

Greta Bottcher
County Clerk

Jack W. Hodge
Presiding Commissioner

Deb Reed
Voter Registration Clerk/Deputy Clerk

Jim Holcomb
Associate Commissioner

Brenda Bugbee
Deputy Clerk II

Rick Smith
Associate Commissioner



State of Missouri
County of Harrison

June 2, 2020

Dear Consultant:

The Harrison County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 2 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with Harrison County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 4:00 pm, June 23, 2020 at Harrison County, P.O. Box 525. Bethany, Mo 64424

Sincerely,


Jack W. Hodge
Presiding Commissioner

Attachment

City/County: Harison County Route: 310 th Place	
Federal Aid No:	BRO-B041(36)
Location:	County Road 867/310 th Place
Proposed Improvement:	Bridge Replacement
Length:	200 feet
Approximate Construction Cost:	\$824,509.00
DBE Goal Determination:	0 %
Consultant Services Required:	<p>SERVICES TO BE PROVIDED BY “Engineer”</p> <p>CONSTRUCTION PHASE — The Engineer will serve as the Local Agency’s representative for administering the terms of the construction contract between Local Agency and their Contractor. Engineer will endeavor to protect the Local Agency against defects and deficiencies in workmanship and materials in work by the Contractor. However, the furnishing of such project representation will not make Engineer responsible for the construction methods and procedures used by the Contractor or for the Contractor’s failure to perform work in accordance with the contract document. Engineer’s services will include more specifically as follows:</p> <ol style="list-style-type: none"> 1. Assist the Local Agency with a pre-construction conference to discuss project details with the Contractor; 2. Make periodic site visits prior to concrete placement to observe the Contractor’s progress and quality of work, and to determine if the work conforms to the contract documents. It is anticipated that 20 site visits will be necessary for this work. It is contemplated that survey staking and layout will be accomplished by the Contractor’s forces. The Engineer will accompany MoDOT and FHWA representatives on visits of the project site as requested. 3. Check shop drawings and review schedules and drawings submitted by the Contractor;

	<p>4. Reject work not conforming to the project documents;</p> <p>5. Prepare change orders for issuance by the Local Agency as necessary and assure that proper approvals are made prior to work being performed;</p> <p>6. Review wage rates, postings, equal employment opportunity and other related items called for in the contract documents;</p> <p>7. Inspect materials, review material certifications furnished by Contractor. Independent assurance samples and tests will be performed by MoDOT personnel and such sampling and testing is excluded from the work to be performed by the Engineer under this contact;</p> <p>8. Maintain progress diary and other project records, measure and document quantities, and prepare monthly estimates for payments due the Contractor.</p> <p>9. Be present during critical construction operations, including but not limited to the following:</p> <ul style="list-style-type: none"> a. structure layout b. driving of piling; c. checking of reinforcing steel prior to concrete placement: d. setting of beams; e. concrete placement; <p>10. Participate in final inspection, provide the Local Agency with project documentation (diaries, test results, certifications, etc.), and provide as-built plans for the Local Agency's records.</p>
Other Comments:	
Contact:	<p>Name: Jack W. Hodge Address: P.O. Box 525 Bethany, MO 64424 Phone: 660-425-6424 Email: harrisoncounty@ymail.com</p>
Deadline:	
<ul style="list-style-type: none"> • Submit: Letter of interest should not exceed 2 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 2 copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	<u>30</u>	Max Points
Capacity and Capability -	<u>35</u>	Max Points
Past Record of Performance -	<u>35</u>	Max Points