

ADDENDUM NO. 1

July 17, 2020

CUBA MUNICIPAL AIRPORT
Obstruction Removal (Tree Clearing)
Project No. 19-059A-1

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DATE: July 17, 2020

ADDENDUM NO. 1
CUBA MUNICIPAL AIRPORT
Obstruction Removal (Tree Clearing)
Project No. 19-059A-1



TO: All Plan Holders of Record

The following addendum items modify, change, delete from or add to, the requirements of the contract documents for this project. The articles contained in the addendum take precedence over the requirements of the previously published contract documents. Where any article of the contract specifications or any detail of the contract drawings is modified or any paragraph, subparagraph or clause thereof is modified or deleted by the articles contained in this addendum, the unaltered provisions of that article, paragraph, subparagraph or clause shall remain in effect.

Item No. 1 – Project Manual – Notice to Bidders

Revise: The section titled Contract Time is revised to read as follows:

“Contract Time. The owner has established a contract performance time of **90 Calendar Days** calendar days from the date of the Notice-to-Proceed. All project work shall be substantially completed within the stated timeframe. If only the seeding and mulching items are remaining and weather is not suitable for proper installation, the contract time may be suspended until such time that weather is suitable, to be agreed upon by the Contractor and Engineer. This project is subject to liquidated damages as prescribed in the project manual.”

Item No. 2 – Project Manual – General Provisions

Revise: In Section 80-08, the Allowed Construction Time shown in the table is revised to read as follows:

“90 Calendar Days”

Item No. 3 – Project Manual – Technical Specifications

Item P-151 Clearing and Grubbing

Revise: In Section 151-1.1.a, the third sentence is revised to read as follows:

“Stumps shall be ground to a depth of 6-8 inches below grade; grubbing of the remaining stumps and roots will not be required.”

Revise: Section 151-1.1.b is revised to read as follows:

“Clearing and grubbing shall consist of clearing the surface of the ground of the designated areas of all trees, stumps, down timber, logs, snags, brush, undergrowth, hedges, heavy growth of grass or weeds, fences, structures, debris, and rubbish of any nature, natural obstructions or such material which in the opinion of the RPR is unsuitable for the foundation of strips, pavements, or other required structures, and the disposal from the project of all spoil materials resulting from clearing and grubbing. Stumps shall be ground to a depth of 6-8 inches below grade; grubbing of the remaining stumps and roots will not be required.”

Revise: In Section 151-1.1.c, the first sentence is revised to read as follows:

“Tree Removal shall consist of the cutting and removal of isolated single trees or isolated groups of trees, and the grinding of stumps to a depth of 6-8 inches below grade; grubbing of the remaining stumps and roots will not be required.”

Revise: In Section 151-2.2, the sixth sentence is revised to read as follows:

“Stumps shall be ground to a depth of 6-8 inches below grade; grubbing of the remaining stumps and roots will not be required.”

Item No. 4 – Project Manual – Proposal Forms

Revise: On page PF-2, Item g, Time of Performance, the second sentence is revised to read as follows:

“The undersigned further agrees to complete the Project within **90 Calendar Days** from the commencement date specified in the Notice to Proceed.”

Revise: On page PF-17, Article 5 – Contract Time, the second sentence is revised to read as follows:

“CONTRACTOR further agrees to complete said work within **90 Calendar Days** of the commencement date stated within the Notice to Proceed.

Add: Three (3) additional forms, attached to this addendum, are added to the required Proposal Forms to be submitted with the contractor’s bid proposal, as follows:

- Certification of Nonsegregated Facilities
- Certification Regarding Debarment and Suspension
- Certification of Offerer/Bidder Regarding Tax Delinquency and Felony Convictions

Add: Bid Submittal Checklist, attached to this addendum, is added in an effort to assist the Bidder in properly completing all documentation required.



07/17/20

Item No. 5 – Plan Sheets

Plan Sheet No. 10, Proposed Construction Plan – Sheet 2

Revise: The note on the left middle of the page is revised to read as follows:

“Along this fenceline between Work Areas 1 and 3, trim all trees/vegetation such that none extend higher than the fenceline.”

