



REQUEST FOR QUALIFICATIONS, RFQ #20-03-CD

**DESIGN AND ENGINEERING FOR
SHUYLER CREEK TRAIL EXTENSION LPA PROJECT
STBG6900(813)**

**FOR THE
COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF REPUBLIC, MISSOURI**

Garrett Brickner
Assistant Community
Development & Public
Works Director
204 North Main Street
Republic, MO 65738
(417) 732-3400

NOTICE TO PROPOSERS

The **City of Republic, Missouri** is requesting the services of a consulting engineering firm to perform the described professional services for the project: **Design and Engineering of the Shuyler Creek Trail extension**, Including all plans required for construction, and Right of Way acquisition, along with environmental clearance. Further details included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest and Qualifications to no more than 30 pages. This submittal should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with the City of Republic.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

Submittals must be received by the City of Republic's Community Development Office in a sealed envelope that is clearly marked, **"RFQ #20-03-CD, DESIGN AND ENGINEERING FOR SHUYLER CREEK TRAIL EXTENSION LPA PROJECT STBG6900(813)"** no later than **3:00 PM CST Monday, August 17, 2020.** As projects are identified in the subject area, the selection team will evaluate and score the firms.

The City of Republic reserves the right to reject any and all Submittals, in whole or in part, to waive minor defects in the process, with or without cause, and to accept the Qualification Submittal deemed by the City to be in the City's best interest. There is no express or implied obligation for the City of Republic to reimburse responding firms for any expenses incurred through the preparation of responses to this Request for Qualification and no reimbursement will be made. The City reserves the right to cancel this solicitation at any time.

Garrett Brickner, Assistant
Community Development & Public
Works Director

Date

City/County: <u>Greene</u>	Route: <u>Elm St./Farm Road 182</u>
Federal Aid No:	STBG6900(813)
Location:	Republic/Greene County MO
Proposed Improvement:	Design and Engineering for 10ft asphalt trail/side path.
Length:	~9,723 Linear Feet
Approximate Total Construction Cost:	\$1,417,879.61
DBE Goal Determination:	0%
Consultant Services Required:	<i>Design and engineering of a ten-foot-wide asphalt bike and pedestrian trail that will connect the current Shuyler Creek Trail to Wilson's Creek National Battlefield. This includes all plans required for construction, and Right of Way acquisition, along with environmental clearance. For more details see Scope of Service</i>
Other Comments:	
Contact:	Name: Garrett Brickner Address: 204 N Main St. Republic MO 65738 Phone: (417) 732-3405 Email: Gbrickner@republicmo.com
Deadline:	<u>3:00 PM CST Monday, August 17, 2020.</u>
<p>•Submit: Letter of interest and Qualifications should not exceed 30 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter interest should be received at the address and by the time specified.</p>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	25	Max Points
Capacity and Capability -	25	Max Points
Past Record of Performance -	25	Max Points

QUALIFICATIONS/REQUIREMENTS

- (1) Individual and/or firm is expected to possess adequate organization, facilities, and personnel to ensure that services are provided to the City of Republic in a prompt and efficient manner.
- (2) Provide a description and the history of the individual and/or firm.
- (3) Provide a description of individual personnel qualifications relevant to this project.
- (4) Individual and/or firm must be available to the Community Development Department Staff and/or Technical Review Team as needed, including email communication, conference calls, and special presentations conducted in-person or by conference calls as directed by the Community Development Director or their designee.
- (5) Provide recent experience from the last ten (10) years demonstrating current capacity, familiarity, and expertise in best practices. Experience that is similar in nature to the Scope of Services will be most useful.
- (6) Provide three (3) references for which the individual and/or firm has performed services within the past two (2) years that are similar in nature to the Scope of Services.

