Missouri Department of Transportation Job Description

Job Title: Transportation Enforcement Investigations Supervisor

Title Code: R04042

Salary Grade: 9

Exemption Status: Exempt

Supervisory Responsibilities: Supervisory

District/Division: Central Office – Motor Carrier Services

Effective Date: 11-01-2026

Replaces (Effective Date): 09-01-2026

General Summary

The transportation enforcement investigations supervisor supervises and/or conducts economic and safety enforcement investigations, compliance reviews, educational briefings, safety audits, and motor carrier vehicle inspections, identifies violators within a region of the state and develops prosecution cases. Responsibilities are performed under general supervision.

Minimum/Required Qualifications

- Bachelor's Degree: Business Administration, Criminal Justice, Law Enforcement, Safety, or related field, **AND** three years of experience in motor carrier enforcement activities or related, **OR**
- Seven years of experience in motor carrier enforcement activities or related.
- Maintain Commercial Vehicle Safety Alliance (CVSA) inspection certification, New Entrant Safety Audit certification, and Investigative Safety Analysis certification.

Special Working Conditions/Job Characteristics

- Job requires occasional travel within an assigned region and occasional, statewide, overnight travel.
- Job requires the ability to occasionally perform vehicle inspection duties in crouched, crawling, recumbent, and supine positions.

Examples of Work

1. Supervises and conducts compliance reviews, educational briefings, and safety audits of interstate and intrastate motor carriers and vehicles for conformance with the Federal Motor Carrier Safety Regulations and Missouri State Statutes in the areas of safety and hazardous materials regulations.

2. Supervises and conducts economic enforcement inspections of interstate and intrastate motor carriers, the bus and limousine industries, hazardous materials cargo trailers, and mobile home carriers; investigates complaints regarding unauthorized carrier operations.

3. Supervises and conducts safety inspections of commercial motor vehicles, hazardous materials compliance reviews, and physical inspections with carriers/shippers to ensure compliance with regulations.

4. Receives, reviews, and assigns complaints regarding motor carriers; coordinates assignments and equalizes workload of investigators; reviews and approves investigators' field reports, expense reports and other weekly and monthly reports.

5. Determines which violations identified by investigators should be resolved or investigated, confers with supervisor concerning violations that warrant legal procedures; testifies in administrative and legal proceedings.

6. Conducts joint inspections, compliance reviews, educational briefings, safety audits, and economic enforcement actions with representatives of other state and federal agencies.

7. Conducts training classes and seminars instructing investigators and motor carriers in the interpretation and application of state and federal rules/regulations regarding safety, compliance, hazardous materials, and economic enforcement.

8. Prepares and monitors expense and equipment budget for the field office; conducts physical inventory of office equipment; prepares and submits activity inspection and investigative reports.

9. Performs supervisory responsibilities.

10. Performs other responsibilities as required or assigned.