Plan Sheet No. 13, Proposed Construction Notes

Revise: Tree Clearing & Grubbing on Airport Property Notes, Note No. 1 is revised to read as follows:

“The trees designated for clearing & grubbing shall be removed at least down to ground level. Any remaining stumps shall be ground down to a depth of 6-8 inches below existing grade. Holes or depressions in grade resulting from the removal/ grinding shall be backfilled with a suitable material in accordance with the specifications or to the satisfaction of the resident project representative. The resulting grade should properly drain and should be left in a smooth, mowable state.”

Add: Tree Clearing & Grubbing on Airport Property Notes, the following is added to the end of Note No. 3:

“On airport property, contractors may mulch trees in place, however enough quantity of the resulting mulched material shall be removed from the clearing area such that a stand of grass may be established in the clearing areas. See Note 4 for acceptable methods of disposal.”

Revise: Tree Trimming/Removal on Easement Property Notes, Note No. 1 is revised to read as follows:

“The trees designated for removal shall be removed at least down to ground level. Any remaining stumps shall be ground down to a depth of 6-8 inches below existing grade. Holes or depressions in grade resulting from the removal/ grinding shall be backfilled with a suitable material in accordance with the specifications or to the satisfaction of the resident project representative. The resulting grade should properly drain and should be left in a smooth, mowable state.”

Item No. 6 – Meeting Minutes and Sign-In Sheets

The minutes and sign-in sheets to the Pre-Bid Meeting and the Site Visit Meeting, both held on July 13, 2020, are attached.

End of Addendum 1 Text.



[Handwritten signature]
07/17/20

CERTIFICATION OF NONSEGREGATED FACILITIES

Applicable to Federally Assisted Contracts and Related Subcontracts exceeding \$10,000.00 which are exempt from the Equal Opportunity Clause

The Federally assisted Contractor certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The Federally assisted contractor certifies further that he will not maintain or provide for his employees segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The Federally assisted contractor agrees that a breach of this certification is a violation of the equal opportunity clause in this contract. As used in this certification, the term 'segregated facilities' means any waiting rooms, work areas, restrooms or washrooms, restaurants and other eating areas, timeclocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreational or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directives or are in fact segregated on the basis of race, color, religion or national origin, because of habit, local custom, or any other reason. The Federally assisted Contractor agrees that (except where he has obtained identical certifications from proposed Subcontractors for specific time periods) he will obtain identical certifications from proposed Subcontractors prior to the award of subcontracts exceeding \$10,000.00 which are not exempt from the provisions of the equal opportunity clause, and that he will retain such certifications in his files.

NOTICE TO PROSPECTIVE CONTRACTORS OF THE REQUIREMENT FOR CERTIFICATION OF NONSEGREGATED FACILITIES

A Certification of Nonsegregated Facilities must be submitted prior to the award of a contract or subcontract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause.

NOTE: The penalty for making false statements in offers is prescribed in U.S.C. 1001.

(Signature of Bidder or Agent)

(Position)

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The prospective Bidder (Contractor) certifies, by submission of this Bid, that neither it nor its "principals" as defined at 49 C.F.R. Part 29 is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency.

If the prospective lower tier Bidder is unable to certify to the statement above, it shall attach an explanation, and indicate that it has done so, by placing an "X" in the following space: _____.

The Bidder (Contractor), _____ certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Bidder (Contractor) understands and agrees that the current provisions of 31 U.S.C. §§ 3801 et seq. apply to this certification and disclosure, if any.

Executed this _____ day of _____, 20 _____.

By:

Signature of Bidder's (Contractor's) Authorized Official

Name & Title of Bidder's (Contractor's) Authorized Official

CERTIFICATION OF OFFERER/BIDDER REGARDING TAX DELINQUENCY AND FELONY CONVICTIONS

The applicant must complete the following two certification statements. The applicant must indicate its current status as it relates to tax delinquency and felony conviction by inserting a checkmark (✓) in the space following the applicable response. The applicant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification in all lower tier subcontracts.

Certifications

- 1) The applicant represents that it is () is not () a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- 2) The applicant represents that it is () is not () is not a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months.

Note

If an applicant responds in the affirmative to either of the above representations, the applicant is ineligible to receive an award unless the sponsor has received notification from the agency suspension and debarment official (SDO) that the SDO has considered suspension or debarment and determined that further action is not required to protect the Government's interests. The applicant therefore must provide information to the owner about its tax liability or conviction to the Owner, who will then notify the FAA Airports District Office, which will then notify the agency's SDO to facilitate completion of the required considerations before award decisions are made.

