



Discover.

October 18th, 2021

RE: Request for Expression of Interest: **21STR4 – Second Street Reconstruction (Federal No. 5414(640))**

Dear Consultant:

The City of Saint Charles has interest in securing professional services for work associated with:

Second Street Reconstruction

Project will replace pavement in poor condition along Second Street from Boone's Lick Road to First Capitol Drive. Project includes a full depth pavement replacement and traffic calming with curb bump outs at intersections. In 2014, a traffic calming study was completed and Street Committee recommended installing traffic calming along Second Street to help control speeds. This project will implement the recommended traffic calming improvements and will make sidewalk improvements along the project corridor (Boone's Lick Road to First Capitol Drive).

Tentative Project Schedule:

Design NTP – January 2022

Final PS&E – March 2024

Bid Opening – June 2024

Construction Completed – May 2025

The estimated total cost of this project is \$2,600,000.00.

To be considered for this project your written response (mail or email, 2 written pages max.) must be received by no later than **2 p.m. on Thursday, November 4th, 2021**. In your letter please describe why you are interested in the project and why you feel that you are most qualified to complete the proposed project. After all responses are received City Staff will select the 3 most qualified firms based on scoring of your prequalification packet and your response letter.

The prequalification scoring will be based on the following criteria:

- Experience in work required
- Record of the firm accomplishing the work on other projects in the required time
- QA/QC Program
- Recent experience showing accuracy of construction project cost estimates
- Project Management Philosophy and Approach

Department of Engineering

City of Saint Charles
200 North Second Street
Saint Charles, MO 63301
636.949.3237
www.stcharlescitymo.gov

The selected 3 firms will then be requested to submit a qualifications based Request for Proposal (RFP) on the project. These proposals will be ranked and the project will then be negotiated with the highest rated firm.

Additional information relating to the proposed project scope will be distributed during the RFP stage of this project solicitation including the Project Charter. Staff will not address project specific questions during the expression of interest solicitation but will during the RFP stage.

It is the responsibility of the consultant to ensure their prequalification packet is up-to-date. Updates or supplements to the prequalification packet that are to be considered in the current scoring will be accepted up to one week prior to the EOI submittal deadline. For information regarding the prequalification and consultant selection process, please refer to https://epg.modot.org/index.php/LPA:136.4_Consultant_Selection_and_Consultant_Contract_Management#136.4.1.5_Consultant_Qualification

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of St. Charles. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The DBE PE Goal for this project is: **14%**

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

If your firm would like to be considered for this project, please submit a written Expression of Interest or email to the following contact:

Jonathan Silver, PE
Project Manager
City of Saint Charles
200 North Second Street, Room 202
St. Charles, MO 63301
jonathan.silver@stcharlescitemo.gov

We thank you for your interest in working with the City of Saint Charles.

Sincerely,

Jonathan Silver, PE
Project Manager

Cc: Dan Mann, P.E., Assistant City Engineer – Design

City/County: St. Charles City/St. Charles County, Route: Second Street	
Federal Aid No:	STP-5414(640)
Location:	Second St. from Boone's Lick to First Capitol
Proposed Improvement:	Full depth pavement replacement, traffic calming with curb bump outs at intersections, and sidewalk improvements along the project corridor
Length:	.43 miles
Approximate Construction Cost:	\$2,600,000.00
DBE Goal Determination:	14%
Consultant Services Required:	The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include, right of way plans, surveying, title research, geotechnical investigations, roadway plans, retaining wall plans, striping plans, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic control plans including the preparation of PS&E and final documents, project administration and management.
Other Comments:	
Contact:	Jonathan Silver, P.E. Project Manager City of St. Charles 200 North Second Street, Room 202 St. Charles, MO 63301 Phone: 636-949-3241 Email: jonathan.silver@stcharlescitemo.gov
Deadline:	2:00 pm, Thursday, November 4, 2021
Submit: <ul style="list-style-type: none"> • Letter of interest should not exceed <u>2</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. • Statement of Qualifications • Affidavit of Compliance with the federal work authorization program • E-Verify Memorandum of Understanding 	

