

### 1.3.3 Inquiry Function

The system allows users to inquire on all IRP-related information using the tree structure. The various inquiry options are available in the corresponding menu tile at the IRP application level menu. Below is a list of available inquiries from the IRP application level menu.

- From the Account menu tile:
  - Account Inquiry
- From the Fleet menu tile:
  - Fleet Inquiry
- From the Weight Group menu tile:
  - Weight Group Inquiry
  - Weight Group Supplement Base Inquiry
- From the Vehicle Inquiry menu tile:
  - Vehicle Inquiry
  - Vehicle Supplement Inquiry
- From the Additional Inquiries menu tile:
  - Supplement Inquiry
  - Comment Inquiry

To generate an inquiry related to a specific account or fleet, the user will perform the following steps:

- At a minimum, one search criteria must be entered. Usually the Account No. and MCE Customer ID are defaulted and protected prior to selecting PROCEED.
- The grid displays the search results based on the search criteria entered.
- Page numbering is available on the screen. If more than one page of results are found, the buttons at the bottom right of the list will be enabled and allow the user to navigate by clicking the First, Previous, (Page Number), Next or Last links.

The screenshot shows a web interface for a 'Fleet Inquiry'. At the top left is the word 'Fleet' and at the top right is 'Fleet Inquiry'. Below this is a search bar with a 'Fleet Search' button. The search criteria are organized into two rows of four fields each. The first row contains: 'Account No.' with the value '27015', 'MCE Customer ID' with the value '898979800', 'Fleet No.' (empty), and 'Fleet Expiration Year' (empty). The second row contains: 'TPID' (empty), 'USDOT No.' (empty), 'Legal Name' (empty), and 'DBA Name' (empty). At the bottom of the form, there are four buttons: 'Proceed' (green), 'Refresh' (orange), 'Quit' (orange), and a help icon (blue circle with a question mark).

- Select the VIEW link on the right to review the details of a specific inquiry/supplement.
  - For the example, the Fleet Level details are displayed.

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- Click the CLOSE button to return to the search result screen or click the PRINT button on the view screen to print the account/fleet/vehicles details.
- Click the QUIT button on the search result screen to close the Inquiry screen and return to the IRP Level menu.

Fleet
Fleet Inquiry

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**Fleet Search**

Account No.

MCE Customer ID

Fleet No.

Fleet Expiration Year

TPID

USDOT No.

Legal Name

DBA Name

Proceed
Refresh
Quit
?

**Tree**

- Account No. - 27015
  - History
  - Years
    - Year-2022
      - FleetList
        - Fleet-001
        - Fleet-002
        - Fleet History
        - Distance
        - WgtGroup
        - Supplement

	ACCOUNT NO.	MCE CUSTOMER ID	FLEET NO.	FLEET EXP. MM/YYYY	LEGAL NAME	DBA NAME	FLEET TYPE ?	USDOT NO.
[icon]	27015	898979800	002	03/2022	SUCCESS TRUCK LEASING INC	SUCCESS NATIONALEASE	FOR	000339745
[icon]	27015	898979800	001	03/2022	SUCCESS TRUCK LEASING INC	SUCCESS NATIONALEASE	FOR	000339745

Showing 1 to 2 of 2 entries

First Previous 1 Next Last

**FLEET INQUIRY**
✕

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**Fleet Summary**

Account No.   <b>27015</b>	MCE Customer ID   <b>898979800</b>	Registrant Type   <b>C - Corporation</b>	Fleet No.   <b>001</b>
Fleet Status   <b>A - ACTIVE</b>	Carrier Type   <b>C - CARRIER</b>	Legal Name   <b>SUCCESS TRUCK LEASING INC</b>	DBA Name   <b>SUCCESS NATIONALEASE</b>
Old MCE Customer ID   <b>0</b>	Old Fleet No.   <b>000</b>		

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**Business Address**

Street   <b>77 S JAMES ST</b>	Zip Code   <b>64116</b>	Jur   <b>MO - MISSOURI</b>	City   <b>KANSAS CITY</b>
County   <b>CLAY</b>	Country   <b>US</b>	Non Deliverable Address   <b>N</b>	Address Overridden   <b>N</b>

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**Mailing Address**

Street   <b>PO BOX 2346</b>	Zip Code   <b>64116</b>	Jur   <b>MO - MISSOURI</b>	City   <b>KANSAS CITY</b>
County   <b>CLAY</b>	Country   <b>US</b>	Non Deliverable Address   <b>N</b>	Attention To
Address Overridden   <b>N</b>			

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**Service Provider**

Service Provider	Legal Name	DBA Name	Power of Attorney Effective Date
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Print
Close

To view the structure of the entire account, click the TREE link to the left of the Account No. in the grid.

- The account structure appears on the left side of the result screen, including all registration years, as well as fleets and supplements, within the registration year.
- If multiple fleets exist within a registration year, they appear as a separate lines under the Fleet List.

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ACCOUNT NO.	MCE CUSTOMER ID	FLEET NO.	FLEET EXP. MM/YYYY	LEGAL NAME	DBA NAME	FLEET TYPE ?	USDOT NO.
27015	898979800	002	03/2022	SUCCESS TRUCK LEASING INC	SUCCESS NATIONALEASE	FOR	000339745
27015	898979800	001	03/2022	SUCCESS TRUCK LEASING INC	SUCCESS NATIONALEASE	FOR	000339745

Showing 1 to 2 of 2 entries

First Previous 1 Next Last

- Each level with a “+” can be expanded or if a “-” is displayed can be collapsed.
- The expansion of the Supplement will display all supplements that have taken place for the associated fleet within a given registration year.
- The expansion of the supplement reveals the vehicles associated with the supplement.
- To view details at any level, select the link and a detail screen will display. For this example, the Fleet link was accessed to display detailed Fleet information. Use the scroll bar to the right of the screen to view additional details for this supplement.

**SUPPLEMENT INQUIRY**
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**Supplements Details**
⌵

Account No.   <b>27015</b>	MCE Customer ID   <b>898979800</b>	Fleet No.   <b>002</b>	Expiration Month / Year   <b>03/2022</b>
Legal Name   <b>SUCCESS TRUCK LEASING INC</b>	DBA Name   <b>SUCCESS NATIONALEASE</b>	Supplement No.   <b>000</b>	Effective Date   <b>05/17/2021</b>
Supplement Description   <b>NEW FLEET</b>	Supplement Status   <b>C - CLOSED</b>	Fleet Type   <b>FOR - FOR HIRE (FH)</b>	Carrier Type   <b>C - CARRIER</b>
No. of Vehicles   <b>2</b>			

**Payment Information**
⌵

Bill Date   <b>05/17/2021</b>	Invoice Date   <b>05/17/2021</b>	Invoice No.   <b>3085882</b>	Remitted Date
Orig. Invoice Date   <b>05/17/2021</b>	Orig. Invoice No.   <b>3085882</b>	Payment Receipt Date   <b>05/17/2021</b>	Cart Id   <b>3238</b>
Payer MCE Customer ID   <b>898979800</b>	Payment Date   <b>05/17/2021</b>	Financial Trans Id   <b>3044</b>	Exchange Rate   <b>0.765200</b>
Invoices Paid Together   <b>3085882</b>	Total Amount Paid For All Invoices   <b>\$1,428.90</b>		

PAYMENT TYPE	PAYMENT NO.	PAYMENT AMOUNT (\$)
Cash		1428.90

Print
Close