Term Definitions

Felony conviction: Felony conviction means a conviction within the preceding twentyfour (24) months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the U.S. code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 U.S.C. § 3559.

Tax Delinquency: A tax delinquency is any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

BID SUBMITTAL CHECKLIST

- A. In an effort to assist the Bidder in properly completing all documentation required, the following checklist is provided for the Bidder's convenience. The Bidder is solely responsible for verifying compliance with bid submittal requirements.
- B. Include this completed checklist within the Bid Submittal envelope.
- Used the Proposal Form (pages PF-1 through PF-11) provided in the back of the Project Manual.
 - Prepared the Proposal Form (pages PF-1 through PF-11) as required by the Notice to Bidders, Instructions to Bidders, and General Provision Section 20.
 - Indicated on the Proposal Form (page PF-3) the Addenda received.
 - Attached to the Bid Form: Bid Bond OR certified check in the amount of 5% of the bid price.
 - Attached to the Bid Form: Performance Bond (pages PF-12 through PF-13).
 - Attached to the Bid Form: Payment Bond (pages PF-14 through PF-15).
 - Attached to the Bid Form: Form of Contract Agreement (pages PF-16 through PF-19).
 - Attached Certifications described in the Notice to Bidders and provided in Addendum 1.
 - Bid envelope shows name and address of the Bidder.
 - Bid envelope shows name of Project being bid.
 - Bid envelope shows time and day of Bid Opening.
 - Verified that the Bidder can meet Bonding requirements.
 - Verified that the Bidder can provide Certificates of Insurance in the amounts indicated.

END OF DOCUMENT – BID SUBMITTAL CHECKLIST



PRE-BID MEETING MINUTES

DATE: July 16, 2020

BY: Barry Stolz

HANSON PROJECT NO.: 19A0002D

PROJECT NAME: Cuba Municipal Airport – Obstruction Removal (Tree Clearing), Project No. 19-059A-1

PROJECT MEETING LOCATION: Conference Call

MEETING DATE: July 13, 2020

PARTICIPANTS: See attached sign-in sheet

DISTRIBUTION: All Participants

*The following minutes express our understanding of the items discussed. Please respond in writing within five (5) days of receipt if any changes are required. **Action items noted in bold italics (including persons responsible for taking actions):***

- This project is to be bid locally and **not** through a MoDOT Letting. Bids are to be turned in to the Cuba City Hall by 2:00 PM on July 27, 2020, where they will be read aloud publicly. Bids can be hand delivered to this location or mailed in. Details are listed in the Instructions to Bidders in the Project Manual.
- As stated in the Project Manual, the contract time for the project is 45 calendar days from the start of construction. If there are concerns about the contract time, let Hanson know and we will take into consideration to change it by addendum if it will benefit the project bids.
- Due to wildlife conservation constraints regarding the Indiana Bat and Northern Long-eared Bat, all trees must be taken down (including clearing and trimming) between the dates of November 15 and March 31. Mulching and/or removal of felled trees, grubbing, seeding, and site restoration may take place outside of these dates.
- The project scope is defined within the plans and specifications, but generally consists of tree clearing & grubbing on airport property, tree trimming and some removals on adjacent private property (under an airport-owned avigation easement), and site restoration.
- Please refer to schedule notes, property line notes and erosion control notes on plan sheet 3.
- There are ten (10) work areas defined on the plans. The areas shown on the construction plans total to approximately 24 acres of clearing & grubbing, however that number is based on a tree boundary generated from an aerial survey based on the tree canopy, and not the trunks on the ground. The plan quantities are reflected with the assumption of approximately 20 acres of clearing as measured on the ground.
- Construction access will be as shown on the plans, with construction traffic using various access points depending on the work area. Access to the contractor staging area will be through an existing gate on the east side of the airport apron, then travel across the concrete apron to the north. It is preferred that construction traffic remain off of the asphalt pavements on the airfield.
- For work areas on the airfield, please refer to the construction safety plans and notes, plan sheets 4-6. For work areas along Highway DD and along Interstate 44, there are maintenance of traffic plans, details and notes within the plan set, sheets 7 and 8. The work along I-44 is within the MoDOT right-of-way and will require a permit to be obtained from MoDOT ahead of construction.

