



city
of

CREVE COEUR

300 North New Ballas Road • Creve Coeur, Missouri 63141
(314) 432-6000 • Fax (314) 872-2539 • Relay MO 1-800-735-2966
www.creve-coeur.org

October 15, 2020

Dear Consultant:

The City of Creve Coeur seeks the services of a consulting engineering firm or team to perform the engineering design and construction inspection services for the project described in the attached document, which provides more detail regarding the types of services that are required. If your firm or team wishes to be considered for these consulting services, please submit a Letter of Interest and a Statement of Qualifications to the Department of Public Works at the City of Creve Coeur, according to the description below and the attached document.

Limit your Letter of Interest to no more than ten (10) pages. Your Letter of Interest will be used to judge your firm's or team's suitability for the project. As such, your Letter of Interest should include any information which might help the City in the selection process, such as the persons or team who would be assigned to each phase of the project, the background and availability of those individuals, and other projects your company has recently completed or are now active.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with the City of Creve Coeur. The Statement of Qualification is not included in the total page count limit specified for the Letter of Interest.

A DBE goal has been established for these services. DBE firms must be listed in the MRCC DBE Directory (located on MoDOT's website at www.modot.gov) in order for their participation in the project to be counted towards the DBE goal. We encourage DBE firms to submit Letters of Interest as the prime consultant for these services if they feel their firm can manage the project.

Firms or teams responding to this request must be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List. Those not on this list will be considered non-responsive.

All submissions shall be made as pdf documents (i.e. a Letter of Interest and a Statement of Qualifications) and must be received by 4:00 p.m., on Friday, November 6, 2020. Submissions may be submitted by email (if 20MB or smaller) to mwohlberg@crevecoeurmo.gov or may be delivered on a disk or thumb drive to Matt Wohlberg at the Creve Coeur Government Center at 300 North New Ballas Road, Creve Coeur, Missouri 63141.

The City of Creve Coeur appreciates your interest in this project.

Sincerely,

Matt Wohlberg, P.E.
City Engineer

Attachment

City of Creve Coeur – Intersection of Lindbergh Boulevard at Old Olive Street Road									
Federal Aid Number: STP-5526(649)	State Job Number: J6S3521								
Location of the Work	Intersection of Lindbergh Boulevard (US 61/67) at Old Olive Street Road								
Proposed Improvements	The project involves reconfiguring the intersection to add a traffic signal and to create a full-access intersection and to add pedestrian and vehicular connections for Old Olive across Lindbergh.								
Approximate Project Length	Lindbergh Boulevard (US 61/67): 1,500 LF Old Olive Street Road: 1,000 LF								
Approximate Construction Cost	\$1,900,000								
DBE Goal Determination	18 %								
<u>Consultant Services Required</u> The scope of services includes preliminary engineering and construction inspection/engineering services, which involve, but are not limited to, the following: site survey; preparation of conceptual plans, preliminary plans, right-of-way plans, final design plans, and construction plans; preparation of construction specifications and job special provisions; cost estimates; title reports; easement and right-of-way exhibits and legal descriptions; geotechnical investigations; public involvement; coordination with the City, MoDOT, utilities, and others; environmental and historic preservation services and permitting; assistance with the bidding process; assistance with the pre-construction meeting; site inspections during design and construction; inspection and testing of construction materials; shop drawing review; construction inspection; design support during construction; participation in the project final inspection and closeout; preparation of as-built drawings and exhibits.									
Approximate Schedule	<table border="0"> <tr> <td>Preiminary Design Phase</td> <td>completion by 10/2021</td> </tr> <tr> <td>Right-of-Way Acquisition</td> <td>completion by 06/2022</td> </tr> <tr> <td>Final Design Phase</td> <td>completion by 10/2022</td> </tr> <tr> <td>Construction</td> <td>begin as early as 01/2023</td> </tr> </table>	Preiminary Design Phase	completion by 10/2021	Right-of-Way Acquisition	completion by 06/2022	Final Design Phase	completion by 10/2022	Construction	begin as early as 01/2023
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Contact	Matt Wohlberg, P.E. City of Creve Coeur 300 North New Ballas Road Creve Coeur, MO 63141 (314) 442-2084 mwohlberg@crevecoeurmo.gov								
Deadline	4:00 PM on Friday, November 6, 2020								
<u>Comments</u> The Letter of Interest cannot exceed ten (10) pages total. A page is defined as each printed side of a letter-size (8.5" x 11") sheet.									

Pursuant to the Brooks Act, the following criteria will be the basis for consultant selection:

Experience and Technical Competence	30	Maximum Points
Capacity and Capability	20	Maximum Points
Past Record of Performance	40	Maximum Points
Familiarity with the Project Limits	10	Maximum Points

The City will review the submissions and may select up to three (3) applicants to interview.