



June 16, 2021

Dear Consultant:

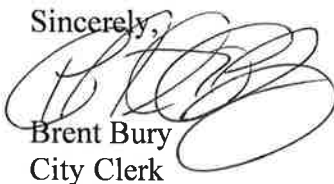
The City of Vinita Park is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Vinita Park. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 4:00 pm, Wednesday, July 7, 2021 at City of Vinita Park, 8374 Midland Boulevard, Vinita Park, MO 63114.

Sincerely,



Brent Bury
City Clerk

Attachment

City/County: City of Vinita Park Route: North and South Road	
Federal Aid No: STP-9901(642)	STP-9901(642)
Location:	North and South Road between Page and Midland Boulevard
Proposed Improvement:	New sidewalk, curb and gutter, and ADA curb ramps.
Length:	0.72 miles
Approximate Construction Cost:	\$340,000.00
DBE Goal Determination:	16%
Consultant Services Required:	The engineering responsibilities may include but are not limited to: Construction inspection and engineering services.
Other Comments:	
Contact:	Name: Brent Bury Address: 8374 Midland Boulevard, Vinita Park, MO 63114 Phone: 314-428-7373 Ext. 102 Email: cityclerk@vinitapark.org
Deadline:	
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Two copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	40	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points