- Plan Sheet 13 lists proposed construction notes to cover the various work items on the project. Please pay special attention to the allowable methods of tree clearing and disposal of removed trees/materials.
- Hanson reviewed the Project Manual briefly. The contractors are responsible for making themselves aware of the content of the bidding documents, including the Project Manual. Some of the items highlighted in this meeting included, but are not limited to:
 - Refer to the Instructions to Bidders for information on submitting a bid.
 - Refer to General Provision 80-08 for contract time and liquidated damages.
 - Refer to the Supplementary Provisions, Part B for the Disadvantaged Business Enterprise (DBE) information. The DBE Goal for the project is 5.00%.
 - Refer to the Supplementary Provisions, Part C for insurance requirements.
 - Refer to the Supplementary Provisions, Part D for prevailing wage rates for this project.
 - Refer to the appendices for additional information on construction safety on airports.
- The project pay items include undistributed quantities of items related to temporary erosion control. Refer to the Supplementary Provisions, Part C for definition of undistributed quantities.
- The back of the Project Manual contains forms to be submitted with the project bid at the bid opening. As part of an addendum, Hanson will issue a bid submittal checklist to clarify what is required, and will issue a couple forms that were inadvertently left out of the Project Manual.
- A site visit will be conducted for interested parties at 2:00 on 7/13 – meet at the airport. If a contractor is interested in visiting the site at another date/time, they may contact the Airport directly to arrange a meeting. Contact information is on plan sheet 3 under the schedule notes.

QUESTIONS AND COMMENTS

1. Andy Hanks from MoDOT mentioned that in addition to the DBE subcontractor information submitted, we will want to see a list of all subcontractors, regardless of DBE status.
2. There was a question regarding the need to seed/restore the disturbed ground within the contract time which may fall within unsuitable weather conditions for seeding.
 - a. Hanson will clarify by addendum, however if the seeding/restoration is the only remaining work item during unsuitable weather, we are open to suspending the contract time until the weather conditions are more favorable to seed. The goal is to get a good stand of grass, so we will work with the contractor to find the best seeding window and adjust the contract time accordingly.
3. There was a request for the engineer's estimate for the project.
 - a. Andy Hanks from MoDOT indicated that they typically do not release the engineer's estimates prior to bidding on FAA-funded projects. The estimate for this project will not be made available prior to bidding.

These notes reflect our understanding of the meeting. Should there be any changes or omissions, please contact Hanson prior to the project bidding.



PRE-BID MEETING SIGN-IN SHEET

MEETING DATE: July 13, 2020 @ 10:00 A.M.

PROJECT NO.: 19A0002D

PROJECT NAME: UBX Obstruction Removal (Tree Clearing), Project 19-059A-1

PROJECT MEETING LOCATION: Conference Call

NAME	COMPANY	PHONE	E-MAIL
BARRY STOLZ	HANSON	314-942-5288	bstolz@hanson-inc.com
JULIA RUFFING	HANSON	314-942-5302	jruffing@hanson-inc.com
TRAVIS PRITCHETT	AIRPORT	573-578-5188	cubamoairport@gmail.com
ANDY HANKS	MODOT AVIATION	573-751-7478	andrew.hanks@modot.mo.gov
ROGER DIETZ	WIDEL, INC.	660-537-4038	rdietz@widelinc.com
ARON WIDEL	WIDEL, INC.	660-537-2939	widelinc14@gmail.com
CALEB WILLIAMS	HIGHLANDER LAND CLEARING LLC	636-433-5977	highlanderlandmanagement@gmail.com
SPENCER KOEHN	PHOENIX DIVERSIFIED LLC	580-484-7376	phoenixdiversifiedllc@yahoo.com
RANDY TWEHOUS	TWEHOUS EXCAVATING CO., INC.	573-395-4354	randy.twehous@twehous.com
BILL SULLIVAN	SULLIVAN EXCAVATION INC.	314-280-0505	sullivanfarms@windstream.net

DATE: July 16, 2020

BY: Barry Stolz

HANSON PROJECT NO.: 19A0002D

PROJECT NAME: Cuba Municipal Airport – Obstruction Removal (Tree Clearing), Project No. 19-059A-1