SUBMITTAL REQUIREMENTS

Qualification Submittals should be in the format stated below

- Three (3) Original Submission consisting of:
 - **Title Page:** Name of individual/firm, address, telephone number, name of contact person, email of contact person, and the date of the submission.
 - **Transmittal Letter:** Addressed letter including a subject label containing the Services for which qualifications have been submitted and a statement of the contents of the Qualification Submittal with timestamp.
 - **Letter of Interest:** any information which might help us in the selection process, such as the persons or team you would assign to the project, the backgrounds of those individuals, and other projects your company has recently completed or are now active
 - **Qualifications:** Include the requirements as listed in Qualification/Requirements
 - **References:** Include references as listed in Qualification/Requirements
 - **Sample Documents:** Applicants are encouraged to include examples of previous work that bears similarity to that of the Scope of Services
- A digital copy of submittal documents contained on a flash drive and submitted with sealed submittals

SCOPE OF SERVICES

The engineering responsibilities may include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans, Right of Way Plans, preparing and submitting necessary permits, contract documents, and preparation of PS&E and final documents..

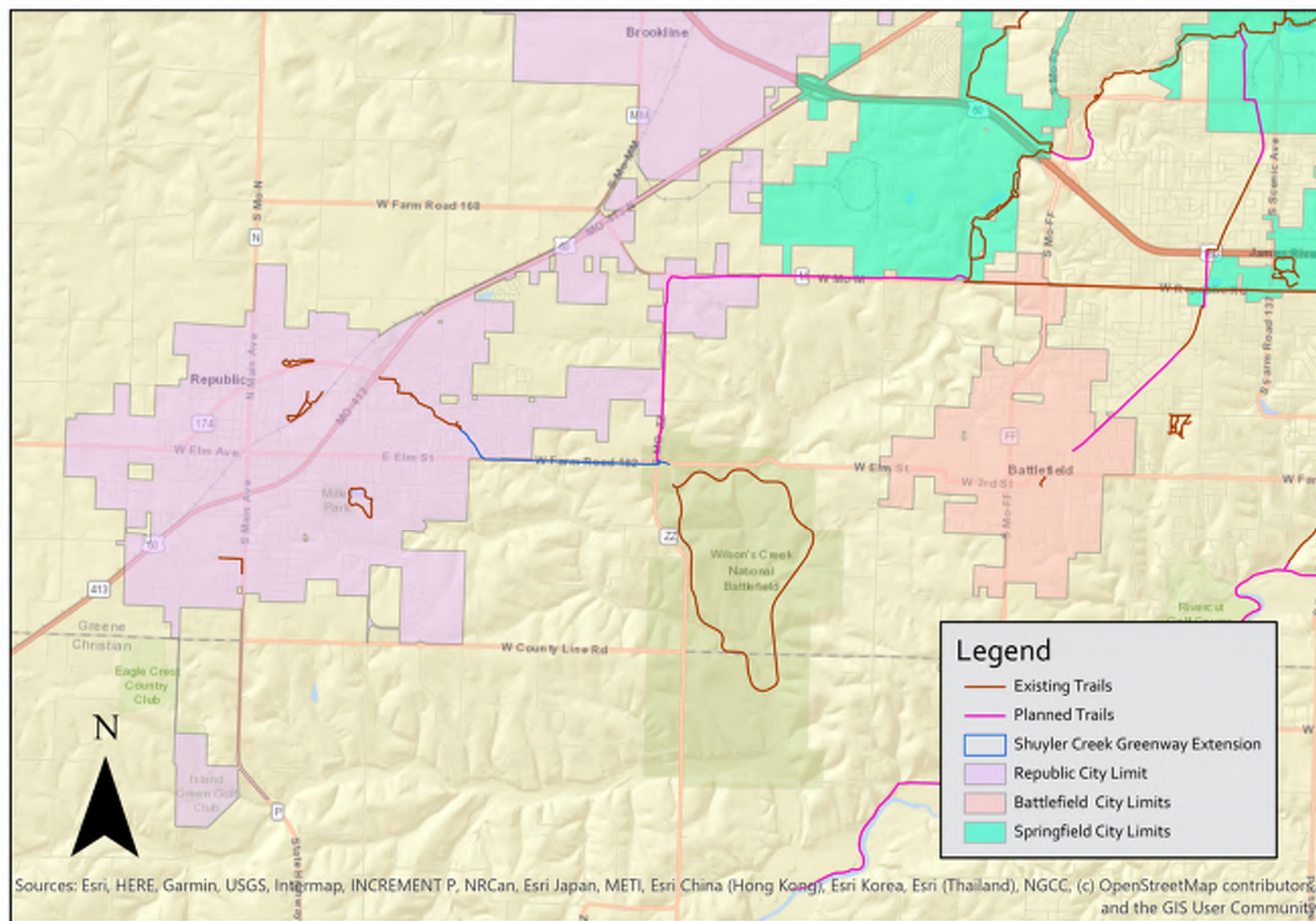
The proposed project is a ten-foot-wide asphalt trail for use by pedestrians and bicyclists beginning at the termination point of the existing Shuyler Creek Trail (see Map 1 and Map 2). The City anticipates the acquisition of 20 feet of right-of-way for this section of the trail. The trail runs for about 1,616 feet until it encounters Elm Street, which becomes Farm Road 182 outside of Republic City Limits. At Elm Street (FR 182) the trail will pass under the road through a box culvert tunnel (see Map 1, Map 3, and Photo 1).

