

Pemiscot County Port Authority

Roof Project

ADDENDUM NO. 1

10/12/2021

This document is an Amendment of the Plans and Specifications for the PEMISCOT COUNTY PORT AUTHORITY ROOF PROJECT and shall be a part of and included in the Contract. When the Addendum conflicts with the original Specifications and/or Drawings, this Addendum shall govern.

Additional Direction:

- 1.) Bidders should note that the Prebid meeting for this project has been rescheduled to **Friday, October 22, 2021 at 2:00 p.m, local time.**
- 2.) Bidders should note that Engineer will provide responses at Prebid conference to bidders' questions received up to the time of the Prebid conference. Questions received after the Prebid conference will be answered in the form of an addendum. Engineer will not provide answers to any questions received after **9:00 a.m., local time on Monday, October 25, 2021.** The final addendum will be issued no later than **4:00 p.m. on Monday, October 25.**

Information Attached:

- 1.) **Specification Section 001113 – ADVERTISEMENT FOR BIDS – Revised**
- 2.) **Specification Section 002113 – INSTRUCTIONS TO BIDDERS - Revised**

CONFIRMATION

BIDDERS shall Acknowledge Receipt of This Addendum by Signing below and returning via e-mail to Engineer's Project Manager, Maegan Mansfield, at mmansfield@bfwengineers.com.

BIDDER: _____

BY: _____ DATE: _____

TITLE: _____

DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
- B. Project Identification: Pemiscot County Port Authority Roof Project
 - 1. Project Location: 2353 N State Highway D, Hayti, Pemiscot County, Missouri
- C. Owner: Pemiscot County Port Authority
- D. Engineer: Bacon Farmer Workman Engineering & Testing, Inc.
- E. Project Description: Project consists of the restoration of existing roof.

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed unit priced bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: Wednesday, October 27, 2021.
 - 2. Bid Time: 2:00 p.m., local time.
 - 3. Location: Pemiscot County Port Authority – 2353 N State Highway D, Hayti, Pemiscot County, Missouri.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 45 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 PREBID MEETING

- A. Prebid Meeting: A Prebid meeting for all bidders will be held on-site, 2353 N State Highway D, Hayti, Pemiscot County, Missouri on **Friday, October 22, 2021 at 2:00 p.m, local time**. Prospective prime bidders are requested to attend and shall meet at the Port Authority's office.
 - 1. Bidders' Questions: Engineer will provide responses at Prebid conference to bidders' questions received up to the time of the Prebid conference. Questions received after the Prebid conference will be answered in the form of an addendum. Engineer will not provide answers to any questions received after **9:00 a.m., local time on Monday, October 25, 2021**. The final addendum will be issued no later than **4:00 p.m. on Monday, October 25**.

1.5 DOCUMENTS

- A. Procurement and Contracting Documents: Documents will be emailed to invited prime bidders only; only complete sets of documents will be issued. Hard copies may be obtained from the office of Bacon Farmer Workman Engineering & Testing, Inc. at bidder's request.
- B. Online Procurement and Contracting Documents: Obtain access after Monday, October 11, 2021, by contacting Bacon Farmer Workman Engineering & Testing, Inc. Online access will be provided to prime bidders only. Online access will consist of .pdf files of plans and specifications.

1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within 90 days. Work is subject to liquidated damages.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF DOCUMENT 001113

DOCUMENT 002113 - INSTRUCTIONS TO BIDDERS

1.1 SUMMARY

- A. Sealed bids for the Pemiscot County Port Authority Roof Project, which consists of the restoration of existing roofs, will be received by the Pemiscot County Port Authority Office, 2353 N State Highway D, Hayti, Pemiscot County, Missouri, until 2:00 p.m. local time on Wednesday, October 27, 2021.
- B. Each BID must be submitted in a sealed envelope, addressed to "Pemiscot County Port Authority". Each sealed envelope containing a BID must be plainly marked on the outside as BID for "Pemiscot County Port Authority Roof Project" and the envelope should bear on the outside the name of the BIDDER, his address, and his license number, if applicable. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER at the address listed above.
- C. All BIDS must be made on the required BID form. All blank spaces for BID prices must be filled in, in ink or typewritten, and the BID form must be fully completed and executed when submitted. Only one copy of the BID form is required.
- D. A BID BOND payable to the OWNER must accompany each BID for five percent (5%) of the total amount of the BID. As soon as the BID prices have been compared, the OWNER will return the BONDS of all except the three lowest responsible BIDDERS. When the AGREEMENT is executed, the bonds of the two remaining unsuccessful BIDDERS will be returned. The BID BOND of the successful BIDDER will be retained until the PAYMENT BOND and PERFORMANCE BOND has been executed and approved, after which it will be returned. A certified check may be used in lieu of a BID BOND. A PERFORMANCE BOND and LABOR and MATERIAL PAYMENT BOND, each in the amount of One Hundred Percent (100%) of the CONTRACT PRICE, with a corporate surety approved by the OWNER, will be required for the faithful performance of the Contract.
- E. The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of BIDS or authorized postponement thereof. Any BID received after the time and date specified shall not be considered. No BIDDER may withdraw their BID within forty-five (45) days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the OWNER and the BIDDER.
- F. BIDDERS must satisfy themselves of the accuracy of the BID SCHEDULE by examination of the site and specifications, including ADDENDA. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the quantities of WORK or of the nature of the WORK to be done.

