



3939 South Lindbergh Boulevard Sunset Hills, Missouri 63127

☎ 314.849.3400 📠 314.849.8720 www.sunset-hills.com

October 28, 2020

Dear Consultant:

The City of Sunset Hills is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 4 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with City of Sunset Hills. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 3 pm, (12/18/2020) at Sunset Hills City Hall, 3939 S. Lindbergh Blvd., Sunset Hills, Missouri 63127.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bry E Baker".

Bryson E. Baker, P.E.
Director of Public Works/City Engineer

Attachment

City/County	Sunset Hills, Missouri	Route:	West Watson Road
Federal Aid No:		STP-5410 (633)	
Location:		West Watson Road – Gravois Road to Weber Hill Road – Including Intersections	
Proposed Improvement:		Resurfacing, Shared Use Path/Sidewalk and shared-use path crossing with RRFB	
Length:		1.25 miles	
Approximate Construction Cost:		\$1,286,200	
DBE Goal Determination:		16%	
Consultant Services Required:		<i>Sidewalk Bridge (Sidewalk accomodations) Roadway Construction Inspection</i>	
Other Comments:			
Contact:		Name: Bryson E. Baker Address: 3939 S Lindbergh Blvd Sunset Hills, Missouri 63127 Phone: 314-849-3400 Email: bbaker@sunset-hills.com	
Deadline:		3pm December 18, 2020	
<ul style="list-style-type: none"> • Submit: Letter of interest should not exceed 4 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>2</u> copies of the letter interest should be received at the address and by the time specified. 			

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	<u>35</u>	Max Points
Capacity and Capability -	<u>30</u>	Max Points
Past Record of Performance -	<u>35</u>	Max Points