

CITY OF MONETT

Missouri

The City of Monett, Missouri is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the following page. If your firm would like to be considered for these consulting services, you may express your interest by responding to the City of Monett.

This letter should include any information, such as the persons or team you would assign to the project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project, backgrounds of those individuals, any subconsultants you would propose to use, and an indication of your firm's approach. It is required that your firm's Statement of Qualifications (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Monett. The Statement of Qualifications is not included in the total page count limit. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

The consultant team will prepare federal funding applications and provide supporting documentation that includes the following: topographic and right-of-way data collection, conceptual design, preliminary design, right of way plans and final plans for the proposed improvements outlined on Page 2.

We request all letters be received by 4:00 p.m., Tuesday, December 22, 2020. Limit your letter of interest to no more than 3 pages. A page is defined as 8- 1/2 by 11 inches and printed on one side. 1 copy of the letter of interest should be received at the email address and by the time specified. Please submit Qualifications via email to Mr. Dennis Pyle, City Administrator, dpyle@cityofmonett.com.

Sincerely,



Dennis Pyle
City Administrator

Proposed Location: Chapell Drive Grade Separated Structure over the BNSF Railroad

DBE Goal is 10%

The engineering responsibilities may include but are not limited to the following:

Design Phase Services: Provide surveying, geotechnical investigations, public involvement, environmental and historic preservation permitting, BNSF and MoDOT permit applications, any other necessary permits, coordination with BNSF, preliminary and final design, right of way documents and acquisition services, assistance with the bidding process, utility relocation design and traffic controls including the preparation of PS&E and final contract documents.

Construction Phase: work with the Contractor on behalf of the City, assist with preconstruction conference, perform periodic site observation, construction staking, review and prepare change orders, inspect construction materials, check shop drawings, prepare monthly contractor pay applications, provide federal documentation and grant administration, prepare record drawings and provide project closeout documentation. Be present during critical construction operations, provide reporting and participate in final inspection.

The estimated project costs are:

Construction	\$4,590,000
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Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection:

Experience and Technical Competence:	40	Max Points
Capacity and Capability	30	Max Points
Past Record of Performance	30	Max Points