- G. The OWNER shall provide to BIDDERS, prior to BIDDING, all information that is pertinent to, and delineates and/or describes, the land owned and rights-of-way for the project as well as all specific agreements or conditions specific to the PROJECT.
- H. The CONTRACT DOCUMENTS contain the provisions required for the construction of the PROJECT. Information obtained from an officer, agent, or employee of the OWNER, or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve him from fulfilling any of the conditions of the Contract.
- I. Attorneys-in-fact who sign BID BONDS, LABOR and MATERIAL PAYMENT BOND, and PERFORMANCE BONDS must file with each BOND a certified and effective dated copy of their power of attorney.
- J. The party to whom the Contract is awarded will be required to execute the AGREEMENT and obtain the PERFORMANCE BOND and LABOR and MATERIAL PAYMENT BOND within ten (10) calendar days from the date when the NOTICE OF AWARD is delivered to the BIDDER. The NOTICE OF AWARD shall be accompanied by the necessary AGREEMENT and BOND forms. In case of failure of the BIDDER to execute the AGREEMENT, the OWNER may, at his option, consider the BIDDER in default, in which case the BID BOND accompanying the proposal shall become the property of the OWNER.
- K. The OWNER, within ten (10) days of receipt of acceptable PERFORMANCE BOND, LABOR and MATERIAL PAYMENT BOND, and AGREEMENT signed by the party to whom the AGREEMENT was awarded shall sign the AGREEMENT and return to such party an executed duplicate of the AGREEMENT. Should the OWNER not execute the AGREEMENT within such period, the BIDDER may, by WRITTEN NOTICE, withdraw his signed AGREEMENT. Such notice of withdrawal shall be effective upon receipt of the notice by the OWNER.
- L. The OWNER shall issue the NOTICE TO PROCEED within ten (10) days of the execution of the AGREEMENT. Should there be reasons why the NOTICE TO PROCEED cannot be issued within such period, the time may be extended by mutual agreement between the OWNER and CONTRACTOR.
- M. If the NOTICE TO PROCEED has not been issued within the ten (10) day period or within the period mutually agreed upon, the CONTRACTOR may terminate the AGREEMENT without further liability on the part of either party.
- N. The OWNER may make such investigations as he deems necessary to determine the ability of the BIDDER to perform the WORK, and the BIDDER shall furnish to the OWNER all such information and data for this purpose on the BID. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigation of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the AGREEMENT and to complete the WORK contemplated therein.
- O. If any person contemplating submitting a bond for construction of the work is in doubt as to the true meaning of any part of the plans or specifications or finds discrepancies in or omissions from any part of the plans or specifications, he may submit to the

Engineer, a written request for interpretation thereof not later than **9:00 a.m., local time on Monday, October 25, 2021**. Interpretations or corrections of the plans and specifications will be made only by ADDENDUM and will be emailed to each bidder of record.

- P. A conditional or qualified BID will not be accepted.
- Q. All applicable laws, ordinances, and the rules and regulations of the authorities having jurisdiction over construction of the PROJECT shall apply to the Contract throughout.
- R. Each BIDDER is responsible for inspecting the site and reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to his BID.
- S. The low BIDDER shall supply the names and addresses of major material SUPPLIERS and SUBCONTRACTORS when requested to do so by the OWNER.
- T. By sworn affidavit and provision of documentation, BIDDER shall affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. E-Verify is an example of a federal work authorization program. The BIDDER must affirm its enrollment and participation in the E-Verify federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by providing acceptable enrollment and participation documentation consisting of completed copy of the E-Verify Memorandum of Understanding (MOU). For BIDDERS that are not already enrolled and participating in a federal work authorization program, E-Verify is available at http://www.dhs.gov/files/programs/gc_1185221678150.shtm
- U. BIDDER should include and acknowledge Missouri state minimum wage rate requirements for this project.
- V. The ENGINEER is Bacon Farmer Workman Engineering & Testing, Inc., 500 South 17th Street, Paducah, Kentucky 42003.

1.2 LABOR AND MATERIAL PAYMENT BOND AND PERFORMANCE BOND

- A. The 100% PERFORMANCE BOND

END OF DOCUMENT 002113

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