

600 Broadway, Suite 200  
Kansas City, Missouri 64105-1659

816-474-4240  
816-421-7758 FAX  
marcinfo@marc.org  
www.marc.org



February 14, 2022

Dear Consultant:

The Mid – America Regional Council (MARC) is requesting services of a consulting engineering firm to perform the described professional services for the “Regional Preventive Maintenance Program”. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate individual indicated on the attachment. Limit your letter of interest to no more than 2 pages. Your letter should include any information that might help us in the selection process, such as persons or team you would assign to the project, backgrounds of those individuals and other projects your company has recently completed or are now active. It is **required** that your firm’s Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm’s Letter of Interest or be on file with the Missouri Department of Transportation (MoDOT). The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT’s website at [www.modot.gov](http://www.modot.gov), to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for the project if the firm feel it can be managed by the firm.

**It is required that your firm be prequalified with MoDOT and listed in [MoDOT’s Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.**

We request all letters be received by **4:00 pm, March 4, 2022** (3/4/2022) at MARC.

Sincerely,

A handwritten signature in black ink, appearing to read "Darryl E. Fields".

Darryl E Fields  
Principal Planner

Attachment

Chair  
Harold Johnson Jr.  
Commissioner  
Unified Government  
of Wyandotte County/  
Kansas City, Kansas

1st Vice Chair  
Carson Ross  
Mayor  
Blue Springs,  
Missouri

2nd Vice Chair  
Janeé Hanzlick  
Commissioner  
Johnson County,  
Kansas

Treasurer  
Eileen Weir  
Mayor  
Independence,  
Missouri

Secretary  
Beto Lopez  
Mayor Pro Tem  
Lee’s Summit,  
Missouri

Executive Director  
David A. Warm

City/County	Cass, Clay, Jackson, Platt Counties	Route:	Various
Federal Aid No:	HIP-9901(441)		
Location:	Various routes within the Kansas City Metropolitan Planning area in Missouri		
Proposed Improvement:	To provide engineering services to design, construction management and inspect roadway preventive maintenance of a regional Mill & Overlay and/or Micro Surfacing maintenance project		
Length:	To Be Determined		
Approximate Engineering Cost:	\$1,500,000.00		
DBE Goal Determination:	12%		
Consultant Services Required:	<p>The engineering responsibilities may include but are not limited to the following:  The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of plans, specifications, estimates (PS&amp;E) and final documents.</p> <p>Construction Inspection:  Construction Phase: work with contractor on behalf of MARC, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with MARC to do full time inspections and reporting and participate in final inspection.</p>		
Other Comments:	This work will support mill and overlay and/or micro-surfacing treatments on streets and roadways maintained by cities and counties in Cass, Clay, Jackson and Platte Counties in Missouri.		

	<p>MARC and our local government partners envision that this program of projects will be designed to:</p> <ul style="list-style-type: none"> <li>• Maximize federal funds at 100% participation to the extent possible, with provisions for local governments to cover costs of any change orders or overruns.</li> <li>• Use CRRSAA funds for program administration, preliminary engineering, and construction engineering.</li> <li>• Provide maximum flexibility in implementing the program by focusing on local roadways not on the Federal Aid Highway system.</li> <li>• Focus on routes that connect neighboring jurisdictions, where practical.</li> <li>• Avoid routes that will trigger costly retrofits under Americans With Disabilities Act requirements or completing ADA upgrades on existing locally funded projects prior to any federally funded work under this program.</li> <li>• Avoid routes that will require extensive base or pavement repair prior to any preventive maintenance work under this program.</li> <li>• Avoid routes that are controversial, require rights of way acquisition or complicated public engagement.</li> <li>• Group multiple jurisdictions' roadways into a small set of consolidated preventive maintenance contracts providing economies of scale balanced with an opportunity for more firms to compete for the work.</li> <li>• Use common specifications and mix designs to reduce cost and complexity of the program, and</li> <li>• Offer options for both Mill &amp; Overlay contracts and Micro Surfacing contracts as needed.</li> </ul>
Contact:	<p>Darryl Fields, Principal Planner  MARC  600 Broadway Ste 200  Kansas City, MO 65105</p>

	(816) 474 - 4240 dfields@marc.org
Deadline:	March 4 at 4:00 PM central
<p>Submit <b>one electronic copy</b> of your “Letter of Interest” with the subject heading “<b>MARC RPM</b>” to Darryl Fields <a href="mailto:dfields@marc.org">dfields@marc.org</a> <b>no later than 4:00 PM central March 4, 2022</b>. Letter should not exceed 2 pages total with no smaller than 12 Times Roman or similar font. A page is defined as 8-1/2 by 11 inches and printed on one side. Letter interest should be received at the e-mail and by the time specified.</p> <p><b>Questions:</b> All questions must be submitted in writing via e-mail to the contact stated in the advertisement. Questions must be submitted by 4:00 p.m. central February 22, 2022. Written answers will be posted by February 28, 2022.</p>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	40	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points