PROJECT MEETING LOCATION: Cuba Municipal Airport

MEETING DATE: July 13, 2020

PARTICIPANTS: See attached sign-in sheet

DISTRIBUTION: All Participants

*The following minutes express our understanding of the items discussed. Please respond in writing within five (5) days of receipt if any changes are required. **Action items noted in bold italics (including persons responsible for taking actions):***

A general discussion took place prior to the site tour, with the parties listed on the attached sign-in sheet. The discussion covered some of the items discussed at the pre-bid meeting earlier in the day. They include:

- This project is to be bid locally and not through a MoDOT Letting. Bids are to be turned in to the Cuba City Hall by 2:00 PM on July 27, 2020, where they will be read aloud publicly. Bids can be hand delivered to this location or mailed in. Details are listed in the Instructions to Bidders in the Project Manual.
- As stated in the Project Manual, the contract time for the project is 45 calendar days from the start of construction. If there are concerns about the contract time, let Hanson know and we will take into consideration to change it by addendum if it will benefit the project bids.
- Due to wildlife conservation constraints regarding the Indiana Bat and Northern Long-eared Bat, all trees must be taken down (including clearing and trimming) between the dates of November 15 and March 31. Mulching and/or removal of felled trees, grubbing, seeding, and site restoration may take place outside of these dates.
- The project scope is defined within the plans and specifications, but generally consists of tree clearing & grubbing on airport property, tree trimming and some removals on adjacent private property (under an airport-owned avigation easement), and site restoration.
- Plan Sheet 13 lists proposed construction notes to cover the various work items on the project. Please pay special attention to the allowable methods of tree clearing and disposal of removed trees/materials.

Additional comments included in the discussion were as follows:

- The Airport indicated they would be ok with mulching the trees in place, however they do not want the final result to be a thick layer of mulch across the entire clearing area. Rather, enough mulched material should be removed from the clearing area in order to allow for growth of a stand of grass in the clearing areas. The mulch may be hauled off site or burned in a burn pit on site. There may be some areas on airport property to dispose of some mulch but not the entire quantity resulting from clearing operations.

- Hanson will clarify by addendum the intent of stump removal in areas of clearing and grubbing.
- It was noted that there are existing fence lines that exist through several clearing and grubbing areas on airport property. The project plans indicate that the fence line be retained after construction, whether it is the original fence material or new/replacement material. It should be left in as good as or better condition than existing.
- A land disturbance permit will be required, which will be the contractor's responsibility to obtain. Hanson can assist the contractor with providing information for the application, which can be coordinated following contract award. One permit is anticipated to cover all work areas of the project.

A site tour was conducted by Hanson with attendees from Widel, Inc., Highlander Land Clearing LLC, and Sullivan Excavation Inc. All other attendees listed on the sign-in sheet declined the site tour. If a contractor is interested in visiting the site at another date/time, they may contact the Airport directly to arrange a meeting. Contact information is on plan sheet 3 under the schedule notes.

These notes reflect our understanding of the meeting. Should there be any changes or omissions, please contact Hanson prior to the project bidding.



SITE VISIT SIGN-IN SHEET

MEETING DATE: July 13, 2020 @ 2:00 P.M.

PROJECT NO.: 19A0002D

PROJECT NAME: UBX Obstruction Removal (Tree Clearing), Project 19-059A-1

PROJECT MEETING LOCATION: Cuba Municipal Airport

NAME	COMPANY	PHONE	E-MAIL
Ken Brown Jr	Brown Tree Service	(573) 259-4239	kb276@hotmail.com
Ken Brown Sr.	Brown Tree Service	(573) 259-4378	←
- Roger Dietz	Widel Inc	(660) 537-4038	rdietz@widelinc.com
- Aron Widel	Widel, Inc	(660) 537-2939	widelinc14@gmail.com
Kevin Britton	AK Britton LLC	573-259-0453	Kabritton1990@gmail.com
- Caleb H Williams	Highlander Land Clearing LLC	636-433-5977	highlanderlandmanagement@gmail.com
- Bill Sullivan	SULLIVAN EXCAVATION INC	314-280-0505	Sullivan Farms @ WINDSTREAM.NET
TRAVIS PRITCHETT	AIRPORT	573-578-5188	cubamoairport@gmail.com
BARRY STOLZ	HANSON	314-942-5288	bstolz@hanson-inc.com
JULIA RUFFING	HANSON	314-942-5302	jruffing@hanson-inc.com