Once on the south side of Elm Street (FR 182), the trail follows the road until reaching Wilson's Creek National Battlefield (Map 4). The City anticipates needing 55 feet of right-of-way south from the centerline of Farm Road 182. The acquisition of this right-of-way will occur partly through the extension of the City of Republic's City Limits southward in a contiguous fashion. The remainder of the right-of-way will be transferred through an agreement with Greene County. Painted crosswalks will be used to facilitate crossings at Farm Road 97 and Farm Road 99 (Map 1 and Photo 2 and Photo 3).

Upon reaching the Battlefield, the trail will be incorporated into a proposed roundabout being constructed at State Highway ZZ and Farm Road 182 (see Map 5 and Photo 4). The City anticipates needing 20 ft of right-of-way within the Battlefield. Representatives for the Battlefield have submitted a Letter of Support detailing their intention to assist us in this effort.

Area Map

How the Shuyler Creek Greenway Extension Connects Future and Existing Trails



All images are taken traveling eastward along the proposed trail path.

Photo 1

Location of point of box culvert crossing at W FR 182



Photo 2

Location of painted crosswalk crossing at S FR 97



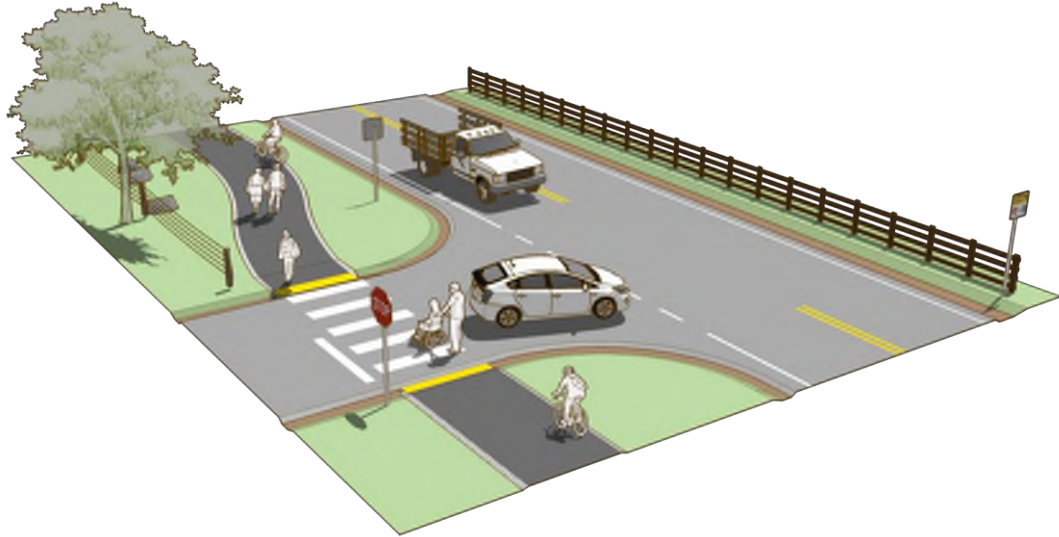
Photo 3
Location of painted crosswalk crossing at S FR 99



