



**200 WEST BOONESLICK
WARRENTON, MO 63383
(636) 456-3535**

April 10, 2013

Dear Consultant:

The City of Warrenton is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **3** pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by **5 PM, Tuesday, April 30, 2013** at Warrenton City Hall, 200 West Booneslick, Warrenton, MO 63383.

Sincerely,

Brandie Walters
Admin Asst/HR

Attachment

<i>City of Warrenton – Route 47</i>	
Federal Aid No.:	SRTS INF H32B (101)
Location:	City of Warrenton, along Route 47 from Warrior Avenue to Dry Fork Crossing.
Proposed Improvement:	New ADA Compliant pedestrian trail/sidewalk along the West side of Route 47 from Warrior Avenue south to Dry Fork Crossing. A pedestrian crosswalk will be installed at the intersection of Warrior and Route 47 in order to give pedestrians a safe crossing to access Warrior Avenue on the East side of Route 47, Warrenton, MO.
Length:	+/- 2,500 linear feet of new 6' wide trail
Approximate Construction Cost:	\$175,061.00
DBE Goal Determination	0%
Consultant Services Required:	<p>Design Phase: The engineering responsibilities may include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans, preparing and submitting necessary permits, contract documents, right of way acquisition and assist with the bidding process for ADA compliant sidewalks and preparation of PS&E and final documents.</p> <p>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	<p><i>Name Brandie Walters, Admin Asst/HR</i> <i>Address 200 West Booneslick, Warrenton, MO 63383</i> <i>Phone (636) 456.3535</i> <i>E-mail bwalters@warrenton-mo.org</i></p>
Deadline:	<i>5:00 PM (CST), April30, 2013</i>
Submit <ul style="list-style-type: none"> Letter of interest should not exceed Three (3) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four (4) copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following **criteria** will be the basis for selection:

Experience and Technical Competence -
Capacity and Capability -
Past Record of Performance -

30 Max Points
30 Max Points
30 Max Points