

Adair County Commission

106 W Washington
Kirksville, MO 63501
Phone 660-665-2283
Fax 660-665-8406

Mark Shahan, Presiding Commissioner
William King, 1st District Commissioner
Mark Thompson, 2nd District Commissioner

July 27, 2020

Dear Consultant:

Adair County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 2 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with Adair County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by August 14, 2020 at the office of the Adair County Clerk.

Sincerely,

Mark Shahan
Presiding Commissioner

Attachment

Handwritten signature of Mark Shahan in blue ink, followed by the date 7-27-2020 also in blue ink.

ADAIR COUNTY, MISSOURI – MULTIPLE LOCATIONS	
Federal Aid No: NA	
Location:	Bridge No. 3220011 S6, T61N, R13W Bridge No. 3160004 S14, T61N, R14W Short Bridge S25, T62N, R13W
Proposed Improvement:	Remove and Replace Bridge No. 3220011 on Cranberry Road over BNSF Remove Bridge No. 3160004 on Titan Lane over BNSF and construct new Titan Lane Bridge over Branch of Bear Creek Remove and Replace small bridge on Columbus Lane adjacent to/under BNSF
Length:	1000 ft
Approximate Construction Cost:	\$3,000,000
DBE Goal Determination:	0%
Consultant Services Required:	<p>Bridge</p> <p>The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents.</p> <p>Roadway</p> <p>The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls</p>

	<p>including the preparation of PS&E and final documents.</p> <p>Construction Inspection Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	Name: Mark Shahan, Presiding Comm. Address: 106 West Washington St. Kirksville, MO 63501 Phone: 660-665-2283 Email: mshahan@adaircomo.com
Deadline: August 14, 2020	
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed 2 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	<u>30</u>	Max Points
Capacity and Capability -	<u>30</u>	Max Points
Past Record of Performance -	<u>30</u>	Max Points