



REQUEST FOR QUALIFICATIONS FOR ON-CALL ENGINEERING SERVICES FOR THE HIGGINSVILLE MUNICIPAL AIRPORT

The City of Higginsville, Missouri ("Sponsor") is hereby soliciting statements of qualifications and experience from qualified consultants for airfield development projects at Higginsville Municipal Airport for:

Section A. Airport Planning

Section B. Airport Engineering

Interested consultants may submit a combined statement of qualifications for Section A (Planning) and Section B (Engineering) OR submit on only Section A (Planning) or Section B (Engineering). A cover letter shall state which section(s) are being submitted on.

Projects may be subject to future receipt of Federal funding under the Federal Aviation Administration (FAA) Airport Improvement Program, as administered by the Missouri Department of Transportation (MoDOT) through the State Block Grant Program (SBGP).

A qualification based selection process conforming to FAA Advisory Circular 150/5100-14 will be utilized to select the most qualified firm.

Selection criteria will include:

- Recent experience in airport projects
- Capability to perform all aspects of project
- Ability to meet schedules within budget
- Knowledge of FAA/MoDOT design and construction standards
- Knowledge of FAA/MoDOT regulations, policies and procedures
- Quality of previous airport projects undertaken
- Personnel experience and qualifications
- Familiarity with, and proximity to the project
- An implemented Affirmative Action Program

Fees will be negotiated for projects as federal funds become available. **Consultants shall not include fee or cost information when responding to this solicitation.** Prospective consultants are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures. After selection, the successful firm

will be required to submit a copy of their current overhead rate audit certification or MoDOT pre-qualification.

The agreement(s) between the Sponsor and the selected consultant will be subject to all applicable Federal Rules and Regulations as identified in AC 150/5100-14E. The most current version of the Federal Contract Provisions for A/E agreements will be included in each agreement.

Airport consultants should submit three copies of their statement of qualifications and experience along with references, no later than March 1, 2022. The consultant should also provide an affidavit of compliance with the federal work authorization program and a copy of the firm's E-Verify Memorandum of Understanding. Questions regarding this solicitation can be directed to Donna Brown at ecdevdir@ctcis.net or 816-682-8854.

General Scope of Services

The consultant will provide On-Call professional engineering services at Higginsville Municipal Airport.

Fees will be negotiated for individual projects as grants or other funds become available.

Respondents can submit in the following general areas:

A. Airport Planning

- a. Activities relating to master planning
- b. Activities relating to business and financial planning
- c. Activities relating to environmental assessments

The required services include, but are not limited to, aviation demand forecasting, environmental resource overview, AGIS survey, financial and implementation plan, pavement management program, SMS, etc., depending on the services anticipated for the listed projects. At the Sponsor's discretion, this selection can be retained for projects initiated within five years or until all projects are complete. Projects other than those listed above will require a new solicitation except as allowed in FAA Advisory Circular 150/5100-14 paragraph 2.7.2 (4). Disclosure: Under a previous agreement, Crawford, Murphy & Tilly assisted the Sponsor with preparation of their CIP.

B. Airport Engineering

- a. Activities including traditional civil site work
- b. Activities relating to building design and construction
- c. Activities relating to Land Acquisition Services
- d. Construction management

The required services include, but are not limited to, engineering services for preliminary, design, bidding, and construction phases and incidental special services including geotechnical, preparing categorical exclusion documentation, as-built ALP updates, and surveying. At the Sponsor's discretion, this selection can be retained for projects initiated within five years or until all projects are complete. Projects other than those listed above will require a new solicitation except as allowed in FAA Advisory

Circular 150/5100-14 paragraph 2.7.2 (4). Disclosure: Under a previous agreement, Crawford, Murphy & Tilly assisted the Sponsor with preparation of their CIP and the cost estimates below.

Services under the contract may include Airport projects in the current Capital Improvement Plan (CIP) which include the following:

A. Planning

1. UPDATE ALP AND MASTER PLAN – Estimated cost \$250,000
2. UPDATE EXHIBIT 'A' PROPERTY MAP – Estimated cost \$45,000

B. Engineering

1. PRELIMINARY ENGINEERING FOR RUNWAY 16-34 REHAB – Estimated cost \$80,000
2. REHABILITATE RUNWAY 16-34 & PARTIAL PARALLEL TAXIWAY – Estimated cost \$2,170,000
3. CONSTRUCT NEW TERMINAL BUILDING – Estimated cost \$400,000
4. INSTALL JET A FUEL TANK – Estimated Cost \$215,000
5. PAVE AIRPORT ENTRANCE ROAD – Estimated cost \$200,000

SUBMIT DOCUMENTS TO:
Donna Brown, Airport Manager
City of Higginsville
1922 Main
P. O. Box 110
Higginsville, MO 64037