice (remember that you need to use the Key-In tool first, as seen on page #2, so that it will be available in the steps on page #3).

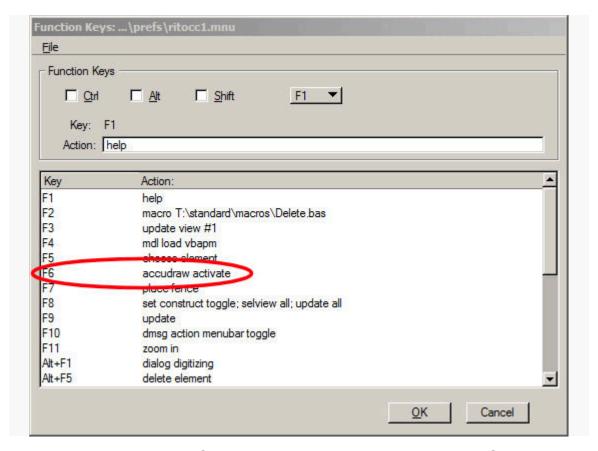
You can do this by left-clicking on the function in the menu.



Type in the new Key-In definition and select **OK**.



Clicking **OK** will update and close the Function Keys dialog box. When you open it again, you will now see that F6 has been updated in the example shown below:



You are now good to go! Click the F6 key, and AccuDraw is on!! Click the F6 again, and AccuDraw is off!!