



September 1, 2020

Dear Consultant:

The City of Wright City, Missouri is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Wright City. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 4:00 pm, Wednesday, September 30, 2020 at City of Wright City, 636 Westwoods Road, Wright City, MO 63390

Sincerely,

Jim Schuchmann
City Administrator

Attachment

City/County: Wright City, Missouri (Warren County)	
Route: Interstate 70	
Federal Aid No:	
Location:	Interstate 70 and Stracks Church Road (Wright City/Warren County, Missouri)
Proposed Improvement:	The City is interested in pursuing a project that will lead to the approval (AJR), design, and construction of an additional interchange with Interstate 70 within the City of Wright City including replacement of existing bridge and new ramps
Length:	>1M
Approximate Construction Cost:	Engineering: \$1,000,000 Construction: \$20,000,000
DBE Goal Determination:	0% (for the AJR portion of the scope of work)
Consultant Services Required:	<ol style="list-style-type: none"> 1. Completion and submission of the Access Justification Request (AJR) to Federal Highway Administration for approval. 2. Completion of all required Environmental review studies and notices pertaining to the proposed project in conformance with NEPA, including, all required architectural and cultural resources inventory 3. Public engagement and involvement 4. Coordination with all utilities, railroad, and rights-of-way 5. Preliminary Design of the proposed improvements 6. Right of Way Need Identification and Acquisition 7. Application preparation and submission for cost-share program 8. Final Design and Permitting, per AASHTO Design Criteria 9. Bid solicitation and review 10. Surveying, geotechnical and other support services 11. Construction Inspection
Other Comments:	
Contact:	Name: Jim Schuchmann Address: 636 Westwoods Road, Wright City, MO 63390 Phone: (636)745-3101 Email: cityadmin@wrightcity.org
Deadline:	4:00 pm, September 30, 2020
<ul style="list-style-type: none"> • Submit: Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 7 copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	<u>30</u>	Max Points
Capacity and Capability -	<u>40</u>	Max Points
Past Record of Performance -	<u>30</u>	Max Points