



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

April 27, 2022

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, May 13, 2022 by email to Aaron.Groff@modot.mo.gov.

Sincerely,

Travis Koestner, P.E.
State Design Engineer

Attachment

DISTRICT OFFICES

District SL
Tom Blair, P.E. – District Engineer
Missouri Department of Transportation
1590 Woodlake Dr
Chesterfield, MO 63017

Contact
Aaron J. Groff, P.E. – Project Manager
(314) 453-1876
Email: Aaron.Groff@modot.mo.gov
Email responses are required

District SL

Various Counties, Routes I-55, I-64 and I-170	
Job No:	J6I3484: I-55 J6I3650: I-64 & I-170
Location:	I-55 from St. Genevieve County line to I-44 I-64 from I-70 to Mississippi River I-170 from I-270 to Eager Road
Proposed Improvement:	Scoping for replacement / modifications of structural signs, including inspection of overhead sign structures.
Length:	I-55: 43 Miles I-64: 41 Miles I-170: 11 Miles
Approximate Construction Cost:	\$5.5 Million
DBE Goal (if applicable)	16% for each project
Consultant Services Required:	Structural inspection, conceptual design, preliminary design, final design
Additional Services:	<p>The following services described below are in addition to the Consultant Services Required and shall not be considered for scoring and selection:</p> <p>Additional services may be needed including construction inspection and materials testing. The consultant will provide professional, technical and other personnel, equipment, material, and all other things necessary for on-site inspection, testing and administration of the two noted projects on I-55, I-64 and I-170 located in Jefferson County, St. Charles County, St. Louis County and St. Louis City. Services to be provided by the consultant include field inspections of all work and contract activities, on-site materials testing (QA), project documentation, material reporting, measurement and payment, change order and estimate generation, attendance of meetings, close out of customer service call reports, land disturbance reporting, communication with property owners, and others. On site materials testing by the consultant must be performed by personnel certified through MoDOT's Technician Certification Program. The consultant will be required to use MoDOT's AASHTOWare Project program for all project record keeping. The consultant inspectors shall be Advanced Workzone certified.</p>
Other Comments:	<p>Initial contract will cover Structural Sign Inspection, Traffic Control, Conceptual design services & a small portion of Preliminary/Final design services to address any emergency issue that arise during inspection.</p> <p>Upon completion of Conceptual design, a supplement will be pursued for the remaining Preliminary/Final design services.</p> <p>Interviews or presentations will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection- May 27, 2022.</p> <p>Tentative Letting Date – J6I3484 (Oct. 2023) & J6I3650 (Oct. 2024) (There is a chance these projects could move back 1 Fiscal Year each)</p>

	See Attached “Description of Work” and Appendix A, B, C & D for further information at https://www.modot.org/modot-solicitations-rfq under the Additional Information section for this RFQ.
--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Qualifications of Personnel Assigned	25 Points Max
Past Performance	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total