



105 E. Center Street
Sikeston, MO 63801
573-471-2512
www.Sikeston.org

May 21, 2021

RFQ# 21-44

Dear Consultant:

The City of Sikeston is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with the City of Sikeston. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 4:00 pm, on June 8, 2021 at Sikeston City Hall located at 105 E. Center Street, Sikeston, Missouri; direct all submissions to Angie Keller – Public Works. For project specific questions, submit emails to jlancaster@sikeston.org.

Sincerely,

Jay S. Lancaster, PE
Director of Public Works

Attachment

City/County: <u>Sikeston/New Madrid County</u> Route <u>US61</u>	
MoDOT Project No:	9S3767
Location:	Along US61 (South Main Street) From Approximately Larcel Drive South to Approximately County Road 824
Proposed Improvement:	Add Lanes, Shoulders, and Signal to Increase Capacity and Improve Safety Directly Connected to the New South Industrial Park
Length:	Approximately 0.6 Miles
Approximate Construction Cost:	\$1,750,000
DBE Goal Determination:	N/A
Consultant Services Required:	The engineering services include but are not limited to: Conceptual, Preliminary, Right of Way, Final Design, Traffic Signal Warrant Studies, and Construction Inspection
Other Comments:	This project is one of several phases to construct new access into the South Industrial Park. Conceptual Sketches and Estimates are Available. The City wishes to complete the project without additional Right of Way acquisition if at all possible. Interviews or presentations will not be required for consultant selection. Tentative Date Range for Consultant Selection by City Council: June 14-28, 2021
Contact:	Jay Lancaster, PE Director of Public Works Sikeston City Hall 105 E. Center Street Sikeston, MO 63801 573-475-3741 publicworks@sikeston.org

Deadline:	Tuesday, June 8, 2021 at 4:00 PM
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed 4 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 4 copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm and Staff	<u>10 Points Max</u>
	100 Points Max TOTAL