

**CITY OF
LADUE**

Public Works

December 14, 2020

Dear Consultant:

The City of Ladue is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.mogot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit Letters of Interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualifications (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters (two copies) be received by 10:00 am, January 5, 2021 at Department of Public Works, 9345 Clayton Road, Ladue, MO 63124 as well as an electronic copy submitted via email to alamitola@cityofladue-mo.gov

Sincerely,

Anne C. Lamitola

Anne C. Lamitola, P.E.
Public Works Director

City of Ladue: Department of Public Works

Warson Road at Conway Road: Traffic Signal and Intersection Improvements

Project Name	Warson Road at Conway Road - Traffic Signal and Intersection Improvements
Federal Aid Number	CMAQ-5529(615)
TIP Number	7130-21
Location	Warson Road at Conway Road - Traffic Signal and Intersection Improvements
Length	0.15 miles; intersection
Approximate Construction Cost	\$787,050
DBE Goal Determination	16%
Consultant Services Required	<p><u>Preliminary Engineering</u> (Design services):</p> <p>Preliminary Engineering (80% Federal/20% Locally Funded): The preparation of Conceptual plans, Preliminary plans, Contract plans, Right of Way Plans (including easement exhibit preparation with legal descriptions), preparing and submitting necessary permits, contract documents, assisting with the bidding process, and preparation of PS&E and final documents for signalation and intersection improvements including ADA compliant sidewalks. In addition, the scope of work may include surveying, geotechnical investigations, landscape design, public involvement, environmental and historic preservation services/permits, utility coordination/permits and preparation of traffic control plans.</p> <p>Construction Engineering/Inspection (80% Federal/20% Locally Funded) : work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials check shop drawings submitted by contractor, conduct construction test and inspections, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</p>
Other Comments	The project includes signalization of the intersection including pedestrian signal head and push buttons, widening in order to allow for construction of left-turn lanes for two interection legs, pedestrian improvements including ADA compliant ramps and landing areas, and associated sidewalk construction.
Contact	Anne C. Lamitola, P.E. Director of Public Works 9345 Clayton Road Ladue, MO 63124 (314) 993-5665 alamitola@cityofladue-mo.gov
Deadline	1/5/2021, 10:00 am
* Letter of interest should not exceed three pages. A page is 8-1/2 x 11 inches and printed on one side. Two copies of the letter of interest should be received at the address and by the time specified. Electronic submission also required via email to alamitola@cityofladue-mo.gov	

Pursuant to the Brooks Act for Consultant Selection - the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence	40	Max Points
Capacity and Capability	30	Max Points
Past Record of Performance	30	Max Points