



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

August 26, 2021

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, **September 10, 2021** at the appropriate office.

Sincerely,

Travis Koestner, P.E.  
State Design Engineer

Attachment

*Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.*  
[www.modot.org](http://www.modot.org)

**NORTHWEST DISTRICT OFFICE**  
(Roadway Inquiries and Administration of Contract after Execution)

Martin Liles, PE  
District Engineer  
Missouri Department of Transportation  
3602 N. Belt Highway  
Saint Joseph, MO 64506

Contact:  
Joyce Reynolds, PE  
Transportation Project Manager – NW District  
816-387-2411  
[Joyce.Reynolds@modot.mo.gov](mailto:Joyce.Reynolds@modot.mo.gov)

**BRIDGE DIVISION OFFICE**  
(Letter of Interest Submittal and Administration through Execution of Contract)

Bryan Hartnagel, PE  
Assistant State Bridge Engineer  
Missouri Department of Transportation  
105 W. Capitol Avenue  
Jefferson City, MO 65102

Contact:  
Christopher Shanks, PE  
Structural Liaison Engineer – Bridge Division  
573-522-1627  
[Christopher.Shanks@modot.mo.gov](mailto:Christopher.Shanks@modot.mo.gov)

Responses shall be submitted by Email

| <b>Northwest District – Buchanan County – Route Y</b> |   |
|---|---|
| <b>Job No:</b>  | J1S3360   |
| <b>Location:</b>                                      | Route Y north of Dearborn – Existing Bridges No. Y0010 & W0444 over two separate Branches of Bee Creek about 0.7 miles south of Route 116 and about 0.4 miles north of Route 116, respectively.   |
| <b>Proposed Improvement:</b>                          | Replace Bridges No. Y0010 & W0444   |
| <b>Length:</b>  | As needed for replacements  |
| <b>Approximate Construction Cost:</b>                 | \$1,192,000   |
| <b>DBE Goal (if applicable)</b>                       | 8%  |
| <b>Consultant Services Required:</b>                  | <p>Roadway: Final roadway design and preparation of conceptual, preliminary, right of way (if necessary), and final roadway Plans, Specifications &amp; Estimate (PS&amp;E) including preparation of the RES.</p> <p>Bridge: All preliminary bridge design (1D hydraulic analysis), final bridge design and plan preparation as necessary to submit final bridge Plans, Specifications &amp; Estimate (PS&amp;E).</p> <p>Surveying: All surveying has been or is to be completed under a separate contract and will be provided by MoDOT.</p> <p>Geotechnical: Perform all geotechnical work required for the project as necessary.</p>   |
| <b>Other Comments:</b>                                | <p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection: 09/24/2021<br/>Expected Notice to Proceed: November 2021</p> <p>Right of Way and Preliminary Plans are due by February 28, 2022.</p> <p>100% unsigned and unsealed roadway and bridge PS&amp;E are due to MoDOT for review by June 3, 2022. Final electronic signed and sealed roadway and bridge PS&amp;E must be submitted to MoDOT by July 11, 2022 for a November 2022 letting.</p> <p>Consultant will need to coordinate directly with the Northwest District regarding roadway information and project schedule.</p> <p>Informational documents, including existing bridge plans:<br/><a href="https://www.modot.org/files-download">https://www.modot.org/files-download</a></p> |

### **Rating Criteria w/Weighted Values**

|                                      |                             |
|--------------------------------------|-----------------------------|
| Project Understanding & Innovation   | 25 Points Max               |
| Past Performance                     | 25 Points Max               |
| Qualifications of Personnel Assigned | 20 Points Max               |
| General Experience of Firm           | 10 Points Max               |
| Familiarity/Capability               | 10 Points Max               |
| Accessibility of Firm & Staff        | <u>10 Points Max</u>        |
|                                      | <b>100 Points Max Total</b> |