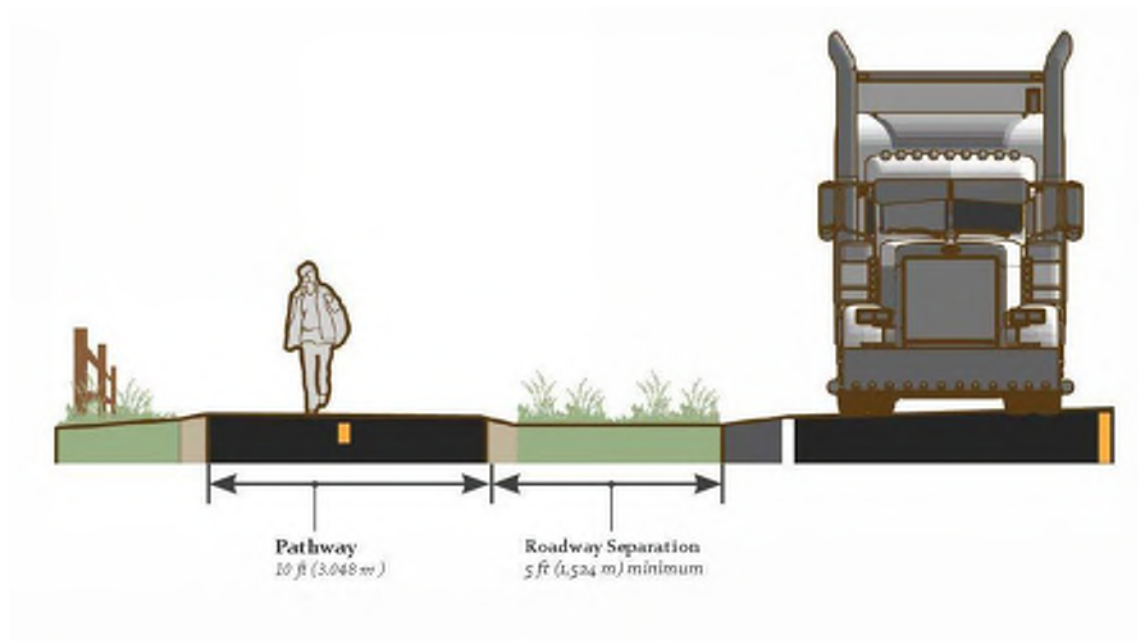
Photo 4
Location of incorporation with roundabout project at S Wilson's Creek Blvd, S St Hwy ZZ and W FR 182



Design Layout

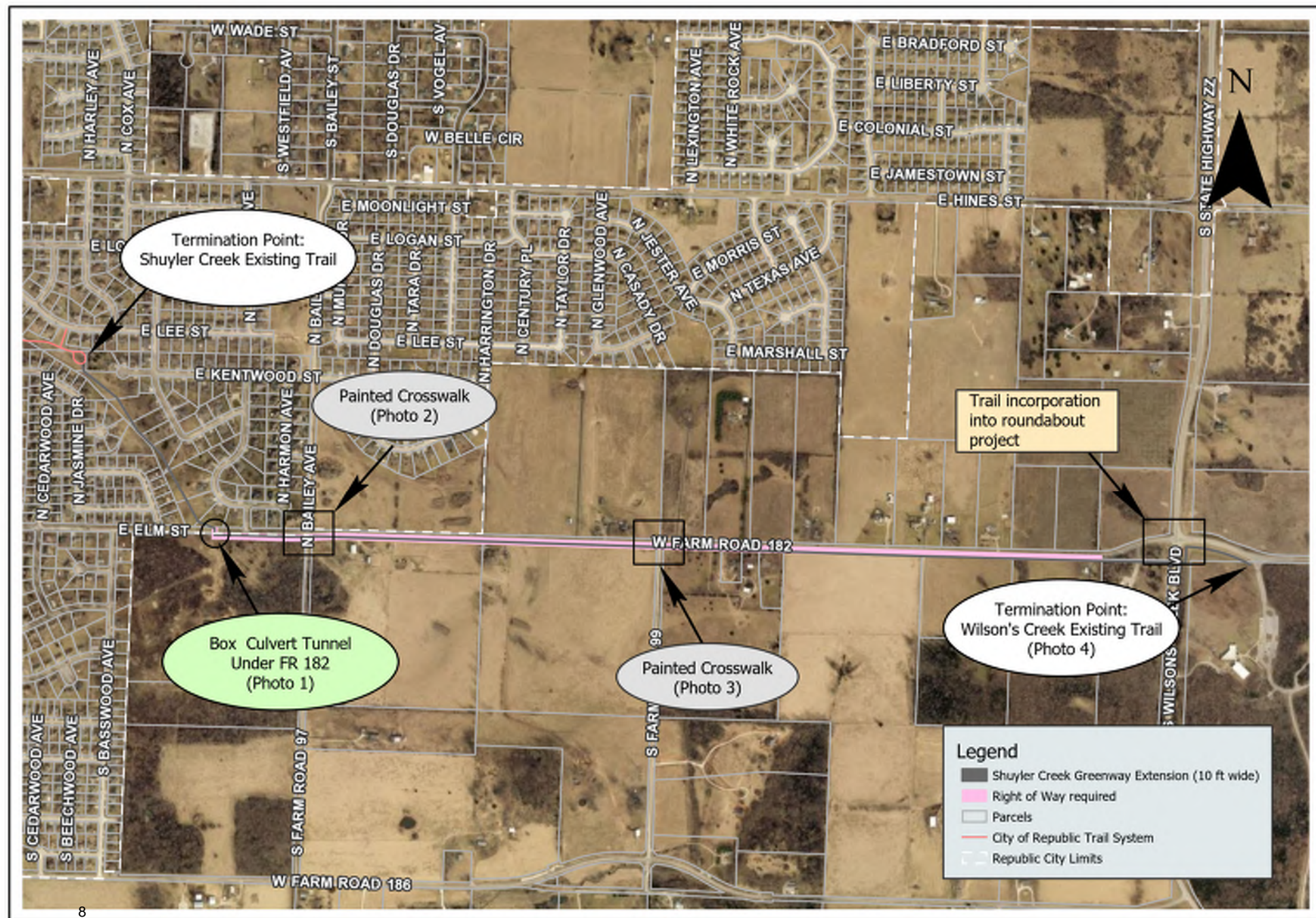


Typical Cross-Section



Shuyler Creek Greenway Extension

Full Trail



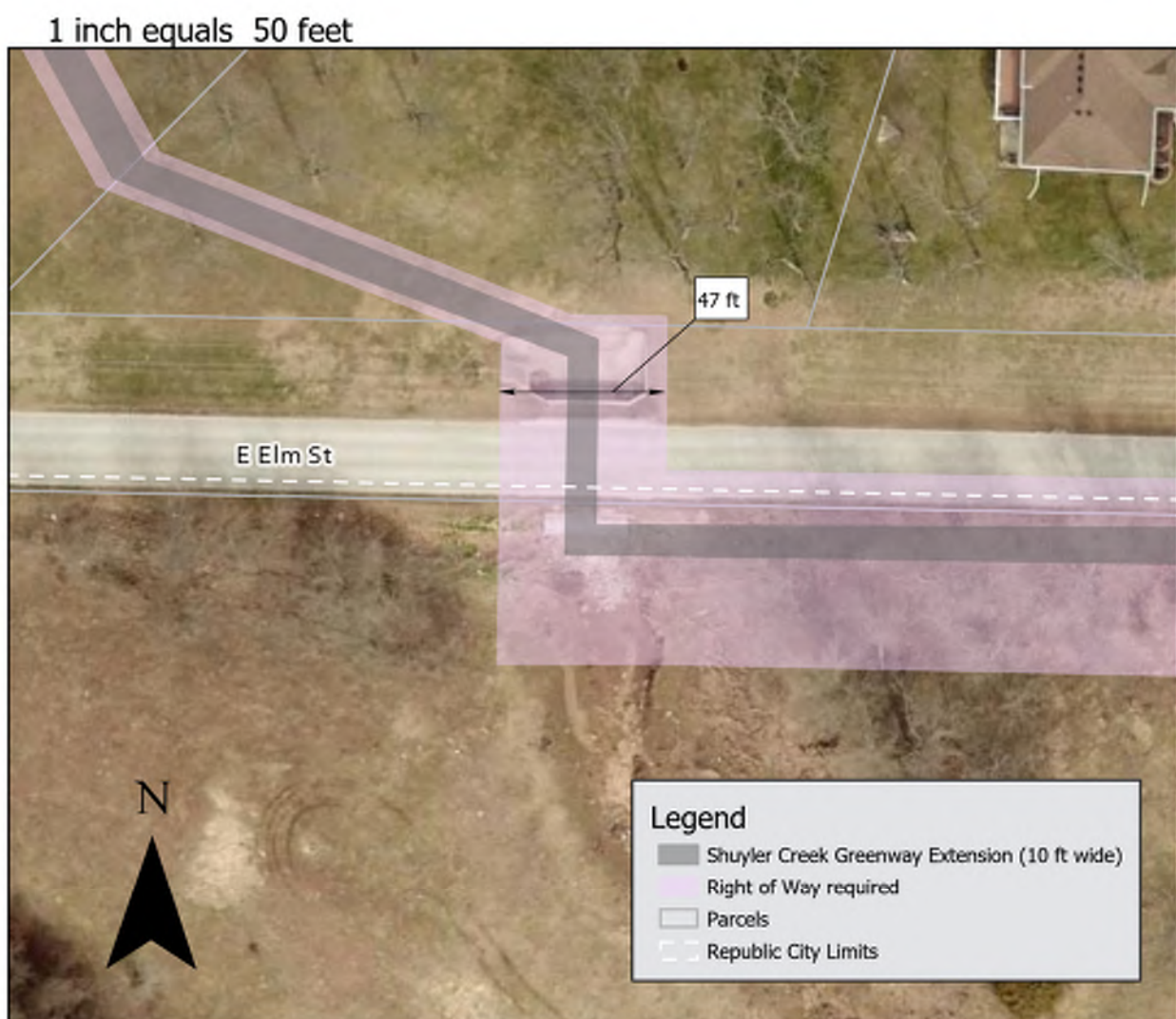
Schuyler Creek Greenway Extension

Connection from Existing Schuyler Creek Trail to FR 182

1 inch equals 182 feet



FR 182 Street Crossing Box Culvert



Shuyler Creek Greenway Extension

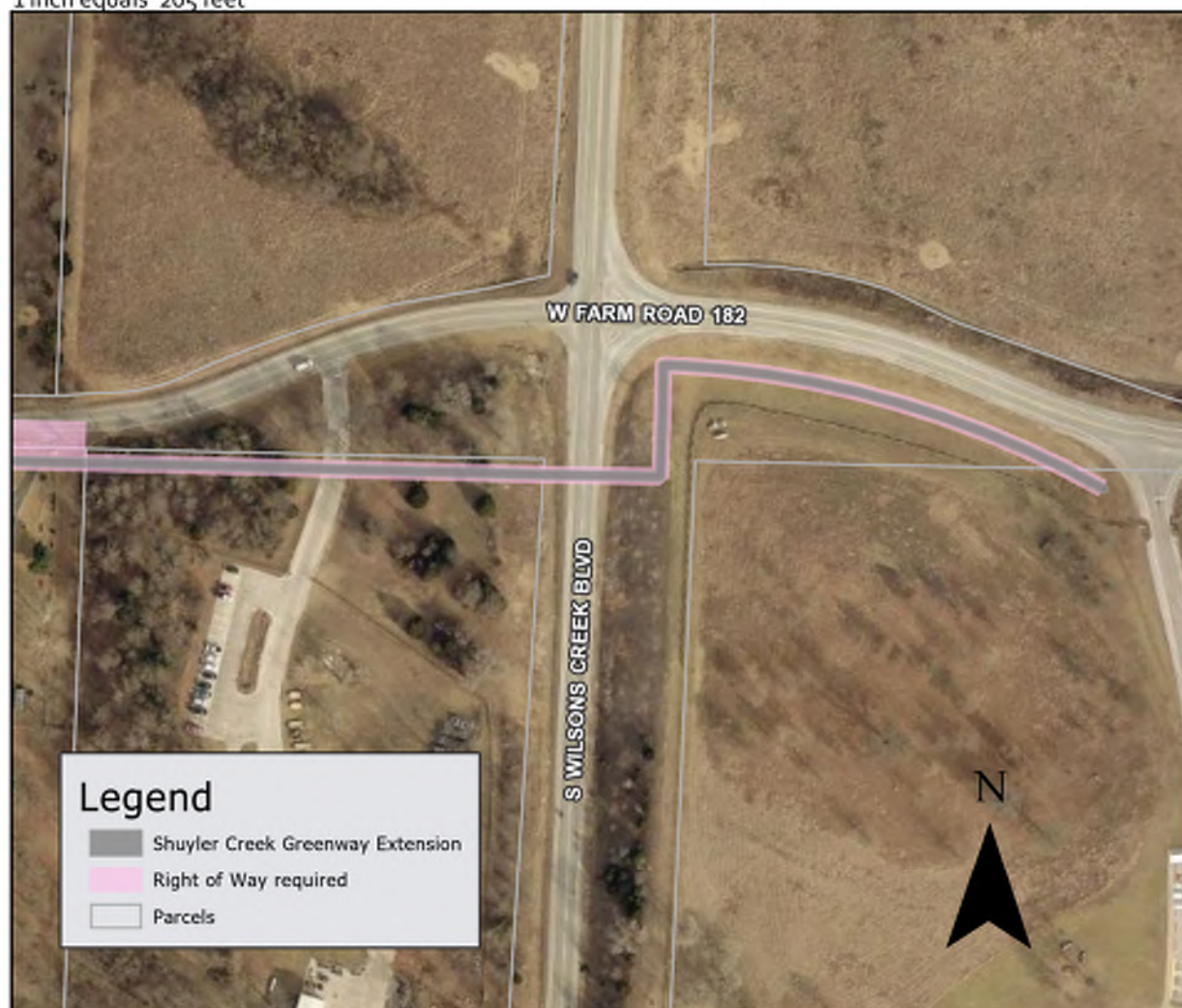
From FR 182 Crossing to Wilson's Creek National Battlefield



Shuyler Creek Greenway Extension

Connection with Wilson's Creek National Battlefield

1 inch equals 205 feet



Preliminary Implementation Schedule	
Application Due	Friday, November 22, 2019
Award Notification	April 2020
Programming Data Form	May 2020
Begin Right-of-Way Acquisition	May 2020
Engineering Request for Qualifications	Monday, July 6, 2020
Engineering Contract Approval	Tuesday, August 18, 2020
Preliminary & Right-of-Way Plans Submittal	Monday, December 14, 2020
Plans, Specifications, & Estimate Submittal	Monday, February 1, 2021
Plans, Specifications & Estimate Approval	Friday, March 19, 2021
Construction Contract Out for Bid	Saturday, March 27, 2021
Construction Award	Tuesday, May 4, 2021
Construction	Monday, May 17, 2021
Construction Completion/Final Closeout	Friday, December 31, 2021